

Graduate Council Attendance September 8, 2011 3:30 p.m.

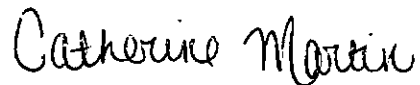
GFCB		GUESTS:	
		Signature	
Nace Magner	<i>Nace Magner</i>	Retta Poe	
Kirk Atkinson	<i>Kirk Atkinson</i>	Freida Eggelton	
Stacy Wade	<i>Stacy Wade</i>	Sylvia Gaiko	
Maria Blair-SR	<i>M. Blair</i>	Mark Doggett	
CEBS		Doug McElroy	
Donald Nims	<i>Donald Nims</i>		
Jim Berger	<i>James Berger</i>		
William Schlinder	<i>Bud Schlinder</i>		
Tiffany Polite-SR	<i>Tiffany Polite</i>		
		Other Guests:	
		Print Name	Signature
Elizabeth Jones (ALT)		Janet Applin	<i>Janet Applin</i>
Andrew Mienaltowski (ALT)		for Retta Poe	
Patti Whetstone (ALT)			
Cayce Brewer/Julie Grim-SR (ALT)		DANITA KELLEY	<i>Danita Kelley</i>
OCSE		STEVE WELLS	<i>Steve Wells</i>
Lawrence Alice	<i>Lawrence Alice</i>	DAVID KEELING	<i>David Keeling</i>
Martin Stone	<i>Martin Stone</i>		
Thanh Nguyen	<i>Thanh Nguyen</i>		
Jennifer Yates-SR	<i>Jennifer Yates</i>		
Nancy Rice (ALT)			
Mark Doggett (ALT)			
Philip Lienesch (ALT)			
PCAL			
Robyn Swanson	<i>Robyn Swanson</i>		
Timothy Evans			
Jane Fife	<i>Jane Fife</i>		
She'Rohn Draper-SR	<i>She'Rohn Draper</i>		
Michael Nichols (ALT)			
Kelly Shirley/Katharine Pettit-SR (ALT)			
CHHS			
Donna Blackburn	<i>Donna Blackburn</i>		
Lauren Bland	<i>Lauren E. Bland</i>		
Eve Main	<i>Eve Main</i>		
Margaret Stringer-SR	<i>Margaret Stringer</i>		
Vijay Golla (ALT)			
Beverly Siegrist (ALT)			
Ritchie Taylor (ALT)			
Savannah Sooter/Thomas Harris-SR (ALT)			
UC			
Nevil Speer			
Marilyn Sink/ Catherine Martin-SR	<i>Marilyn Sink</i> <i>Catherine Martin</i>		
Geneive Rayburn-SR (ALT)			
Kinchel Doerner (Interim Dean)	<i>Kinchel Doerner</i>		
Sarah Kessler (Sec)	<i>Sarah Kessler</i>		

September 8, 2011

To whom this may concern:

As the newly elected co representative for the University College for Graduate Council I recognize my active and willing participation to work with my co representative, Marilyn Sink, in regards to sharing all responsibility for this position. We will devise a rotational schedule so that all meetings are attended as equally as possible as well as all participation in decisions being a mutual agreement between both parties. That being said I also comprehend and concur with our views being collaborated and submitted as one vote to represent the department. I look forward to this year and vow to commit to my responsibilities entitled to this department, the other members of the Graduate Council, and to the University.

Sincerely,

A handwritten signature in cursive script that reads "Catherine Martin".

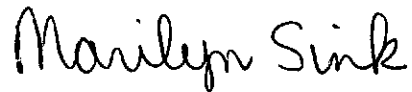
Catherine Martin

September 8, 2011

Dear Ms. Kessler,

I am excited about the opportunity to serve with Catherine Martin as the University College student representative for the Graduate Council. After talking with Catherine, we agreed to serve as co-representatives. Since, we have decided to co-represent, I understand that we will share responsibilities and voting privileges. I look forward to working with Catherine and other members of the council during the academic year.

