



Graduate Council

Agenda—Thursday, August 22, 2019, 3:00 p.m.  
Academic Affairs Conference Room WAB 227

1. Call to Order
2. Consideration of May 9, 2019 minutes (Appendix A)
3. Opening remarks, review of Graduate Council bylaws and responsibilities, committee responsibilities and membership
4. Graduate Enrollment Report (Appendix B)
5. Committee Reports
  - a. Graduate Council Executive Committee: GC membership (Appendix C)
  - b. Policy Committee: No report
  - c. Research Committee: No report
  - d. Curriculum Committee: No report
6. Report from Dean of the Graduate School
7. Public Comments
8. Break into Committee Meetings – Election of Committee Chairs
9. Announcements & Adjourn

**GRADUATE SCHOOL WELCOME RECEPTION AUGESTEIN  
ALUMNI CENTER AUGUST 22<sup>nd</sup> - 6:00 pm – 10:00 pm**

## APPENDIX A



Graduate Council

Minutes —Thursday, May 9, 2019 2:00 p.m.

Academic Affairs Conference Room WAB 227

Members Present: Lance Hahn, Evelyn Thrasher, Aaron Hughey, Carl Dick, Dominic Lanphier, Diane Marie Lickenbrock, Nicholas Wheeler, Ann Ferrell, Marko Dumancic, Eleanor Miller, Laurie Branstetter, Richard Dressler, Lauren Stevens, Emily Anne Pride, Alex Lebedinsky, Cheryl Davis, Sarah E. Ochs

Members Absent: Leyla Zhuhadar, Jacob Applin, Martha Day, Skyler Green, Wes Berry, Evie Oregon

Guests: Ray Blankenship, Michelle Trawick, Jeff Budziak, Scott Gordon, Laura Burchfield, Colette Shelf, Scott Arnett

1. Call to Order \*Carl Dick

2. Consideration of April 11, 2019 minutes (Appendix A) \*Hahn; approved

3. Graduate Enrollment Report (Final S19 report) (Appendix B) \*Scott Gordon reported that we are down in Kentucky residents and international students.

4. Committee Reports

a. Executive Committee: Graduate Council election results (PCAL – Cheryl Hopson, GFCB – Ray Blankenship, CEBS – Aaron Hughey, CHHS – Scott Arnett (3 yr), Adam West (2 yr), OCSE – Carl Dick)

b. Policy Committee: (Transfer Credit - Appendix C)

\*Branstetter reported that Dean Davis brought three items to the Policy Committee for review. Two items have been tabled for next year for further discussion. The third item is regarding transfer credits and is shown in Appendix C. Branstetter would like to move that it be accepted – so moved; Dressler \*Dean Davis explained the loophole allows students to transfer graduate credit into WKU even if it is not being applied to their Program of Study. There is nothing prohibiting graduate students from transferring in random graduate credits to raise their GPA. Dean Davis believes that the GPA should pertain to the classes reflected on their Program of Study. \*Discussion ensued regarding transfer credit language; approved.

c. Research Committee: (Appendix D)

\*The committee received three grant requests & awarded all three.

d. Curriculum Committee: Martha Day (Appendix E)

\*Ferrell (representing Day) moved for approval of the Curriculum report. Ferrell mentioned that a few items were tabled because there was no representative to answer questions.

\*Ferrell reported AGECE 671 was approved (pending the need for discussion with other departments). \*Lanphier moved to make this course an action item and made a friendly amendment to change the title; approved.

\*BIOL 503, CNS 667, and Addictions Education 0492 were the remaining items on the consent agenda; approved.

