



Graduate Council

Agenda—Thursday, May 10, 2018, 2:00 p.m.
Academic Affairs Conference Room WAB 239

1. Call to Order
2. Consideration of April 12, 2018 minutes (Appendix A)
3. Graduate Enrollment Report
4. Report from Graduate Council Executive Committee
 - a. Election Results (Appendix B)
 - b. Election of Vice-Chair
 - c. Reorganization
 - d. RAMP
 - e. Commencement
5. Committee Reports
 - a. Policy Committee (no report)
 - b. Curriculum Committee (Appendix C)
 - c. Student Research Grants Committee (no report)
6. Report from Dean of the Graduate School
7. Public Comments
8. Announcements & Adjourn

APPENDIX A



Graduate Council

Minutes —Thursday, April 12, 2017, 3:00 p.m.

Academic Affairs Conference Room WAB 227

Members Present: Leyla Zhuhadar, Kirk Atkinson, Alex Lebedinsky, Carl Myers, Justavian Tillman, Chris Groves, Dominic Lanphier, Mercy Ebuetsse, Eric Reed, Wes Berry, Ann Ferrell, Allie Crume, Amy Cappiccie, Laurie Branstetter, Richard Dressler, Kristie Guffey, Merrall Price, Kristin Wilson

Members Absent: Towhid Mahmood, Martha Day, Carl Dick, Clarissa Lightsy, Molly Kerby, Gabrielle Bradley, Scott Lyons, Divya Gangavelli

Guests: Sylvia Gaiko, Laura Burchfield, Colette Chelf

1. Call to Order *Wilson
2. Consideration of February 8, 2018 minutes (Appendix A) *Atkinson/Berry makes a motion to approve. A friendly amendment is made to move Laurie Branstetter from absent to present. Minutes are approved with one change.
3. Graduate Enrollment Report (Appendix B: Week 8) *Dr. Zhuhadar asked which countries we lost international students from. Wilson said she would ask Dr. Gordon to run the report.
4. Committee Reports
 - a. Policy Committee *Wilson is standing in for a policy issue regarding the Graduate Council Guidelines. The guidelines state we will elect representatives from six academic colleges and appoint one senator who will serve as a voting member. This is a total of 25 voting members. There are two issues including the number of members and the number of colleges. Let us set aside the bylaws and determine what to do instead of the bylaws. The executive committee suggested we elected five new members from the five remaining academic colleges. Wilson has asked if we can keep Kristi Guffey as an at large member next year for a year. She would represent the people who are losing some representation on Graduate Council. Wilson entertains a motion to suspend the bylaws regarding membership and voting. Atkinson/Ferrell; approved. The solution would be to elect five new members from the five remaining college and add Kristie Guffey as an at large member. Wilson entertains a motion to go with that suggestion. Zhuhadar/Berry; approved. The ongoing issue is our guidelines and the senate charter guidelines. They will try and get it sorted out

next year. Wilson's recommendation is to not repeat the guidelines in two policy documents. Having unique items should be unique from the senate charter. This will prevent having to change two documents. Next year we will make changes to senate charter and eliminate the sections from the graduate council guidelines. Reed makes a note to consider membership. Wilson said the idea would be to revise the senate charter guidelines for membership according to how we want to do it. It would need to be decided next year. It opens up our guidelines to do it proportionately by the number of graduate programs, how many people we want in the group, and if the current size is to big/small.

- b. **Curriculum Committee (Appendix C)** *Atkinson makes a motion to approve appendix C. A common thing that comes through curriculum is learning objectives. Atkinson requests the graduate council members take that back to their colleges. He suggested they be more action oriented. The curriculum as presented is approved. *Atkinson mentioned several programs trying to submit stuff right after the deadline. These late requests were denied. Please make sure your college is submitting them on time.
 - c. **Student Research Grants Committee** *Wilson sent out the report about an hour ago. *Berry said they used most of the \$100,000 that was budgeted. *Zuhadar asked about some of the applications that were the same from the past. Berry explained that some of the students initially applied for \$2,000 and then the bar was raised to \$3,000. The students resubmitted their applications to get the additional \$1,000. Zuhadar thinks information should be available on the website for future reference. *Webb suggested the first deadline should be bumped back two weeks. Reed suggested the deadline is to catch people who missed the previous deadline. Wilson offered to initiate an email regarding this suggestion.
- 5. **Report from Dean of the Graduate School (away at a conference)** *No report
 - 6. **Public Comments** *Reed commented that he would like to see Atkinson as the Senate Chair. Reed thinks that Graduate affairs have had the short end of the stick in so many ways because there is not a voice at the table. It would give the chair access to other types of strategic bodies. Atkinson said his plea was heard and is being considered. Wilson said the provost has been very open to meeting with her and Carl. With that said, it does not seem to have gained us any ground. We have been hammered when it comes to funding and losses to staff lines.
 - 7. **Announcements & Adjourn** *Wilson announced that the Graduate Council elections are going on right now. In May we need to be thinking about leadership for next year. Carl Dick will be the chair and there will need to be a vice chair. According to the guidelines the committee chairs are elected in the first committee meeting. Please let Wilson know if anyone has any interest in chairing the committees. Atkinson commented the electronic system has smoothed things out with the curriculum. *Wilson talked about the Policy Committee not being a standing committee. The committee could be enacted when they have a policy concern. It could be taken care of early next year to resolve the senate charter problem. It could also just be taken care of through the graduate executive committee. *Wilson encourages everyone to go to the open forums for the Provost candidates. There are anonymous forms that can be filled out online.

