**Academic Policy – Create New or Revise**

**(Action Item)**

Date:

Department:

Contact Person: Name, email, Phone

1. **Policy Name:**
2. **Description:**
   1. New (or existing):
   2. Revised (if applicable):
3. **Rationale for proposed policy:**
4. **Impact on existing academic or non-academic policies:**4.1 Impact on policies:  
   4.2 Impact on populations that may be affected:
5. **Term of implementation:**
6. **Dates of committee approvals:**

|  |  |
| --- | --- |
| Graduate Council Policy Committee (if applicable) |  |
| Graduate Council |  |
| University Senate |  |