



## Graduate Council

Minutes —Thursday, May 9, 2019 2:00 p.m.  
Academic Affairs Conference Room WAB 227

Members Present: Lance Hahn, Evelyn Thrasher, Aaron Hughey, Carl Dick, Dominic Lanphier, Diane Marie Lickenbrock, Nicholas Wheeler, Ann Ferrell, Marko Dumancic, Eleanor Miller, Laurie Branstetter, Richard Dressler, Lauren Stevens, Emily Anne Pride, Alex Lebedinsky, Cheryl Davis, Sarah E. Ochs

Members Absent: Leyla Zhuhadar, Jacob Applin, Martha Day, Skyler Green, Wes Berry, Evie Oregon

Guests: Ray Blankenship, Michelle Trawick, Jeff Budziak, Scott Gordon, Laura Burchfield, Colette Shelf, Scott Arnett

1. Call to Order \*Carl Dick
2. Consideration of April 11, 2019 minutes (Appendix A) \*Hahn; approved
3. Graduate Enrollment Report (Final S19 report) (Appendix B)  
\*Scott Gordon reported that we are down in Kentucky residents and international students.
4. Committee Reports
  - a. Executive Committee: Graduate Council election results (PCAL – Cheryl Hopson, GFCB – Ray Blankenship, CEBS – Aaron Hughey, CHHS – Scott Arnett (3 yr), Adam West (2 yr), OCSE – Carl Dick)
  - b. Policy Committee: (Transfer Credit - Appendix C)  
\*Branstetter reported that Dean Davis brought three items to the Policy Committee for review. Two items have been tabled for next year for further discussion. The third item is regarding transfer credits and is shown in Appendix C. Branstetter would like to move that it be accepted – so moved; Dressler \*Dean Davis explained the loophole allows students to transfer graduate credit into WKU even if it is not being applied to their Program of Study. There is nothing prohibiting graduate students from transferring in random graduate credits to raise their GPA. Dean Davis believes that the GPA should pertain to the classes reflected on their Program of Study. \*Discussion ensued regarding transfer credit language; approved.
  - c. Research Committee: (Appendix D)  
\*The committee received three grant requests & awarded all three.
  - d. Curriculum Committee: Martha Day (Appendix E)  
\*Ferrell moved for approval of the Curriculum report. Ferrell mentioned that a few items were tabled because there was no representative to answer questions.

\*Ferrell reported AGECE 671 was approved (pending the need for discussion with other departments). \*Lanphier moved to make this course an action item and made a friendly amendment to change the title; approved.

\*BIOL 503, CNS 667, and Addictions Education 0492 were the remaining items on the consent agenda; approved.

#### 5. Report from the Dean of the Graduate School (April 11, 2019; Appendix F)

\*Dr. Davis thanked the incoming Graduate Council members, current members, and Carl Dick as Chair.

\*She reminded Program Coordinators and Advisors to make sure any degree seeking student has a completed capstone form/updated IP grades for graduation.

\*The fourth round of travel grants were funded.

\*The Dean will send out an email reminder regarding the JUMP program. She briefly explained the purpose of the JUMP programs. Discussion ensued regarding the JUMP program coordinators, program maximum, and potential of university wide policy. \*Carl Dick noted that this will be discussed in the Policy Committee next August.

\*The next reminder was that Graduate Catalog revisions will be coming out this summer.

\*The Graduate School Welcome Reception will be held on August 22, 2019.

\*Dressler asked if Provost Stevens had mentioned a new Graduate Dean search. Dean Davis has not had that conversation with the Provost. \*Carl Dick discussed this with Cheryl Stevens the other day. The white paper never made it to President Caboni's desk. Cheryl Stevens sent the white paper to President Caboni for discussion.

\*Dressler commented that he is still holding out for an online Program of Study. \*Chelf added that the University has purchased work flow system which would help with that.

#### 6. Election of Graduate Council Vice-Chair

\*Sarah Ochs/Richard Dressler nominated Aaron Hughey for Vice Chair; approved.

#### 7. Public Comments

#### 8. Announcements & Adjourn

\*Carl Dick asked that the committee consider what subcommittee to serve on next year.

\*Hahn; adjourned