

## Graduate Council Curriculum Committee

Minutes – April 2, 2026, 2:30 PM (CT)

**Voting Members:** Dan Strunk, Leslie Tarbett, Jessi Thomsen, Whitley Stone (proxy for Erin Warfel) and Eland Jasarevic.

**Advisory Members:** Cate Webb, Jennifer Klemm, Merrall Price, Danita Kelley, Alex Lebedinsky, Jennifer Hammonds.

**Guests:** Trini Stickle, Penny Head, Philip Gunter, Jieyoung Kong, and Scott Lasley.

**Approval of Minutes – March 5, 2026 - 1st/2nd:** Tarbett/Strunk **Vote:** Approved (5 Yes)

### Course Administration:

Graduate Curriculum Committee (6)				
Code	Title	Status	Initiator	Received
<a href="#">ANSC 530</a>	<a href="#">ANSC 530: Advanced Parasitology of Livestock</a>	Added	dbr91597	3/27/2026
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Tarbett/Strunk  <b>Discussion:</b> Gunter gave a brief description.  <i>Friendly Amendment - Topic #2 Please lead with Nematodes (like #3) – Also within the course description should we spell out AREC to Ag Research and Education Center.</i>  <b>Vote:</b> Approved (5 Yes)</p>				
<a href="#">ANSC 532</a>	<a href="#">ANSC 532: Advanced Dairy Production Laboratory</a>	Added	phl16936	3/27/2026
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Tarbett/Strunk  <b>Discussion:</b> Gunter gave a brief description.  <b>Vote:</b> Approved (5 Yes)</p>				
<a href="#">COMM 595</a>	<a href="#">COMM 595: Independent Study in Communication</a>	Edited	jyn21880	3/26/2026
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Tarbett/Strunk  <b>Discussion:</b> Jieyoung gave a brief description. Just returning to a multiple credit level (1-3).  <b>Vote:</b> Approved (5 Yes)</p>				
<a href="#">ENG 578</a>	<a href="#">ENG 578: Seminar: TESOL Practicum II</a>	Edited	trn69263	3/26/2026
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Tarbett/Strunk  <b>Discussion:</b> Stickle gave a brief description. Hammonds asked why it would span more than one term? Stickle said it should be no.  <i>Friendly Amendment – Change course should span more than one term should say No.</i>  <b>Vote:</b> Approved (5 Yes)</p>				
<a href="#">PS 527</a>	<a href="#">PS 527: Local Economic Development Administration</a>	Added	sct58572	3/26/2026
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Tarbett/Strunk  <b>Discussion:</b> Lasley gave a brief description. Talked a little about how this ECON course is like and should we change name. Lasley shared he is willing to change the course description to the following: Examine the policies, strategies, and administrative practices used by local</p>				

Graduate Curriculum Committee (6)				
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governments and development organizations to promote business growth, attract investment, create jobs, and strengthen community development. Lebedinsky asked Lasley if there is a strong objection within ECON would he be willing to change at the next step. <i>Friendly Amendment – Change the course description to - Examines the policies, strategies, and administrative practices used by local governments and development organizations to promote business growth, attract investment, create jobs, and strengthen community development.</i> <b>Vote:</b> Approved (5 Yes)				
<a href="#">DPT 740</a>	<a href="#">DPT 740: Biophysical Agents</a>	Edited	pnn51910	3/23/2026
<b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Tarbett/Strunk <b>Discussion:</b> Head gave a brief description. <b>Vote:</b> Approved (4 Yes)				

**Review Program Changes:**

Graduate Curriculum Committee (2)				
Code	Title	Status	Initiator	Received
<a href="#">0416</a>	<a href="#">0416: Teaching English to Speakers of Other Languages (TESOL)</a>	Edited	trn69263	3/26/2026
<b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Tarbett/Strunk <b>Discussion:</b> Stickle gave a brief description. Stone asked about the aberration TESL vs TESOL. Confirmed that it was listed correctly. <b>Vote:</b> Approved (4 Yes)				
<b>Added after the meeting before going to GC for full approval.</b> <b>Friendly amendment – math error in total credits. Current proposed of 16-18hrs changed to 13-18 to allow for the recent addition of the one-hour ENG 578 TESOL Practicum II and the substitution of ENG 587 to fulfill the 4-hour ENG 471G TESOL Practicum (for those in the Grow Your Own program).</b>				
<a href="#">0013</a>	<a href="#">0013: Physical Therapy</a>	Edited	pnn51910	3/23/2026
<b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Tarbett/Strunk <b>Discussion:</b> Head gave a brief description, just cleaning up the wording. Stone asked for clarification on the Standard Decision language. Head explained again. <b>Vote:</b> Approved (4 Yes)				

**Informational Item(s):** None

**Other Business: Expedited Workflow Process**

**Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:** Tarbett/Strunk

**Discussion:** Hammonds asked about changes for the upcoming year on the expedited workflow process (shown in Appendix A). Highlighted things want to be added to the expedited workflow. Hammonds explained the entire document. Danita asked about Full Review, Student Learning Outcomes Updates should have a strike through. Hammonds confirmed yes, good catch.

