Guidance for thank you letter:

* Introduce yourself, your hometown, major/minor, and professional goals after WKU.
* Vividly relate how this scholarship will help you achieve your academic and professional goals.
	+ Be sure to say “thank you” at least once and mention that you “love the Mahurin Honors College.”
* A short significant anecdote, story, or experience is more powerful than a long list.
* Let your personality come through in the letter.
	+ Talk about what receiving this scholarship meant to you.
	+ How did you feel the moment you found out about the scholarship?
* Length should be approximately ¾ to one page made up of several short paragraphs.
	+ We want to make sure you look good, so use appropriate grammar. We can assist if needed.
* Be thoughtful, sincere, and remember to express emotion/excitement. People remember how your letter made them feel, not the details.
* End by repeating “Thank you for the scholarship” and “Go Tops!”.