



REDUCED COURSE LOAD-MEDICAL REASON GUIDELINES AND REQUIREMENTS

According to F-1 federal regulations, requests for a reduced course load for medical reason must be accompanied by appropriate, accurate medical documentation from a U.S.-based licensed medical doctor, doctor of osteopathy, or licensed clinical psychologist stating that you are not able to attend classes full-time this semester.

International Enrollment Management policy additionally requires the following items:

- Letter must be on official company letterhead
- Letter must be dated
- Statement should clarify whether a total withdrawal from courses is recommended or whether only partial withdrawal is recommended
- Letter must include the timeframe/dates of the recommended reduced course load
- Letter must also include printed name and credentials of individual signing the letter

Any questions about this letter and a medical reduced course load can be directed to the International Student Office at iso@wku.edu or at 270-745-4857.