**Vote:** Approved (4 – Yes)

**Adjourn** at 3:20pm - 1<sup>st</sup>/2<sup>nd</sup> – Thomsen/Tarbett

Respectfully submitted,

## Appendix A

### Workflow Updates

#### Full vs. Expedited Workflow Review

##### Expedited Review Workflow

Expedited review is available for the following curriculum proposals:

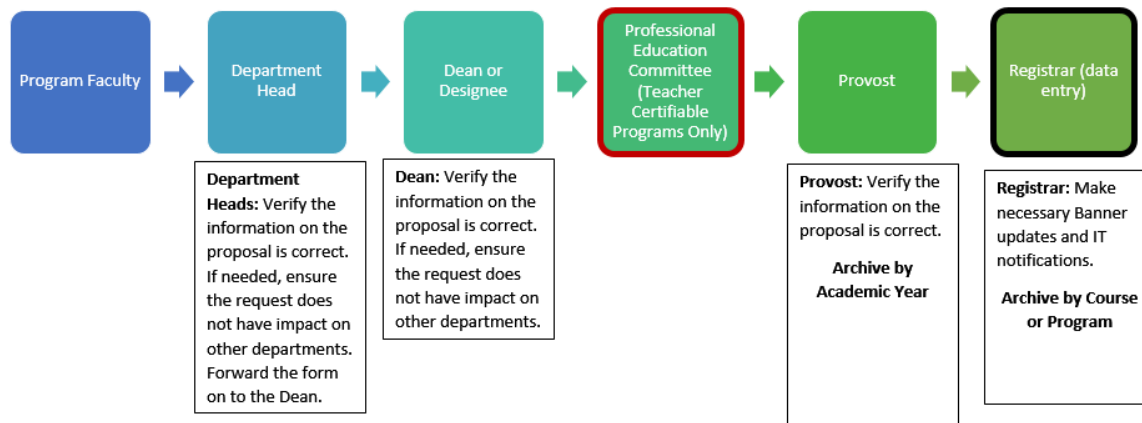
- Program Deletions or Suspensions
- Reactivation of Programs with no impact on other departments
- Course Deletions/Suspensions with no impact on other departments
- Course Prerequisite/Corequisite Changes, if no impact on other departments
- Schedule Type Revisions
- Course Prefix Changes
- **Course Descriptions Updates (No content changes)**
- Number Changes without a Level Change (i.e., lower-level to lower-level or upper-level to upper-level)
- Non-Substantive Course Title Changes (addition/removal of Roman Numerals, changing abbreviations, no course description update)
- Repeat Limits (consult the Registrar before making the change)
- Program Modality
- Temporary Course Proposals ([see details below](#))
- **CIP Code Changes (Requires CPE approval and a separate form)**
- **Program and Course Learning Outcomes (if non-substantive or required for accreditation)**
- **Four-Year Plan Course Sequence Adjustments**
- **Program application materials, deadlines, and/or changes to the applicant review process (Graduate Level Only)**

The purpose of the expedited review is to allow programs to make non-substantive changes that do not impact other departments. Revisions to courses are intended to be single-course revisions that do not affect other departments. **Multiple revisions to a course require a full review.**

Temporary courses will follow the established approval process:

- UG courses: Dean > UCC > Provost
- GR courses: Dean > Exec Dir Grad Studies > Provost

“Impact on other departments” is defined as affecting another department’s majors/minors, prerequisites, or corequisites.



## Full Review Workflow

Full review is required for the following curriculum proposals:

- New Majors, Minors, or Certificate Programs
- Program Revisions
- New Courses
- Multiple Changes to a Course
- Extension of a Temporary Course
- Course Title Changes
- New Policies
- Course Suspensions/Deletions (if impact on other departments)
- Student Learning Outcome Updates
- Course Prerequisite/Corequisite Changes (if impact on other departments)
- Number Changes (level changes only)
- Revised Course Descriptions (with substantive content change)
- Credit Hour Revisions
- Establish/Delete Equivalencies
- Policy Revisions
- Request Exemption for Policies
- Course Revisions
- Substantive changes to program or course learning outcomes

Note: Colleges can initiate curriculum changes for programs.

Note: The below internal workflow does not include SACSCOC and CPE approvals.

Note: The Board of Regents Academic Affairs Committee must approve prior to full BOR approval.



**Expedited and Full Reviews were approved by Faculty Senate February 20, 2020.**

## **CourseLeaf Form Revisions**

1. Remove **Measurement Plan** from New Programs

*Measurement plans don't match assessment plans. Assessment plans aren't part of the curricular process.*

2. Add upload spaces for the **Current Assessment Plan** and **Current Curriculum (or Skills) Map**

3. **CPE Required Policy Screening Statement:** Proposed CourseLeaf Check box -

*By checking this box, I agree that our program's primary purpose is educational and scholarly and abides by institutional, state, and federal policies.*