

## Graduate Council



Topic: Graduate Council  
Date: Thursday, February 13, 2025  
Time/Location: 3:00p.m./WAB 227

1. Call to Order
2. Consideration of January 16, 2025 Minutes (APPENDIX A)
3. Reports from standing committees
  - a. Graduate Council Executive Committee
    - i. Upcoming Elections
    - ii. Ad Hoc Committee Discussion re: R2
      1. R2/GC Ad Hoc Committee for Duration AY25
  - b. Graduate Council Policy Committee (No report)
  - c. Graduate Council Curriculum Committee (APPENDIX B)
  - d. Graduate Council Research Committee (No report)
4. Reports from the Graduate School
5. Announcements
6. Informational Items
  - a. Provost/R2 Discussion
7. Adjournment

**APPENDIX A**  
**CONSIDERATION OF GRADUATE COUNCIL MEETING MINUTES**



**Graduate Council Meeting Minutes**  
January 16, 2025  
Zoom

Members present: Ray Blankenship, Whitley Stone, Jessi Thomsen, Jeremy Logsdon, Phillip Gunter, Dan Strunk, Tonya Bragg-Underwood, Mikhail Khenner, Kandy Smith (proxy: Leslee Tarbett), Erin Warfel, Wes Cottongim, Lance Hahn, Kirk Atkinson, Kumi Ishii (proxy: Jieyoung Kong), Jonathan Ross, Birhanu Gessese, Elnad Jasarevic, Madalynn Alt

Guests: Scott Gordon, Jennifer Klem, Tanja Bibbs, Merrall Price, Janet Tassell

1. Call to Order at 3:00pm
2. Consideration of December 12, 2024 Minutes (APPENDIX A)
  - a. Motion to consider Hahn. Approved unanimously
3. Reports from standing committees
  - a. Graduate Council Executive Committee
    - i. Upcoming Elections & AY26 Grad Council – Discussed need for Vice Chair and Secretary
  - b. Graduate Council Policy Committee (No report)
    - i. No report
  - c. Graduate Council Curriculum Committee (APPENDIX B)
    - i. Motion to approve minutes – 1<sup>st</sup>/2<sup>nd</sup> Stone/Warfel. Approved unanimously
  - d. Graduate Council Research Committee (No report)
    - i. No report
4. Reports from the Graduate School
  - a. Gordon – Graduate enrollment up by 13 students this semester.
5. Announcements
  - a. Hahn – Initiated discussion regarding WKU moving to R2 and possibly offering four PhD programs (Learning Science, Data Science, Neuroscience, & Disaster

Science). Hahn provided link to CPE report [https://cpe.ky.gov/aboutus/records/cpe\\_meetings/agenda-2024-11-21-ws.pdf](https://cpe.ky.gov/aboutus/records/cpe_meetings/agenda-2024-11-21-ws.pdf) to committee Hahn suggested an ad hoc committee be formed to offer faculty input as this moves forward. Logsdon acknowledged the suggestion and will take it to the GCEC.

6. Adjournment

- a. Motion to adjourn 1<sup>st</sup>/2<sup>nd</sup> Hahn/Warfel at 3:26pm.

**APPENDIX B**  
**Graduate Council Curriculum Committee**  
**Minutes – February 6, 2025, 2:30 PM (CT)**

**Voting Members:** Whitley Stone, Erin Warfel, Phillip Gunter, Jessi Thomsen, Elnad Jasarevic, Dan Strunk, and Leslie Tarbett

**Advisory Members:** Cathleen Webb, Danita Kelley, Merrall Price, Jennifer Klemm, Alex Lebedinsky, Jamie DeYoung, Beth Laves, Jennifer Hammonds, and Jessica Dorris