Sincerely,

A handwritten signature in cursive script that reads "Marilyn Sink". The letters are fluid and connected, with a prominent loop at the end of the last name.

Marilyn Sink



**Agenda—September 8, 2011  
3:30 pm, Academic Affairs Conference RM 239**

I. Elect Graduate Council Chair and Vice-Chair for AY 2011-2012.

- \*Atkinson/Swanson nominated Nevil Speer
- \*Alice/Berger move to close nominations
- \*Berger called for the vote
- \*Motion Approved
  
- \*Stone/Atkinson nominated Larry Alice
- \*Atkinson/Swanson move to close nominations
- \*Berger called for the vote
- \*Motion Approved

II. Appointment of committee chairpersons and members of various committees.

- A. Rules Committee (3 faculty, 3 students): Kirk Atkinson (chair), Jim Berger, Martin Stone, Maria Blair, Margaret Stringer, She'Rohn Draper
- B. Graduate Student Research Grants (3 faculty, 2 students) Larry Alice, Nace Magner, Jane Fife, Tiffany Polite and Catherine Martin  
Graduate Faculty (3 faculty) Robyn Swanson, Don Nims, Donna Blackburn
- C. Professional Education Council (1 member): Bud Schlinker
- D. WKU Student Research Council (1 member): Don Nims

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III. Consideration of June 10, 2011 and July 2011 minutes.

- \*Stand approved as distributed.

IV. New Business

A. College of Education and Behavioral Sciences

Information Only	Create a Temporary Course LTCY 500 Fundamentals of Reading and Related Language Arts Contact: Cassie Zippay <a href="mailto:cassie.ziappay@wku.edu">cassie.ziappay@wku.edu</a> 5-2679
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B. College of Health and Human Services

Action <u>*Berger/Atkinson motion for approval passed with friendly amendments (revision forthcoming)</u>	Create a New Course HCA 459G Global Health Service-Learning Practicum Contact: William Mkanta <a href="mailto:william.mkanta@wku.edu">william.mkanta@wku.edu</a> 5-5260
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C. Ogden College of Science and Engineering

Action	Revise a Program Master of Science in Geoscience, Ref. #072 Contact: David Keeling <a href="mailto:david.keeling@wku.edu">david.keeling@wku.edu</a> 5-4555
<a href="#">*Motion on the floor from MAY???</a>	
<a href="#">Tabled in May-</a>	
<a href="#">Passed with friendly amendments.</a>	

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D. Potter College of Arts and Letters

Information Only	Create a Temporary Course RELS 426G Dead Sea Scrolls Contact: Eric Bain-Selbo <a href="mailto:eric.bain-selbo@wku.edu">eric.bain-selbo@wku.edu</a> 5-5744
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E. Gordon Ford College of Business

Information Item	Create a Temporary Course BA 504 MBA Foundation Modules Pt 1 Contact: Dr. Bob Hatfield <a href="mailto:bob.hatfield@wku.edu">bob.hatfield@wku.edu</a> 5-6581
Information Item	Create a Temporary Course BA 506 MBA Foundation Modules Pt 2 Contact: Dr. Bob Hatfield <a href="mailto:bob.hatfield@wku.edu">bob.hatfield@wku.edu</a> 5-6581
Information Item	Create a Temporary Course BA 508 MBA Foundation Modules Pt 3 Contact: Dr. Bob Hatfield <a href="mailto:bob.hatfield@wku.edu">bob.hatfield@wku.edu</a> 5-6581
Information Item <a href="#">*Steve Wells spoke about the 3-2 program and Kinchel Doerner thanked him for the work toward the creation of the program.</a>	Create an Agreement Department of Accounting's Professional Program in Accountancy (approved 8/16/11) Contact: Steve Wells <a href="mailto:Steve.wells@wku.edu">Steve.wells@wku.edu</a> 5-3895

