

Graduate Council Curriculum Committee

Agenda – May 7, 2026, 2:30 PM (CT)

Join Zoom Meeting

<https://wku.zoom.us/j/96331437928>

Meeting ID: 963 3143 7928

Voting Members:

Advisory Members:

Guests:

Approval of Minutes- April 2, 2026

Course Administration:

Graduate Curriculum Committee (23)				
Code	Title	Status	Initiator	Received
NURS 833	NURS 833: Clinical Practicum I	Added	jms60847	4/29/2026
NURS 842	NURS 842: Clinical Practicum II	Added	jms60847	4/29/2026
NURS 861	NURS 861: Clinical Practicum IV	Added	jms60847	4/29/2026
NURS 871	NURS 871: Clinical Practicum V	Added	jms60847	4/29/2026
NURS 881	NURS 881: Seminar I	Added	jms60847	4/29/2026
NURS 882	NURS 882: Clinical Practicum VI	Added	jms60847	4/29/2026
NURS 890	NURS 890: Seminar II	Added	jms60847	4/29/2026
NURS 891	NURS 891: Clinical Practicum VII	Added	jms60847	4/29/2026
NURS 830	NURS 830: Foundations of Nurse Anesthesia	Added	jms60847	4/29/2026
NURS 831	NURS 831: Advanced Pharmacology for Nurse Anesthesia	Added	jms60847	4/29/2026
NURS 832	NURS 832: Applied Sciences of Anesthesia	Added	jms60847	4/29/2026

Graduate Curriculum Committee (23)				
Code	Title	Status	Initiator	Received
NURS 840	NURS 840: Foundations of Nurse Anesthesia II	Added	jms60847	4/29/2026
NURS 841	NURS 841: Applied Physiology and Assessment	Added	jms60847	4/29/2026
NURS 850	NURS 850: Advanced Principles of Nurse Anesthesia I	Added	jms60847	4/29/2026
NURS 851	NURS 851: Anesthesia for Special Populations	Added	jms60847	4/29/2026
NURS 860	NURS 860: Advanced Principles of Nurse Anesthesia II	Added	jms60847	4/29/2026
NURS 852	NURS 852: Clinical Practicum III	Added	jms60847	4/29/2026
NURS 862	NURS 862: Nurse Anesthesia Doctoral Project I	Added	jms60847	4/29/2026
NURS 870	NURS 870: Advanced Principles of Nurse Anesthesia III	Added	jms60847	4/29/2026
NURS 872	NURS 872: Nurse Anesthesia Doctoral Project II	Added	jms60847	4/29/2026
NURS 880	NURS 880: Advanced Principles of Nurse Anesthesia IV	Added	jms60847	4/29/2026
NURS 883	NURS 883: Nurse Anesthesia Doctoral Project III	Added	jms60847	4/29/2026
NURS 892	NURS 892: Nurse Anesthesia Doctoral Project IV	Added	jms60847	4/29/2026

Review Program Changes:

Graduate Curriculum Committee (2)				
Code	Title	Status	Initiator	Received
0011	0011: Nursing	Edited	jms60847	4/29/2026
149	149: Nursing	Edited	tny63665	4/30/2026

Informational Item(s):

Other Business:

Members: Graduate Curriculum Committee

Dr. William Strunk, OCSE Email: william.strunk@wku.edu

Dr. Jessi Thomsen, PCAL email: jessi.thomsen@wku.edu

Dr. Erin Warfel, Chair, CHHS email: erin.warfel@wku.edu

Dr. Leslee Tarbett, CEBS email: leslee.tarbett@wku.edu

Elnad Jasarevic, CEBS email: elnad.jasarevic099@topper.wku.edu

CC: Jenni Redifer, jenni.redifer@wku.edu Rheanna Plemons, rheanna.plemons@wku.edu Jennifer Hammonds, jennifer.hammonds@wku.edu Jennifer Klemm, jennifer.klemm@wku.edu Danita Kelley, danita.kelley@wku.edu Merrall Price, merrall.price@wku.edu Cate Webb, cathleen.webb@wku.edu Kirk Atkinson, kirk.arkinson@wku.edu , Jamie DeYoung, jamie.deyoung@wku.edu, Jessica Dorris jessica.dorris@wku.edu, Jessica Steenbergen, jessica.steenbergen@wku.edu, Alexander Lebedinsky, alex.lebedinsky@wku.edu Whitley Stone, whitley.stone@wku.edu