**Guests:** Angie Jerome, Stacy Biblehauser, Kate Nicewicz Scott, and Alison Langdon

**Approval of Minutes, January 9, 2024 - 1<sup>st</sup>/2<sup>nd</sup>:** Stone/Strunk, **Vote:** Approved (7/7)

**Course Administration:**

Graduate Curriculum Committee (24)				
Code	Title	Status	Initiator	Received
<p><b>Motion to Bundle all ACCT Classes – 1<sup>st</sup>/2<sup>nd</sup>:</b> Stone/Thomsen</p> <p><b>Vote to Bundle:</b> Approved 7/7</p> <p><b>Discussion on Courses are listed below.</b></p> <p><b>Vote on Bundle of ACCT Courses:</b> Approved 7/7</p>				
<a href="#">ACCT 440G</a>	<a href="#">ACCT 440G: Business Law for the Accounting Professional</a>	Edited	stc92540	1/29/2025
<p><b>Discussion:</b> Lebedinsky gave a brief description of the revisions.</p>				
<a href="#">ACCT 413G</a>	<a href="#">ACCT 413G: Accounting Analytics</a>	Added	stc92540	1/29/2025
<p><b>Discussion:</b> Lebedinsky gave a brief description of the revisions.</p>				
<p><b>Motion to Bundle all BA Classes – 1<sup>st</sup>/2<sup>nd</sup>:</b> Stone/Thomsen</p> <p><b>Vote to Bundle:</b> Approved 7/7</p> <p><b>Discussion on Courses are listed below.</b></p> <p><b>Vote on Bundle of BA Courses:</b> Approved 7/7</p>				

Graduate Curriculum Committee (24)				
Code	Title	Status	Initiator	Received
<a href="#">BA 596B</a>	<a href="#">BA 596B: GFCB Graduate Certificate Assessment - Contemporary Business Leadership</a>	Edited	alx50504	1/29/2025
<b>Discussion:</b> Lebedinsky gave a brief description of the revisions.				
<a href="#">BA 596C</a>	<a href="#">BA 596C: GFCB Graduate Certificate Assessment - Advanced Business Fundamentals</a>	Edited	alx50504	1/29/2025
<b>Discussion:</b> Lebedinsky gave a brief description of the revisions.				
<b>Motion to Bundle all COMM Classes – 1<sup>st</sup>/2<sup>nd</sup>:</b> Stone/Tarbett				
<b>Vote to Bundle:</b> Approved 7/7				
<b>Discussion on Courses are listed below.</b>				
<b>Vote on Bundle of COMM Courses:</b> Approved 7/7				
<a href="#">COMM 505</a>	<a href="#">COMM 505: Introduction to Applied Communication &amp; Research</a>	Edited	jyn21880	1/29/2025
<b>Discussion:</b> Jerome gave a brief description of the revisions.				
<a href="#">COMM 598</a>	<a href="#">COMM 598: Applied Communication Portfolio</a>	Added	jyn21880	1/29/2025
<b>Discussion:</b> Jerome gave a brief description of the revisions. Webb asked if they've considered giving professionals' credit for their work prior or in the field. Price said that she would talk with proponent to find out.				
<a href="#">ECON 511</a>	<a href="#">ECON 511: Applied Managerial Economics</a>	Edited	alx50504	1/29/2025
<b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Warfel/Stone				
<b>Discussion:</b> Lebedinsky gave a brief description of the revisions. Stone asked why they were excluding applied economics; Lebedinsky explained it's more of a general look at economics and wasn't appropriate.				
<b>Vote:</b> Approved 7/7				