5. Report from the Dean of the Graduate School (April 11, 2019; Appendix F) \*Dr. Davis thanked the incoming Graduate Council members, current members, and Carl Dick as Chair. \*She reminded Program Coordinators and Advisors to make sure any degree seeking student has a completed capstone form/updated IP grades for graduation. \*The fourth round of travel grants were funded. \*The Dean will send out an email

reminder regarding the JUMP program. She briefly explained the purpose of the JUMP programs. Discussion ensued regarding the JUMP program coordinators, program maximum, and potential of university wide policy. \*Carl Dick noted that this will be discussed in the Policy Committee next August. \*The next reminder was that Graduate Catalog revisions will be coming out this summer. \*The Graduate School Welcome Reception will be held on August 22, 2019. \*Dressler asked if Provost Stevens had mentioned a new Graduate Dean search. Dean Davis has not had that conversation with the Provost. \*Carl Dick discussed this with Cheryl Stevens the other day. The white paper never made it to President Caboni's desk. Cheryl Stevens sent the white paper to President Caboni for discussion. \*Dressler commented that he is still holding out for an online Program of Study. \*Chelf added that the University has purchased work flow system which would help with that.

6. Election of Graduate Council Vice-Chair

\*Sarah Ochs/Richard

Dressler nominated Aaron Hughey for Vice Chair; approved.

7. Public Comments

8. Announcements & Adjourn \*Carl Dick asked that the committee consider what subcommittee to serve on next year.

\*Hahn; adjourned

## APPENDIX B - Graduate Enrollment Report 8/19/2019

From Scott Gordon

Week -1 graduate enrollment report for Fall 2019. As of this week, enrollment is 1990, which is -233 compared to last year.

### Observations:

- Resident enrollment and master's enrollment continue to show the most significant declines in terms of residency and degree level
  - Resident enrollment in master's programs is 845, which is -168 compared to last year
  - Every academic college has fewer resident master's student enrolled; deficits range from -15 to -69
- While international enrollment is lower, the declines are smaller than the previous two years
- Military student enrollment continues to increase
  - Most military enrollment is at the master's level (245 of 274)
  - Most military enrollment is completely online (233 of 274)

*Note: this report uses unduplicated headcount, which counts each student only in their primary program/department. This predominantly affects certificate program enrollments, as certificates tend to be secondary programs. If you need more specific information about duplicated headcount (i.e., students simultaneously enrolled in multiple programs), please let me know.*

### Overall enrollment:

#### Current Week Fall Enrollment Compared to Enrollment at Previous Similar Weeks by Selected Category

Wee...	Selected Category	2015	2016	2017	2018	2019	Trend	1 Yr Diff	4 Yr Diff
-1	GR	2,255	2,253	2,182	2,223	1,990		-233	-265

By residency:

**Current Week Fall Enrollment Compared to Enrollment at Previous Similar Weeks by Selected Category**

Wee...	Selected Category	2015	2016	2017	2018	2019	Trend	1 Yr Diff	4 Yr Diff
-1	Foreign Student	133	126	120	77	63		-14	-70
-1	Military	5	82	127	231	274		43	269
-1	Non-res TN Cnty (Scholarship)	32	22	38	40	31		-9	-1
-1	Nonresident	497	462	417	441	403		-38	-94
-1	Resident	1,551	1,531	1,451	1,411	1,191		-220	-360
-1	Tuition Incentive Program-TIP	.	.	.	.	1		.	.
-1	Undeclared	37	30	29	23	27		4	-10
		<b>2,255</b>	<b>2,253</b>	<b>2,182</b>	<b>2,223</b>	<b>1,990</b>		<b>-233</b>	<b>-265</b>

By primary degree type:

**Current Week Fall Enrollment Compared to Enrollment at Previous Similar Weeks by Selected Category**

Wee...	Selected Category	2015	2016	2017	2018	2019	Trend	1 Yr Diff	4 Yr Diff
-1	Graduate Certificate	191	180	161	156	151		-5	-40
-1	Masters	1,686	1,691	1,667	1,702	1,509		-193	-177
-1	Specialist	23	30	26	27	31		4	8
-1	Rank	36	30	28	39	21		-18	-15
-1	Doctorate	268	266	262	278	259		-19	-9
-1	Non-Degree	51	56	38	21	19		-2	-32
		<b>2,255</b>	<b>2,253</b>	<b>2,182</b>	<b>2,223</b>	<b>1,990</b>		<b>-233</b>	<b>-265</b>