V. Other Business

A. Report from Graduate Dean.

- a. Incomplete graduate applications report-[Kinchel showed the instructions on the Graduate Studies and Research website.](#)
- b. ~~CAGIE~~ (Cool Awards in Graduate Intellectual Enhancement) Awards-[\\$500 grant for students who pair with another group for a project.](#)
- c. Graduate Student Research Grants: criteria, assessment and total budget
  - i. [Review and change the process if necessary](#)
- d. ~~Recommendation for complaint committee structure~~
  - i. [Appeals committee a priority for the Rules Committee to form.](#)

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e. Graduate Faculty Status and Application Process: Kinchel Doerner proposed that he is willing to review the applications for the next year while some of the other processes the converging issues. In light of the committee not wanting to review the applications without an overhaul of the process. Robyn Swanson inquired about the ad hoc committee from last year. Nace Magner asked if technical criteria it could be done in GSR Kirk Atkinson commented and several others agreed that they want to retain control in the committee. Donna commented that the committee doesn't want to continue to rubber stamp the applications. There was discussion about having a tiered process so that those with a PhD can teach and an additional endorsement would be necessary for chairing these and working with students on research.

Kirk Atkinson asked Kinchel to inquire with CAD once a plan is in place.

Committee for Graduate Faculty to review applications and revise criteria: Robyn Swanson, Don Nims, Donna Blackburn.

- f.
- g. Governance Structure:
- i. There may be a time that we need to meet more. We could meet longer or more frequently. Atkinson, Swanson and Schlinker stated they would rather meet longer each meeting.
  - ii. Senate subcommittee to consider how the governance policies and curriculum will be retooled. Recommendation from the committee last year was for curriculum to not be considered by University Senate.
  - iii. Kinchel Doerner suggested that perhaps a Graduate Council ad hoc committee to work in parallel robust comprehensive committee for curriculum approval.
  - iv. Nevil Speer stated that Graduate Council is beholden to the Senate and Executive Committee, but Graduate Council is not a standing member of the Senate. We have no vote or voice at the Senate Executive Committee (who may or may not be Graduate Faculty). Lauren Bland added the UCC has a vote with Senate.
- h. Revisit and tidy up policies approved last year-defer to Rules Committee

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VI. Adjournment

[Atkinson/Berger 5:18 pm](#)



**Agenda—June 9, 2011  
2 pm, Academic Affairs Conference RM 239**

**Members Present:** Kirk Atkinson, Nace Magner, Patti Whetstone, Jim Berger, Donald Nims, Martin Stone, Lawrence Alice, Robyn Swanson, Katharine Pettit, Lauren Bland, Donna Blackburn, Nancy King, Nevil Speer, Sarah Kessler (Council Secretary)

**Members Absent:** Shane Spiller, Theodore Harden, Alisha Smith, Claus Ernst, Cynthia Worcester, Michael Ann Williams, Timothy Evans, Dana Bradley, Barbara Deeb

**Alternates Present:** Mark Doggett

**Guests Present:** Retta Poe, Marleen Murphy, Kinchel Doerner, Sylvia Gaiko, Bill Kline

- I. Consideration of May 12, 2011 minutes.  
Stand approved as amended with editorial change presented by Nace Magner.

II. New Business

F. Gordon Ford College of Business

Action *Alice/Whetstone motion for approval of ACCT 401G, 420G, and 431G passed	Create a New Course ACCT 401G Business Combinations and Related Topics Contact: Steve Wells <a href="mailto:steve.wells@wku.edu">steve.wells@wku.edu</a> 5-3895
Action	Create a New Course ACCT 420G Governmental and Not For Profit Accounting Contact: Steve Wells <a href="mailto:steve.wells@wku.edu">steve.wells@wku.edu</a> 5-3895
Action	Create a New Course ACCT 431G Federal Taxation – Business Entities Contact: Steve Wells <a href="mailto:steve.wells@wku.edu">steve.wells@wku.edu</a> 5-3895

G. College of Health and Human Services

Action *Berger/Blackburn motion for approval passed with friendly amendments	Revise a Program Master of Science in Communication Disorders, Ref.# 114 Contact: Dr. Richard Dressler <a href="mailto:richard.dressler@wku.edu">richard.dressler@wku.edu</a> 5-6280
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Action *Berger/Atkinson motion for approval passed	Revise a Certificate Post Masters Certificate: Primary Care Nurse, Ref. #176 Contact: Eve Main <a href="mailto:eve.main@wku.edu">eve.main@wku.edu</a> 5-3489
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H. Ogden College of Science and Engineering