APPENDIX B

Graduate Council Membership 2018-2019	
Lance Hahn, Senate Rep	
Gordon Ford College of Business	
Leyla Zhuhadar (replacing Kirk Atkinson)	July 1, 2016 - June 30, 2019
Alex Lebedinsky	July 1, 2017 - June 30, 2020
Faculty, Vacant	July 1, 2018 - June 30, 2021
Student, Vacant	July 1, 2018 - June 30, 2019
Robert Hatfield, Associate Dean (not a voting member)	
College of Education and Behavioral Sciences	
Kristin Wilson	July 1, 2016 - June 30, 2019
Martha Day	July 1, 2017 - June 30, 2020
Sarah E. Ochs	July 1, 2018 - June 30, 2021
Student, Vacant	July 1, 2018 - June 30, 2019
Associate Dean (not a voting member)	
Ogden College of Science and Engineering	
Carl Dick, Chair	July 1, 2016 - June 30, 2019
Dominic Lanphier	July 1, 2017 - June 30, 2020
Diane Marie Lickenbrock	July 1, 2018 - June 30, 2021
Student, Vacant	July 1, 2018 - June 30, 2019
Cate Webb, Associate Dean (not a voting member)	
Potter College of Arts & Letters	
Wes Berry	July 1, 2016 - June 30, 2019
Ann Ferrell	July 1, 2017 - June 30, 2020
Marko Dumancic	July 1, 2018 - June 30, 2021
Student, Vacant	July 1, 2018 - June 30, 2019
Drew McMichael, Associate Dean (not a voting member)	
College of Health and Human Services	
Laurie Branstetter	July 1, 2016 - June 30, 2019
Richard Dressler	July 1, 2017 - June 30, 2020
Faculty, Vacant	July 1, 2018 - June 30, 2021
Student, Vacant	July 1, 2018 - June 30, 2019
Danita Kelley, Associate Dean (not a voting member)	

At-Large	
Kristie Guffey	July 1, 2018 - June 30, 2019
Ex-Officio Members	
Scott Lyons, Dean	
Vacant, SGA Rep	July 1, 2018 - June 30, 2019

APPENDIX C

Graduate Council Curriculum Committee

Report for Graduate Council

Meeting May 3, 2018

For passed items Graduate Council to consider May 10, 2018, Senate to consider August tbd, 2018

This represents the report for the May 3rd meeting of the GCCC. The meeting was held in WAB 208 and began promptly at 2:15 PM and ended at 3:20 PM.

This is my final GCCC report. I have enjoyed my service to this committee and my time serving on Graduate Council. A huge thank you for the support received from Dr. Kristin Wilson, Chair of Graduate Council. Also, thank you to the GCCC members for their diligent work, time spent, and patience with me as we worked through many changes together! A list of these members is provided on the second page of the attached report. Also, a special thank you to Dr. Sylvia Gaiko, Dr. Colette Chelf, and Registrar Tiffany Robinson. They provided guidance and advice that was not only valuable but well-timed and appreciated!

The implementation of the Course Inventory System by CourseLeaf is a huge step forward in the improvement of the curricular approval process. Kudos to Dr. Colette Chelf and the Graduate School for a successful implementation.

Graduate Courses (8)				
Code	Title	Type	Contact	Action Taken/Notes
ENG 407G	ENG 407G: Linguistic Analysis	Rev	Wes Berry, x5-5770	Passed

Graduate Courses (8)				
Code	Title	Type	Contact	Action Taken/Notes
ENG 415G	ENG 415G: Writing and Technology	Rev	Wes Berry, x5-5770	Passed
ENG 465G	ENG 465G: Film Genres	Rev	Wes Berry, x5-5770	Passed
ENG 466G	ENG 466G: Film Theory	Rev	Wes Berry, x5-5770	Passed
ENG 499G	ENG 499G: Directed Study/English-Ind	Rev	Wes Berry, x5-5770	Passed
ENG 509	ENG 509: Practicum in One-to-One Writing Instruction	Rev	Wes Berry, x5-5770	Passed
LEAD 580	LEAD 580: Leading Organizations	New	John Baker, x5-5149	Passed
RSA 521	RSA 521: Public Relations in Recreation and Sport	Rev	Blair Thompson, 270-303-4063	Passed

Graduate Programs (4)				
Code	Title	Type	Contact	Action Taken/Notes
0445	0445: Accountancy	Rev	Steve Wells, x5-3194	Passed

Graduate Programs (4)				
Code	Title	Type	Contact	Action Taken/Notes
092	092: Psychology	Rev	Sally Kuhlenschmidt, x5-2114	Passed
132	132: Certification Only, Teacher Education	Rev	Andrea Paganelli, x5-4420	Passed
1744	1744: Strategic Sport Communications	New	Blair Thompson, 270-303-4063	Passed

GCC Members

- Dr. Kirk Atkinson, Chair (GFCB)
- Dr. Martha Day, (CEBS)
- Dr. Kristie Guffey, (UC)
- Dr. Chris Groves, (OCSE) (Cate Webb attended as a voting member in lieu of Chris Groves.)
- Dr. Ann Ferrell (PCAL)
- Dr. Dick Dressler, (CHHS)