-1	School of Nursing and Allied Health	194	165	151	169	145	-24	-49
-1	Geography and Geology	24	23	22	21	7	-14	-17
-1	Kinesiology, Recreation, and Sport	214	203	182	158	146	-12	-68
-1	English	32	43	40	39	28	-11	-4
-1	Accounting	7	7	7	20	10	-10	3
-1	Political Science	46	28	21	21	12	-9	-34
-1	99ED: Exploratory/Undeclared	124	97	88	93	86	-7	-38
-1	Mathematics	25	40	34	27	20	-7	-5
-1	Economics	22	15	11	13	9	-4	-13
-1	Psychological Sciences	26	20	16	24	20	-4	-6
-1	Applied Human Sciences	11	15	24	26	23	-3	12
-1	History	23	17	20	19	16	-3	-7
-1	Physical Therapy	90	91	90	91	88	-3	-2
-1	Social Work	117	111	99	103	100	-3	-17
-1	Agriculture and Food Science	10	20	26	14	12	-2	2
-1	Communication	20	12	17	20	18	-2	-2
-1	Music	16	19	12	17	15	-2	-1
-1	99AR: Exploratory/Undeclared	5	1	3	2	1	-1	-4
-1	Physics and Astronomy	7	3	5	3	2	-1	-5
-1	99SC: Exploratory/Undeclared	6	6	3	2	2	0	-4
-1	GRAD	14	15	11	8	8	0	-6
-1	Chemistry	24	21	19	18	19	1	-5
-1	Folk Studies and Anthropology	19	14	17	8	9	1	-10
-1	School of Engineering and Applied Sciences	39	39	53	24	26	2	-13

-1	Sociology and Criminology	47	45	49	39	41	2	-6
-1	Communication Sciences and Disorders	152	155	163	164	169	5	17
-1	Biology	27	25	31	45	56	11	29
-1	Psychology	38	54	56	52	64	12	26
-1	Counseling and Student Affairs	112	92	99	97	111	14	-1
		2,255	2,253	2,182	2,223	1,990	-233	-265

By primary academic program (sorted by one amount of increase in one year, smallest to largest):

We ek #	Selected Category	2015	2016	2017	2018	2019	1 Yr Diff	4 Yr Diff
-1	Addictions Education, CER (#0492)					4		
-1	Advanced Behavior Management, CER (#1736)					1		
-1	Advanced Worksite Health Promotion, CER (#0465)~	1	1	2				
-1	Aging Studies, CER (#0419)~	4	1	3	2			
-1	Art Education for Teacher Leaders, MAE (#0443)~	2	1					
-1	Autism Spectrum Disorders, CER (#0441)~	1	2	1	1			
-1	Biology for Teacher Leaders, MAE (#0442)~	2	2	1	3			
-1	Business Sustainability, CER (#0474)		1	1	2			
-1	Communicating in Healthcare, CER (#0475)				1			
-1	Communication Disorders, MS (#114)~	31	1					
-1	Communication Disorders, R1 (#164)~	2	4					
-1	Community College Faculty Preparation, CER (#162)~	1						