Information Only	Create a Temporary Course BIOL 579 Mechanistic Toxicology Contact: Kerrie McDaniel <a href="mailto:Kerrie.mcdaniel@wku.edu">Kerrie.mcdaniel@wku.edu</a> 5-6845
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I. College of Education and Behavioral Sciences

Action *Berger/Atkinson motion for approval of PSY 504 and 512 passed	Create a New Course PSY 504 Advanced Research Methods in Psychology Contact: Sharon Mutter <a href="mailto:sharon.mutter@wku.edu">sharon.mutter@wku.edu</a> 5-4389
Action	Multiple Revisions to a Course PSY 512 Seminar in Experimental Design Contact: Steven Haggbloom, <a href="mailto:steven.haggbloom@wku.edu">steven.haggbloom@wku.edu</a> 5-4427
Action *Atkinson/Berger motion for approval passed	Revise a Program Master of Arts in Psychology, Ref. #092 Contact: Steven Haggbloom, <a href="mailto:steven.haggbloom@wku.edu">steven.haggbloom@wku.edu</a> 5-4427
Action *Nims/Whetstone motion for approval passed with friendly amendment	Create a New Course ADED 600 Maintaining Matriculation Contact: Jim Berger <a href="mailto:jim.berger@wku.edu">jim.berger@wku.edu</a> 5-3892
Action *Atkinson/Whetstone motion for approval passed with friendly amendments	Create a New Certificate Program Adult Education Contact: Jim Berger <a href="mailto:jim.berger@wku.edu">jim.berger@wku.edu</a> 5-3892
Action *Alice/Whetstone motion for approval of CNS 590, 591, 595 and 596 passed	Multiple Revisions to a Course CNS 590 Practicum Contact: Bill Kline <a href="mailto:bill.kline@wku.edu">bill.kline@wku.edu</a> 5-4953
Action	Multiple Revisions to a Course CNS 591 Mental Health Counseling/Marriage & Family Therapy Practicum Contact: Bill Kline <a href="mailto:bill.kline@wku.edu">bill.kline@wku.edu</a> 5-4953
Action	Multiple Revisions to a Course CNS 595 Internship



	Contact: Bill Kline <a href="mailto:bill.kline@wku.edu">bill.kline@wku.edu</a> 5-4953
Action	Multiple Revisions to a Course CNS 596 Mental Health Counseling/Marriage & Family Therapy Internship Contact: Bill Kline <a href="mailto:bill.kline@wku.edu">bill.kline@wku.edu</a> 5-4953
Action *Berger/Nims motion for approval passed with friendly amendment	Revise a Program MAE School Counseling, Ref. #046 Contact: Bill Kline <a href="mailto:bill.kline@wku.edu">bill.kline@wku.edu</a> 5-4953

### III. Other Business

- B. Graduate Faculty Committee Report
  - \*Whetstone motion for approval passed
- C. Graduate Student Research Grant Report
- D. Rules Committee
- E. Report from the Chair
  - a. Nevil Speer inquired about tracks/concentrations/core, etc. in relation to the CPE and the Rules Committee. Sylvia Gaiko stated that the issue is still being discussed.
  - b. Nace Magner inquired about Graduate Faculty categories and criteria. Kinchel Doerner addressed by stating that there have been a variety of factors that have complicated overhauling the process. Nevil Speer stated there needs to be a solution. Kinchel Doerner will revisit this issue.
- F. Report from the Graduate Dean
  - a. Pending Board of Regents approval tuition for graduate students will be assessed at a per credit hour rate.
  - b. The international scholarship has been adjusted. Scholarship awards are based on merit, need, and institutional priorities. Students must submit GRE (or GMAT) scores to be considered for these scholarships.
  - c. Fulltime (20 hours per week) graduate assistants will have health insurance provided beginning Fall 2011. Eligible students will be assessed a \$75 insurance fee each semester for insurance.

