

## Graduate Council



Topic: Graduate Council

Date: Thursday, October 9, 2025

Time/Location: 3:00 p.m./WAB 227

Members present: Kirk Atkinson, Whitley Stone, Jeremy Logsdon, Tonya Bragg-Underwood, Jessi Thomsen, Dan Strunk, Erin Warfel, Jieyoung Kong, Jerry Brotzge, Mikhail Khenner, Sara McCaslin, Sukurat Kofoworola

Guests: Jennifer Hammonds, Scott Gordon, Cathleen Webb, Merrell Price, Rheanna Plemons, Jennifer Klemm

1. Call to Order \*Atkinson at 3:00pm
2. Sign-in sheet
3. Consideration of September 11, 2025, Minutes (APPENDIX A)  
Motion to consider – Strunk/Kong. Approved unanimously
4. Committee Reports
  - a. Graduate Council Research Committee (Jeremy Logsdon) No Report \*Logsdon announced that committee was setting up a time to meet soon.
  - b. Graduate Council Policy Committee (Wes Cottingham – Draft Proposals 2<sup>nd</sup> Reading - Web links below)  
Motion to consider – Strunk/Warfel, Approved unanimously with friendly amendments of adding date of revision.
    - i. [Bylaws](#)
    - ii. [Guidelines](#)
  - c. Graduate Council Curriculum Committee (Erin Warfel - APPENDIX B)  
Motion to approve minutes – Warfel/Stone. Approved unanimously.
5. Other Business
  - a. Reports from Graduate Studies  
\*Gordon. Fall 2025 enrollment is up with 40 students more than last AY and includes more new students.
6. Calendar and next meeting  
\*Atkinson. Next meeting is November 13 and email reminder will be sent prior to meeting.
7. Adjournment  
Motion to adjourn 1<sup>st</sup>/2<sup>nd</sup> Strunk/Warfel at 3:10pm

Respectfully submitted  
Graduate Council – Secretary  
Tonya Bragg-Underwood

## Appendix A

**Graduate Council****Minutes**September 11, 2025

List of membership attendees:

Jason Bergner, Johnathan Ross, Kirk Atkinson (Chair), Taryn Guyer (Student Rep), Leslee Tarbett, Stacy Leggett for Wes Cottongim (Policy Committee Chair), Kandy Smith for Jeremy Logsdon (Research Committee Chair), Elnad Jasarevic (Student Rep), Jerry Brotzge, Dan Strunk, Mikhail Khennar, Sukurat Kofoworola (Student Rep), Daniel Keller, Jie-Young Kong, Jessi Thomsen, Whitley Jo Stone (Vice Chair), Erin Warfel (Curriculum Committee Chair), Sara McCaslin (Libraries)

Guests: Jennifer Hammonds, Executive Director for Graduate Studies, Cathleen Webb OCSE Guest, Merrall Price PCAL Guest

- 1) Call to order Atkinson, 3:00 PM
- 2) Previous Meeting Minutes (August 2025)

Motion to approve

1: Thomsen

2: Kong

All approved and motion carried

- 3) Introductions and welcome to new members

- a. Sign-in in sheet

- 4) Committee Reports

- a. Research (Jeremy) No report

- b. Policy (Wes) Draft Proposals

- i. [Bylaws](#)

- ii. [Guidelines](#)

1<sup>st</sup> reading of bylaws' and guidelines' revisions by Atkinson.  
No vote

- c. [Curriculum](#) (Erin Warfel)

Warfel discussed the submitted changes

Motion 1: Warfel

Motion 2: McCaslin

Discussion: none

Approval: unanimous and motion carried.

5) Other business

a. Graduate Studies

Short update on graduate enrollment and GA financial aid from Hammonds. She also provided a prompt to update admission requirements in CourseLeaf ASAP as students are already being processed and admitted.

6) Calendar and next meeting

7) Adjournment

Motion to Adjourn ~3:15

1: Strunk

2: Tarbett

## Appendix B

**Graduate Council Curriculum Committee**

Minutes – September 29, 2025, 2:30 PM (CT) - Zoom

**Voting Members:** Erin Warfel, Dan Strunk, Jessi Thomsen, Elnad Jasarevic, and Leslie Tarbett**Advisory Members:** Merrall Price, Cate Webb, Danita Kelley, Jennifer Klemm, Jamie DeYoung, Jessica Dorris, and Jennifer Hammonds**Guests:** Michael Reece**Approval of Minutes- September 4, 2025 - 1<sup>st</sup>/2<sup>nd</sup>:** Warfel/Tarbett, **Vote:** Approved (5/5)**Review Program Changes:**

Program Administration

<b>Graduate Curriculum Committee (1)</b>				
<b>Code</b>	<b>Title</b>	<b>Status</b>	<b>Initiator</b>	<b>Received</b>
<a href="#">152</a>	<a href="#">152: Public Health</a>	Edited	mch39796	9/15/2025
<b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Stunk/Tarbett  <b>Discussion:</b> Reece gave a brief description. Webb, asked dropping electives to twelve instead of six; Are you adding new courses or adapting others? Reece answered, yes, those courses do exist on books now. Webb, Are the internships paid? Reece said it depends, sometimes but several of them are military and they often do an internship with the process.  <b>Vote:</b> Approved (5/5)				

**Informational Item(s):** Webb stated, within OGDEN there will be lots of curriculum changes coming through very soon. Klemm echoed that comment about CEBS.**Other Business:** None**Adjourn** at 2:45pm - 1<sup>st</sup>/2<sup>nd</sup> – Warfel/Tarbett

Respectfully submitted,  
 GCCC Recorder  
 Jessica Steenbergen