-1	Director of Special Education, R1 (#0426)	1		2	4			
-1	Elementary Education, EDS (#118)~		1	1				
-1	Exceptional Education - LBD, MAE (#0424)~	1						
-1	Geographic Information Science, CER (#203)~				1			
-1	Global Pathways to Sustainability, CER (#0472)~			1				
-1	Health Education, CER (#0494)					1		
-1	Historic Preservation, CER (#0423)~	1		1		1		0
-1	Intercollegiate Athletic Administration, CER (#0481)	5	2	4		4		-1
-1	International Student Services, CER (#0415)	6	1	1				
-1	Leadership Dynamics, MA (#0422)~	1						
-1	Leadership Studies, CER (#163)~	1	1					
-1	Leadership Studies, MA (#0464)~	4	1					
-1	Library Media Education, R1 (#0429)~	5	1		1			
-1	Literacy in Post-secondary Settings, CER (#0462)	3			2			
-1	Local Government Administration, CER (#1745)					1		
-1	Measurement, Evaluation and Research, CER (#0488)			1	1			
-1	MSD Certification, C (#0477)~	1						
-1	Non-Degree Health and Human Services, ND (#0003)	6	20	2	1			
-1	Non-Degree University College, ND (#0006)~	7	9	12	3			
-1	Nurse Administrator (Post MSN), CER (#0420)~	1						
-1	Nursing Education (Post MSN), CER (#172)~	1	2					
-1	Religious Studies, MA (#0446)~	3	2	1				
-1	School Administration, EDS (#098)~	4	5	1		2		-2
-1	Secondary Education Teacher Leader, R2 (#0432)				1			

-1	Special Education, LBD, MAE (#0437)~	7						
-1	Teaching English to Speakers of Other Languages, CER (#0416)	3	2		2			
-1	Technology Management, MS (#045)~	1						
-1	Library Media Education, MS (#083)~	70	72	62	34	5	-29	-65
-1	Business Administration, MBA (#057)	91	89	73	89	65	-24	-26
-1	Organizational Leadership, MA (#0467)	113	219	255	290	271	-19	158
-1	Public Health, MPH (#152)	26	37	43	66	47	-19	21
-1	Educational Leadership, C (#131)	68	60	54	37	23	-14	-45
-1	Nursing Practice, DNP (#0011)	65	72	76	91	77	-14	12
-1	Geoscience, MS (#072)	24	23	22	20	7	-13	-17
-1	Nursing, MSN (#149)	113	69	48	49	36	-13	-77
-1	School Administration, R1 (#121)	21	21	22	29	16	-13	-5
-1	Accountancy, MACC (#0445)	7	7	7	20	10	-10	3
-1	Public Administration, MPA (#051)	46	28	21	21	11	-10	-35
-1	Elementary Education for Teacher Leaders, MAE (#0433)	64	44	32	25	16	-9	-48
-1	Kinesiology, MS (#0454)	14	13	22	25	16	-9	2
-1	Educational Leadership, EDD (#0010)	110	87	80	84	76	-8	-34
-1	Gifted Education and Talent Development, MAE (#0482)	1	18	16	17	9	-8	8
-1	Health Administration, MHA (#153)	41	52	43	46	38	-8	-3
-1	Literacy Education, MAE (#044)	13	10	11	20	12	-8	-1
-1	English, MA (#067)	14	15	19	18	11	-7	-3
-1	Secondary Education for Teacher Leaders, MAE (#0435)	26	23	22	17	10	-7	-16
-1	Mathematics, MA (#049)	21	32	24	18	12	-6	-9
-1	Recreation and Sport Administration, MS (#095)	187	175	148	128	122	-6	-65