### IV. Adjournment 3:05 pm



**Minutes—July 2011 via email**

**Members Present:** Lauren Bland, Robyn Swanson, Dana Bradley, Nancy King, Cynthia Worcester, Don Nims, Shane Spiller, Claus Ernst, Kirk Atkinson, Donna Blackburn, Nace Magner, Patti Whetstone, Alisha Smith, Jim Berger

I. Other Business

- A. Graduate Faculty Committee Report- Passed

Proposal Date: June 2011

College of Health and Human Services  
**Department of Public Health**  
**Proposal to Create a New Course**  
**(Action Item)**

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Contact Person: Dr. William Mkanta; [william.mkanta@wku.edu](mailto:william.mkanta@wku.edu); 270-745-5260

**1. Identification of proposed course:**

- 1.1 Course prefix and number: HCA 459G
- 1.2 Course title: Global Health Service-Learning Practicum
- 1.3 Abbreviated course title: Global Health Practicum
- 1.4 Credit hours: 3 hours, repeatable up to 6 hours
- 1.5 Type of course: P
- 1.6 Prerequisites: Permission of the instructor
- 1.7 Course catalog listing: Designed to provide students in health professions with a global service-learning experience. Integrates student knowledge and skills with practical applications in a global health context, based on the student career objectives and the health needs of the served communities.

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**2. Rationale:**

- 2.1 Reason for developing the proposed course: This course is designed to provide graduate students in health service and related professions with a global service-learning experience. It is aimed at getting students to integrate their knowledge and skills with practical applications in global health context based on their career objectives and the needs of the global communities served.
- 2.2 Projected enrollment in the proposed course: The practicum will be offered jointly with HCA 459. An enrollment of 10 to 15 graduate students per academic year is projected.
- 2.3 Relationship of the proposed course to courses now offered by the department: HCA 546 (Graduate Internship in Healthcare Administration) and PH 546 (Graduate Internship in Public Health) are offered by the departments to students in the respective programs through engagements with relevant domestic establishments. The proposed course puts emphasis on a practicum experience in a global environment for graduate students from all WKU departments offering health-related courses or degrees. This course will be offered jointly with HCA 459. While all students will complete similar tasks as outlined by the instructor at the service-learning site, graduate students taking the practicum will be required in addition to prepare individual project reports detailing the profile, service activities, and outcomes related to cases/organizations/communities involved in their service-learning experience. Practicum supervisor will provide the specific details of the project.
- 2.4 Relationship of the proposed course to courses offered in other departments: Supervised graduate internships/practical trainings are commonly offered as part of degree requirements across several WKU departments with courses or

programs in health related disciplines. The proposed course specifically requires graduate students to participate in offering services pertaining to their knowledge and skills in an abroad setting, or locally but in a global context.

- 2.5 Relationship of the proposed course to courses offered in other institutions: Several Kentucky colleges have graduate courses in international health but only University of Kentucky through a graduate certificate program offers a global health internship (CPH-709), which requires students to engage in at least 4 weeks of internship abroad. Among the benchmark schools, Fresno State University offers a course with service learning opportunities in areas of HIV/AIDS, child labor and poverty. However, this course is available only to students in social work.

### 3. Discussion of proposed course:

#### 3.1 Course objectives:

- Create individual and group opportunities for students to work and apply their knowledge and skills on real global health problems in both abroad and local settings;
- Develop an appreciation for diversity and understanding of similarities and differences between US and foreign cultures in values, beliefs, and need for health services;
- Gain an understanding of how national health systems and organizations work and develop global professional networks;
- Prepare for careers and develop research agenda in the global health context.

#### 3.2 Content outline:

- Prepare for services to be offered in an abroad or local setting
- Implement the services according to health profession groups and needs
- Assess student participation, services and individual project reports

- 3.3 Student expectations and requirements: Instructor will assess students based on their execution of the practicum plan and observations on teamwork, leadership, and professional skills demonstrated at the practicum site. Two hundred and forty (240) contact hours in a practicum experience will constitute 3 credits. As indicated in section 2.3, graduate students are expected to demonstrate their ability to work independently and provide detailed reports of their service activities.

