

1906 College Heights Blvd. #11010 | Bowling Green, KY 42101-1010 | Phone: 270-745-2446 | Fax: 270-745-6950 | [gsagreementform@wku.edu](mailto:gsagreementform@wku.edu)

For information regarding Graduate Assistantship appointments visit <http://www.wku.edu/graduate/aid/ga/>.

Name \_\_\_\_\_ WKU ID # \_\_\_\_\_  
Last First M/M

Hiring Department: \_\_\_\_\_ Academic Department: \_\_\_\_\_

Begin Date: \_\_\_\_\_ End Date: \_\_\_\_\_ Half Time  Quarter Time

Indicate number of hours/week of appointment for each term			
	20____	20____	20____
Teaching Assistant (GT)			
Research Assistant (GR)			
Assistant Instructor (GI)			
General Graduate Assistant (GG)			
Stipend Amount (each term)			

<b>The hiring department agrees to pay the resident portion of your tuition up to:</b>	\$ _____	Fall Term
	\$ _____	Spring Term
	\$ _____	Summer Term

*\*Tuition is billed per credit hour so your bill will vary according to the number of credit hours enrolled. Course fees are the responsibility of the student. Graduate assistants are discouraged from holding concurrent jobs during the dates of the appointment. Graduate assistants may not be employed in a second job on campus. Graduate assistants may hold other employment between semesters/terms or when the University is officially closed.*

**Departmental requirements or duties:**

_____ Student	_____ Date	_____ Additional Signature (if applicable)	_____ Date
_____ Hiring Department Head	_____ Date	_____ Additional Signature (if applicable)	_____ Date
_____ Dean, Graduate School	_____ Date	_____ Additional Signature (if applicable)	_____ Date

**Department, Program & Graduate School Use Only**

Department Acct	Departmental Index	Amount

EPAF # \_\_\_\_\_ # \_\_\_\_\_ # \_\_\_\_\_

\*If the stipend rate differs across terms, separate EPAFs must be submitted. All numbers must be included on this form.

**Council of Graduate Schools Resolution: Graduate Scholars, Fellows, Trainees, and Assistants:** Acceptance of an offer of financial support (such as an assistantship) for the next academic year by a prospective or enrolled graduate student completes an agreement that both student and graduate school expect to honor. In that context, the conditions affecting such offers and their acceptance must be defined carefully and understood by all parties. Students are under no obligation to respond to offers of financial support prior to April 15; earlier deadlines for acceptance of such offers violate the intent of this Resolution. In those instances in which a student accepts an offer before April 15, and subsequently desires to withdraw that acceptance, the student may submit in writing a resignation of the appointment at any time through April 15. However, an acceptance given or left in force after April 15 commits the student not to accept another offer without first obtaining a written release from the institution to which a commitment has been made. Similarly, an offer by an institution after April 15 is conditional on presentation by the student of the written release from any previously accepted offer.