Graduate Curriculum Committee (24)				
Code	Title	Status	Initiator	Received
<a href="#">ENG 549</a>	<a href="#">ENG 549: Special Topics in Professional &amp; Technical Writing</a>	Added	als04863	1/9/2025
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Stone/Warfel</p> <p><b>Discussion:</b> Langdon gave a brief description of the revisions.</p> <p><b>Vote:</b> Approved 7/7</p>				
<p><b>Motion to Bundle all MUS Classes – 1<sup>st</sup>/2<sup>nd</sup>:</b> Stone/Tarbett</p> <p><b>Vote to Bundle:</b> Approved 7/7</p> <p><b>Discussion on Courses are listed below.</b></p> <p>Withdraw the bundle and roll back MUS-550 for more clarification.</p>				
<a href="#">MUS 540</a>	<a href="#">MUS 540: Choir</a>	Edited	lzf45377	1/9/2025
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Stone/Tarbett</p> <p><b>Discussion:</b> Prices gave a brief description of the revisions. Kelley asked can they really repeat the course 99 times; Hammonds said yes, basically can take the course as many times as needed.</p> <p><b>Vote:</b> Approve 7/7</p>				
<a href="#">MUS 550</a>	<a href="#">MUS 550: Applied Music Secondary</a>	Edited	zch14602	1/9/2025
<p><b>Discussion:</b> Price gave a brief description of the revisions. Price asked to roll this one back for more clarification from the department.</p>				
<a href="#">RSA 543</a>	<a href="#">RSA 543: Sports Medicine Administration for Interscholastic Athletics</a>	Edited	wht92998	1/27/2025
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Stone/Warfel</p> <p><b>Discussion:</b> Stone gave a brief description of the revisions.</p> <p><b>Vote:</b> Approved 6 yes, 1 abstain</p>				
<p><b>Motion to Bundle all KIN Classes – 1<sup>st</sup>/2<sup>nd</sup>:</b> Stone/Tarbett</p> <p><b>Vote to Bundle:</b> Approved 7/7</p> <p><b>Discussion on Courses are listed below.</b></p>				

Graduate Curriculum Committee (24)				
Code	Title	Status	Initiator	Received
<b>Vote on Bundle of KIN Courses:</b> Approved 6 yes – 1 abstain				
<a href="#">KIN 501</a>	<a href="#">KIN 501: Research Methods in Kinesiology</a>	Edited	wht92998	1/27/2025
<b>Discussion:</b> Stone gave a brief description of the revisions.				
<a href="#">KIN 503</a>	<a href="#">KIN 503: Advanced Motor Learning and Control</a>	Edited	wht92998	1/27/2025
<b>Discussion:</b> Stone gave a brief description of the revisions.				
<a href="#">KIN 504</a>	<a href="#">KIN 504: Advanced Exercise Physiology</a>	Edited	wht92998	1/27/2025
<b>Discussion:</b> Stone gave a brief description of the revisions.				
<a href="#">KIN 509</a>	<a href="#">KIN 509: Sport in Multicultural Society</a>	Edited	wht92998	1/27/2025
<b>Discussion:</b> Stone gave a brief description of the revisions.				
<a href="#">KIN 512</a>	<a href="#">KIN 512: Advanced Strength &amp; Conditioning</a>	Edited	wht92998	1/27/2025
<b>Discussion:</b> Stone gave a brief description of the revisions.				
<a href="#">KIN 515</a>	<a href="#">KIN 515: Advanced Measurement and Evaluation</a>	Edited	wht92998	1/27/2025
<b>Discussion:</b> Stone gave a brief description of the revisions.				
<a href="#">KIN 522</a>	<a href="#">KIN 522: Advanced Exercise Testing and Prescription</a>	Edited	wht92998	1/27/2025
<b>Discussion:</b> Stone gave a brief description of the revisions.				
<a href="#">KIN 524</a>	<a href="#">KIN 524: Applied Biomechanics</a>	Edited	wht92998	1/27/2025
<b>Discussion:</b> Stone gave a brief description of the revisions.				
<a href="#">KIN 525</a>	<a href="#">KIN 525: Fitness Management</a>	Edited	wht92998	1/27/2025
<b>Discussion:</b> Stone gave a brief description of the revisions.				
<a href="#">KIN 536</a>	<a href="#">KIN 536: Applied Sport Science</a>	Edited	wht92998	1/27/2025
<b>Discussion:</b> Stone gave a brief description of the revisions.				

Graduate Curriculum Committee (24)				
Code	Title	Status	Initiator	Received
<a href="#">KIN 596</a>	<a href="#">KIN 596: Internship in Exercise Physiology</a>	Edited	wht92998	1/27/2025
<b>Discussion:</b> Stone gave a brief description of the revisions.				
<a href="#">KIN 598</a>	<a href="#">KIN 598: Capstone Research Experience in Exercise Physiology</a>	Edited	wht92998	1/27/2025
<b>Discussion:</b> Stone gave a brief description of the revisions.				
<a href="#">KIN 599</a>	<a href="#">KIN 599: Thesis Research/Writing</a>	Edited	wht92998	1/27/2025
<b>Discussion:</b> Stone gave a brief description of the revisions.				

