FIRE EVACUATION PLAN

FOR ANY EMERGENCY DIAL (270)745-2548 OR 911

Directions for Residents of Meredith Hall Floors 2-3

These procedures should be observed for your own safety and protection in the event of a fire or fire drill. Be certain your roommates and your guests know what to do if such an occasion arises. The evacuation routes posted on your floor should always be used during fire drills and, if possible, in the event of an actual emergency. If your normal evacuation route is not passable during an actual fire, use the best exit available.

When the Fire Alarm Sounds

Leave immediately, no matter what you are doing. Do not try to remove large items or extra clothing from your room. If you do, it may be too late for you to get out of the building.

If Time Permits

Room

(a) Check to see if door and doorknob are hot before you open the door; if they are HOT, OR IF SMOKE ENTERS, DO NOT OPEN THE DOOR.
(b) If you can't get out of your room, go to the windows and signal for help from the fire department by hanging a white sheet or other signal.
(c) Close the windows, shades up.
(d) Leave the lights on.
(e) CLOSE THE DOOR.

Walk out exit according to plan

(a) Walk - don't run or stampede.
(b) Watch out for other occupants in the hallways and on the stairways.
(c) Don't cause a jam and possible injury to fellow occupants.
(d) Don't use the elevators.

Do not try to locate or fight fire when the fire alarm sounds

(a) By this time, it is usually too late to do any good and you can be trapped inside.
(b) If you are not near your assigned exit, leave through the nearest safe exit.
(c) Go to your assigned evacuation area: 300 ft. away from building
(d) Do not reenter the building when the fire alarm is silenced. Remain at your assigned evacuation area until you are given further instructions.

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