- 3.4 Tentative texts and course materials: Practicum guidelines will be available for the students.

### 4. Resources:

- 4.1 Library resources: Adequate  
4.2 Computer resources: Individual WKU departments involved in the practicum.

### 5. Budget implications:

- 5.1 Proposed method of staffing: Present HCA faculty.  
5.2 Special equipment needed: Adequate  
5.3 Expendable materials needed: Adequate

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5.4 Laboratory materials needed: Adequate

6. **Proposed term for implementation:** Spring 2012

7. **Dates of prior committee approvals:**

Public Health Department: June 20, 2011

CHHS Graduate Curriculum Committee August 23, 2011

Graduate Council \_\_\_\_\_

University Senate \_\_\_\_\_

**Attachment: Bibliography, Library Resources Form, Course Inventory Form**

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Proposal Date: 4/4/2011

**Ogden College of Science and Engineering**  
Department of Geography and Geology

Proposal to Revise a Program  
(Action Item)

Contact Person: David Keeling e-mail: [david.keeling@wku.edu](mailto:david.keeling@wku.edu) Phone: 5-4555

**Identification of program**

Program Reference Number: 072  
Current Program Title: Master of Science in Geoscience  
Credit hours: 30 hours

**Identification of the proposed program changes:**

- Revise Program to add designated areas of Concentration.
- [Add five concentrations: Physical Science, Cultural Science, Geographical Information Science, Environmental Science, and Climate Science](#)
- Delete wording about the research tool.

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**Detailed program description:**

Current Program	Proposed Program
MS Geoscience Thesis Program	MS Geoscience Thesis Program
Foundation Requirements 11-12 hrs	<b>Program Core (17-18 hours):</b>
Physical Area:	<b>GEOS 500 Geoscience Research 4</b>
GEOS 500 Research & Literacy 4	<b>GEOS 520 Geoscience Data Analysis 4</b>
GEOS 502 Field Research 4	▼ <b>Students choose <u>one</u> of the following methods courses based on their <u>Research Concentration</u>:</b>
GEOS 520 Statistical Methods 4	_____ <b>GEOS 502 Field Research 4</b> <b>(Physical Science)</b>
Cultural Area:	_____ <b>GEOS 523 Urban GIS Apps 4</b> <b>(Climate Science)</b>
GEOS 500 Research & Literacy 4	_____ <b>GEOS 530 Cultural 4</b> <b>(Geographical Information Science)</b>
GEOS 530 Seminar in Cultural 4	_____ <b>GEOS 587 Law and Policy 3</b> <b>(Environmental Science)</b>
GEOS 520 Statistical Methods 4	_____ <b>GEOS 555 Global Change 3</b> <b>(Climate Science)</b>
GIS and Planning Area:	<b>GEOS 599 Research Thesis 6</b>
GEOS 500 Research & Literacy 4	<b>Concentration Electives** 12-13</b>
GEOS 523 Urban GIS Applies 4	<b>At least 12 hours of graduate coursework in the specified</b>
GEOS 520 Statistical Methods 4	<b>Research Concentration approved by the thesis director and selected from the following electives:</b>
Environmental Area:	<b>CONCENTRATION Physical Science:</b>
GEOS 500 Research & Literacy 4	<b>GEOS 510 Research Topics 3</b>
GEOS 587 Env. Law & Policy 3	<b>GEOS 515 Remote Sensing 4</b>
GEOS 520 Statistical Methods 4	<b>GEOS 521 Geomorphology 3</b>
	<b>GEOS 559 Hydrological Fluid 3</b>

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GEOS 566 Karst Geoscience 3  
 GEOS 595 Geoscience Practicum 3  
 GEOG 427G Water Resources 3  
 GEOG 428G Applied Groundwater 3  
 GEOL 4xxG Any Geology course 3