### Program Administration:

Graduate Curriculum Committee (6)				
Code	Title	Status	Initiator	Received
<a href="#">0501</a>	<a href="#">0501: Accountancy &amp; Data Analysis</a>	Edited	stc92540	1/29/2025
<b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Stone/Thomsen				
<b>Discussion:</b> Lebedinsky gave a brief description of the revisions. Biblehauser also spoke about the curriculum. Laves asked about the delivery method change, requires a teach out. However, there is a lot of flexibility in this program; also concerned about the teach out. Is there 50% of the program taught online. Biblehauser wasn't entirely sure, there are no students that take 5 online classes. None of these are available online. Laves said we'll need to do a teach out plan. Stone asked that all required classes are with an ACCT prefix. Yes, it was explained. Kelley asked, are we leaving the footnote as is; Yes.				
<b>Vote:</b> Approved 7/7				



Graduate Curriculum Committee (6)				
Code	Title	Status	Initiator	Received
<a href="#">057</a>	<a href="#">057: Business Administration</a>	Edited	alx50504	1/29/2025
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Stone/Strunk</p> <p><b>Discussion:</b> Nicewicz gave a brief description of the revisions.</p> <p><b>Vote:</b> Approved 7/7</p>				
<a href="#">0471</a>	<a href="#">0471: Communicating in Organizations</a>	Edited	ang16236	1/29/2025
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Stone/Strunk</p> <p><b>Discussion:</b> Jerome gave a brief description of the revisions. DeYoung, Removed the writing sample from admissions requirements. Does it need to be removed here as well. Jerome thinks yes but will get confirmation from the proponent.</p> <p><i>Friendly Amendment – Delete everything under Program Admissions (Writing Sample).</i></p> <p><b>Vote:</b> Approved 7/7</p>				
<a href="#">1778</a>	<a href="#">1778: Advanced Business Fundamentals</a>	Edited	alx50504	1/29/2025
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Stone/Strunk</p> <p><b>Discussion:</b> Lebedinsky gave a brief description of the revisions. Laves asked, do you plan to offer 100% of this program face-to-face (closing face-to-face); Yes. This requires a teach-out plan. Laves asked about the program length change, if it changed more than 25% and decrease the length of time to complete by term; went from 12 to 18. It seems that it should only take a term to complete. Would like to add a comment... “Committee reviewed the program length change and determined it did not meet SACSCOC requirements.” DeYoung asked professional experience is required, do we need to collect a resume. Lebedinsky is not sure.</p> <p><i>Friendly Amendment – Would like to add a comment... “Committee reviewed the program length change and determined it did not meet SACSCOC requirements.”</i></p> <p><b>Vote:</b> Approved 6/6</p>				
<a href="#">0012</a>	<a href="#">0012: Applied Communication</a>	Edited	jyn21880	1/29/2025

Graduate Curriculum Committee (6)				
Code	Title	Status	Initiator	Received
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Stone/Thomsen</p> <p><b>Discussion:</b> Jerome gave a brief description of the revisions. Price expressed that we are not changing what's in the program and taught. Core is the same, marketing and delivering it differently. Just more applied focused. Stone asked about the RSA classes, were they already in there as electives; Yes. Hammonds, asked about the LEAD courses and those are no longer offered. Jerome, go ahead and remove them because of the implementation dates not lining up. Edits/appeals can be done later.</p> <p><b>Vote:</b> Approved 6/6</p>				
<a href="/programadmin/403/index.html">/programadmin/403/index.html</a>	<a href="#">: Graduate Certificate in Professional and Technical Writing</a>	Added	als04863	1/9/2025
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Stone/Warfel</p> <p><b>Discussion:</b> Langdon gave a brief description. Laves said she helped with the SACSCOC notification of intent.</p> <p><b>Vote:</b> Approved 7/7</p>				

**Informational Item(s):** none

**Other Business:** none

**Adjourn** at 3:55pm - 1<sup>st</sup>/2<sup>nd</sup> – Strunk/Stone

Respectfully submitted,  
GCCC Chair  
Jessica Steenbergen