-1	Organizational Leadership, CER (#1723)	5	20	2	6	1	-5	-4
-1	Applied Economics, MA (#0410)	22	15	11	13	9	-4	-13
-1	Interdisciplinary Early Childhood Education, Birth to Primary, Initial Certification, MAT (#0460)	4	7	9	16	12	-4	8
-1	Middle Grades Education for Teacher Leaders, MAE (#0434)	22	27	21	10	6	-4	-16
-1	Psychology, MS (#0469)	26	20	16	24	20	-4	-6
-1	Special Education for Teacher Leaders: Learning and Behavioral Disorders, MAE (#0457)	16	20	35	32	28	-4	12
-1	Adult Education, CER (#0450)	1	3	2	5	2	-3	1
-1	Counseling, C (#159)	10	2	3	5	2	-3	-8
-1	Education and Behavioral Science Studies, MAE (#042)	1	5	4	6	3	-3	2
-1	Environmental and Occupational Health Science, MS (#0473)	8	9	8	13	10	-3	2
-1	History, MA (#078)	23	17	20	19	16	-3	-7
-1	Lean Sigma, CER (#0452)	2	2	1	4	1	-3	-1
-1	Organizational Communication, MA (#0012)	17	11	13	17	14	-3	-3
-1	Physical Therapy, DPT (#0013)	90	91	90	91	88	-3	-2
-1	Social Work, MSW (#157)	117	111	99	103	100	-3	-17
-1	Agriculture, MS (#052)	10	20	26	14	12	-2	2
-1	Dietetic Practice, CER (#0451)	7	10	10	10	8	-2	1
-1	Family Nurse Practitioner (Post MSN), CER (#0449)	9	12	14	8	6	-2	-3
-1	Gender and Women's Studies, CER (#1712)	9	14	9	5	3	-2	-6
-1	Interdisciplinary Early Childhood Education, Birth to Primary, for Teacher Leaders, MAE (#0461)	4	5	3	4	2	-2	-2
-1	Music, MM (#0453)	16	19	12	17	15	-2	-1

-1	Special Education: Moderate and Severe Disabilities, MAE (#0438)	16	8	9	10	8	-2	-8
-1	Student Affairs in Higher Education, MAE (#145)	42	32	37	28	26	-2	-16
-1	Teacher Education, C (#132)	16	11	12	19	17	-2	1
-1	Facility and Event Management, CER (#0455)	1	6	5	2	1	-1	0
-1	Homeland Security Sciences, MS (#0413)	7	3	5	3	2	-1	-5
-1	Mathematics, MS (#085)	4	8	10	9	8	-1	4
-1	Non-Degree Arts and Letters, ND (#0002)	5	1	3	2	1	-1	-4
-1	Non-Degree Business, ND (#0001)			3	2	1	-1	
-1	School Counseling, MAE (#046)~	10	13	15	16	15	-1	5
-1	Sociology, MA (#105)	5	6	11	7	6	-1	1
-1	Adult Education, MAE (#047)	24	14	13	15	15	0	-9
-1	Biology, MS (#056)	25	23	30	39	39	0	14
-1	Career Services, CER (#0468)	6	3	3	1	1	0	-5
-1	College and Career Readiness, CER (#1737)			4	2	2	0	
-1	Creative Writing, MFA (#0478)	6	12	12	14	14	0	8
-1	Educational Technology, CER (#167)~	2		3	1	1	0	-1
-1	Folk Studies, MA (#069)	18	14	16	8	8	0	-10
-1	Middle Grades Education for Initial Certification, MAT (#0458)	2	2	1	1	1	0	-1
-1	Non-Degree Science, ND (#0004)	6	6	3	2	2	0	-4
-1	Nonprofit Administration, CER (#0463)	7	7	3	3	3	0	-4
-1	Not Pursuing a Degree, ND (#126)	14	15	11	8	8	0	-6
-1	Secondary Education, R1 (#124)	3	1		2	2	0	-1
-1	Standard Guidance - Rank 1, R1 (#048)~	3	1	1	1	1	0	-2