CONCENTRATION Cultural Science:

GEOS 507 Concepts & Skills Teach 3  
 GEOS 510 Research Topics 3  
 GEOS 525 Political Geography 3  
 GEOS 534 Historic Preservation 3  
 GEOS 540 Regional Geography 3  
 GEOS 550 Economic Geography 3  
 GEOS 580 Urban Geography 3  
 GEOS 585 Population Geography 3  
 GEOS 595 Geoscience Practicum 3  
 GEOG 451G Geography Kentucky 3

CONCENTRATION Geographical Information Science:

GEOS 510 Research Topics 3  
 GEOS 515 Remote Sensing 4  
 GEOS 517 Spatial Databases 3  
 GEOS 577 Special Topics GIS 3  
 GEOS 584 Advanced Planning 3  
 GEOS 590 Experimental Design 3  
 GEOS 595 Geoscience Practicum 3  
 GEOG 417G GIS Analysis 3  
 GEOG 419G GIS Programming 3

CONCENTRATION Environmental Sci:

GEOS 505 Biogeography 3  
 GEOS 506 Environment Seminar 3  
 GEOS 510 Research Topics 3  
 GEOS 515 Remote Sensing 4  
 GEOS 543 Env Science Concepts 3  
 GEOS 544 Environmental Ethics 3  
 GEOS 571 Quality of Life 3  
 GEOS 595 Geoscience Practicum 3  
 GEOG 474G Environment Planning 3  
 GEOL 415G Environmental Geology 3

CONCENTRATION Climate Science

GEOS 510 Research Topics 3  
 GEOS 515 Remote Sensing 4  
 GEOS 522 Physical Climatology 3  
 GEOS 533 Synoptic Meteorology 3  
 GEOS 535 Dynamic Meteorology II 3  
 GEOS 537 Mesoscale Meteorology 3  
 GEOS 538 Physical Meteorology 3  
 GEOS 539 Atmospheric Modeling 3  
 GEOS 595 Geoscience Practicum 3  
 GEOG 424G Weather Analysis 3

**\*\* A maximum of six hours of advisor-approved electives that are consistent with the**

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# *Western Kentucky University*

## **An Agreement**

### *Department of Accounting's Professional Program in Accountancy Graduate Studies and Research Admission and Academic Policies*

1. **Eligible Students.** Western Kentucky University's undergraduate students who have an interest in the Professional Program in Accountancy (PPA) to obtain a BS and MAcc degree concurrently must file a Statement of Intent with the Department of Accounting expressing the interest to pursue the PPA. When the student has completed a total of 90 hours of undergraduate coursework, including 13 hours of upper division accounting, the Department of Accounting will review the Statement of Intent and will notify the student and Graduate Studies and Research of the department's decision regarding acceptance into the PPA.
2. **Coursework After Acceptance Into the Professional Accountancy Program.** After acceptance into the Professional Program in Accountancy by the Department of Accounting, students may take undergraduate coursework to be applied to an undergraduate degree and during the same semester take graduate coursework to be applied to a graduate degree. Any course taken pursuant to the Professional Program in Accountancy may not be double counted. That is, a specific course may be counted toward meeting either undergraduate coursework requirements or graduate coursework requirements, but not both. Until completion of the *total number of hours of coursework* required for the undergraduate degree, the students will remain undergraduate students and will not be admitted to Graduate Studies and Research. Students may be admitted on a wait-listed status during the semester in which they plan to complete this minimum-hours requirement; their status will be changed to regular admission on completion of the required number of hours.
3. **Classification Prior to Regular Admission to Graduate Studies and Research.** Students participating in the Professional Program in Accountancy will be classified as undergraduate students until they are admitted to the Western Kentucky University's Graduate Studies and Research and shall retain the same rights and privileges granted all Western Kentucky University undergraduate students, including classification as an undergraduate student for purposes of receiving financial aid.
4. **Waiver of Requirements for Students In Professional Program in Accountancy.** The ACCT 499 requirement for the undergraduate degree will be waived by the Department of Accounting for students who are accepted into the Professional Program in Accountancy. The GMAT requirement for admission to the MAcc program will be

waived by Graduate Studies and Research for students participating in the Professional Program in Accountancy.