-1	Chemistry, MS (#059)	24	21	19	18	19	1	-5
-1	Child and Family Studies, MS (#0489)		4	11	14	15	1	
-1	Elementary Education, R1 (#084)	1	2	3	1	2	1	1
-1	Gifted Education and Talent Development, EDS (#0490)			2	3	4	1	
-1	School Psychology, EDS (#147)	19	24	22	24	25	1	6
-1	Social Responsibility and Sustainable Communities, MA (#0448)	27	25	18	21	22	1	-5
-1	Communicating in Organizations, CER (#0471)	3	1	4	2	4	2	1
-1	Computer Science, MS (#117)	2	1	30	8	10	2	8
-1	Criminology, MA (#0421)	15	14	20	11	13	2	-2
-1	Environmental Health and Safety, CER (#0427)	3		3	1	3	2	0
-1	Business Core Competencies, CER (#0487)				5	8	3	
-1	Engineering Technology Management, MS (#0447)	34	36	22	12	15	3	-19
-1	Non-Degree Education, ND (#0005)	13	5	4	3	7	4	-6
-1	Special Education Initial Certification: Learning and Behavioral Disorders, MAT (#0456)	10	9	6	5	9	4	-1
-1	Psychiatric Mental Health Nurse Practitioner, CER (#0479)	5	10	13	21	26	5	21
-1	Psychology, MA (#092)	16	14	18	16	21	5	5
-1	Speech-Language Pathology, MS (#0466)	119	150	163	164	169	5	50
-1	Applied Psychology, PSYD (#0476)	3	16	16	12	18	6	15
-1	Instructional Design, CER (#0418)	8	6	1	4	10	6	2
-1	Secondary Education for Initial Certification, MAT (#0495)	15	8	12	12	18	6	3
-1	Instructional Design, MS (#0428)	21	15	7	3	10	7	-11
-1	Libraries, Informatics, and Technology in Education, MS (#0497)				30	41	11	

-1	Biology, CER (#0493)				3	17	14	
-1	Counseling, MAE (#043)	35	40	35	44	60	16	25
		2,255	2,253	2,182	2,223	1,990	- 233	- 265

*Note: programs followed by a tilde (~) are no longer active.*

## APPENDIX C

Graduate Council Membership 2018-2019	
Lance Hahn, Senate Rep	July 1, 2019 - June 30, 2020
Gordon Ford College of Business	
Alex Lebedinsky	July 1, 2017 - June 30, 2020
Helen Liang	July 1, 2018 - June 30, 2020
Ray Blankenship	July 1, 2019 - June 30, 2022
VACANT (Student Rep)	July 1, 2019 - June 30, 2020
Evelyn Thrasher, Associate Dean (not a voting member)	
College of Education and Behavioral Sciences	
Martha Day, Curriculum Chair	July 1, 2017 - June 30, 2020
Sarah E. Ochs	July 1, 2018 - June 30, 2021
Aaron Hughey, Vice-Chair	July 1, 2019 - June 30, 2022
VACANT (Student Rep)	July 1, 2019 - June 30, 2020
Dennis George (not a voting member)	
Ogden College of Science and Engineering	
Dominic Lanphier, Research Chair	July 1, 2017 - June 30, 2020
Diane Marie Lickenbrock	July 1, 2018 - June 30, 2021
Carl Dick, Policy Chair	July 1, 2019 - June 30, 2022
VACANT (Student Rep)	July 1, 2019 - June 30, 2020
Cate Webb, Associate Dean (not a voting member)	
Potter College of Arts & Letters	
Ann Ferrell, Chair	July 1, 2017 - June 30, 2020
Marko Dumancic	July 1, 2018 - June 30, 2021
Cheryl Hopson	July 1, 2019 - June 30, 2022
VACANT (Student Rep)	July 1, 2019 - June 30, 2020
Merrall Price, Associate Dean (not a voting member)	
College of Health and Human Services	
Richard Dressler	July 1, 2017 - June 30, 2020
Adam West	July 1, 2018 - June 30, 2021
Scott Arnett	July 1, 2019 - June 30, 2022
VACANT (Student Rep)	July 1, 2019 - June 30, 2020
Danita Kelley, Associate Dean (not a voting member)	
At-Large	
Vacant	July 1, 2019 - June 30, 2020
Ex-Officio Members	

Cheryl Davis, Interim Dean of Graduate School	
VACANT, SGA Rep	July 1, 2019 - June 30, 2020