5. **Admission to Graduate Studies and Research.** Students participating in the Professional Program in Accountancy will be admitted to Graduate Studies and Research at the beginning of the semester following the semester in which they complete the total number of credit hours required for the undergraduate degree in accounting, but in no case earlier than the completion of four years or its equivalent of undergraduate study (i.e. 120 hours of total coursework).
  - a. For example, a student who must complete 120 hours of coursework for the B.S. degree has taken 117 hours of undergraduate coursework plus 9 hours of graduate coursework not counted toward the B.S. degree. Since this student has completed a total of 126 hours of coursework, six hours more than 120 hours required for the BS degree, the student will be admitted to Graduate Studies and Research at the beginning of the immediate following semester and classified as a graduate student for all purposes.
  - b. For example, a student who must complete 120 hours of coursework for the B.S. degree has taken 117 hours of coursework including 111 hours of undergraduate coursework plus 6 hours of graduate coursework not counted toward the B.S. degree, the student will not be admitted to Graduate Studies and Research at the beginning of the immediate following semester. The student will continue to be classified as an undergraduate student.

To facilitate the graduate admissions process, since these students will not have earned bachelors degrees, the Department of Accounting will provide the Graduate Studies and Research Coordinator of Admissions with a list of pertinent students each semester. MAcc plans of study for all students on this list should be attached in order to ensure compliance with Graduate Studies regulation requiring a plan of study for a master's degree to be submitted within the semester in which twelve hours of graduate coursework is completed.

6. **Classification On Admission to Graduate Studies and Research.** On admission to the Western Kentucky University's Graduate Studies and Research, students in the Professional Program in Accountancy will be classified as graduate students and will be granted all rights and privileges normally granted Western Kentucky University graduate students. Students will not qualify for classification as an undergraduate for any purpose after regular admission to Graduate Studies and Research.
7. **Limitation on Graduate Coursework taken Prior to Admission to Graduate Studies and Research.** All graduate coursework taken prior to Admission to Graduate Studies and Research and intended to be used toward the MAcc degree must be at the 400G-level or 500-level or above. No more than 18 semester hours of graduate credit taken prior to admission to Graduate Studies and Research can be applied toward the MAcc degree.

8. **Awarding of Degrees**. The BS degree must be awarded prior to or concurrently with the MAcc degree. The MAcc degree will be awarded on completion of all requirements for that degree. The MAcc degree must be awarded concurrently with or after the BS degree.
  
9. **Fallback Position in Case of Hardship**. In the event of documented circumstances beyond the control of the student resulting in the student's inability to reasonably complete the Professional Program in Accountancy, the Department of Accounting may recommend to the Gordon Ford College of Business that coursework taken in the Professional Program in Accountancy for graduate credit be counted as being taken in satisfaction of the undergraduate major requirements of the Gordon Ford College of Business and the Department of Accounting, thereby allowing a BS degree to be awarded. Graduate credit used toward completion of the baccalaureate degree must adhere to WKU's policy for Undergraduate Enrollment in Graduate Courses. However the waiver of the requirement of ACCT 499 will be rescinded except in extenuating circumstances as approved by the Chairman of the Department of Accounting.

This agreement shall become effective on the date of execution by the last executing party.

Accepted and agreed to:

By: \_\_\_\_\_ Date \_\_\_\_\_  
Dr. Steve C. Wells  
Chairman, Department of Accounting

By: \_\_\_\_\_ Date \_\_\_\_\_  
Dr. Jeffrey P. Katz  
Dean, Gordon Ford College of Business

By: \_\_\_\_\_ Date \_\_\_\_\_  
Dr. Kinchel C. Doerner  
Dean, Graduate Studies and Research (Interim)

By: \_\_\_\_\_ Date \_\_\_\_\_  
Dr. A. Gordon Emslie  
Provost and Vice President for Academic Affairs