Proponents:

James Boone Simmons	boone.simmons@wku.edu	270-745-2257
Tonya Monique Bragg-Underwood	tonya.bragg-underwood@wku.edu	270-745-4377

Appendix A
Graduate Council Curriculum Committee
Minutes – April 2, 2026, 2:30 PM (CT)

Voting Members: Dan Strunk, Leslie Tarbett, Jessi Thomsen, Whitley Stone (proxy for Erin Warfel) and Eland Jasarevic.

Advisory Members: Cate Webb, Jennifer Klemm, Merrall Price, Danita Kelley, Alex Lebedinsky, Jennifer Hammonds.

Guests: Trini Stickle, Penny Head, Philip Gunter, Jieyoung Kong, and Scott Lasley.

Approval of Minutes – March 5, 2026 - 1st/2nd: Tarbett/Strunk Vote: Approved (5 Yes)

Course Administration:

Graduate Curriculum Committee (6)				
Code	Title	Status	Initiator	Received
ANSC 530	ANSC 530: Advanced Parasitology of Livestock	Added	dbr91597	3/27/2026
<p>Motion to Approve – 1st/2nd: Tarbett/Strunk Discussion: Gunter gave a brief description. <i>Friendly Amendment - Topic #2 Please lead with Nematodes (like #3) – Also within the course description should we spell out AREC to Ag Research and Education Center.</i> Vote: Approved (5 Yes)</p>				
ANSC 532	ANSC 532: Advanced Dairy Production Laboratory	Added	ph116936	3/27/2026
<p>Motion to Approve – 1st/2nd: Tarbett/Strunk Discussion: Gunter gave a brief description. Vote: Approved (5 Yes)</p>				
COMM 595	COMM 595: Independent Study in Communication	Edited	jyn21880	3/26/2026
<p>Motion to Approve – 1st/2nd: Tarbett/Strunk Discussion: Jieyoung gave a brief description. Just returning to a multiple credit level (1-3). Vote: Approved (5 Yes)</p>				
ENG 578	ENG 578: Seminar: TESOL Practicum II	Edited	trn69263	3/26/2026
<p>Motion to Approve – 1st/2nd: Tarbett/Strunk Discussion: Stickle gave a brief description. Hammonds asked why it would span more than one term? Stickle said it should be no. <i>Friendly Amendment – Change course should span more than one term should say No.</i> Vote: Approved (5 Yes)</p>				
PS 527	PS 527: Local Economic Development Administration	Added	sct58572	3/26/2026
<p>Motion to Approve – 1st/2nd: Tarbett/Strunk Discussion: Lasley gave a brief description. Talked a little about how this ECON course is like and should we change name. Lasley shared he is willing to change the course description to the following: Examine the policies, strategies, and administrative practices used by local</p>				

Graduate Curriculum Committee (6)				
Code	Title	Status	Initiator	Received
governments and development organizations to promote business growth, attract investment, create jobs, and strengthen community development. Lebedinsky asked Lasley if there is a strong objection within ECON would he be willing to change at the next step. <i>Friendly Amendment – Change the course description to - Examines the policies, strategies, and administrative practices used by local governments and development organizations to promote business growth, attract investment, create jobs, and strengthen community development.</i> Vote: Approved (5 Yes)				
DPT 740	DPT 740: Biophysical Agents	Edited	pnn51910	3/23/2026
Motion to Approve – 1st/2nd: Tarbett/Strunk Discussion: Head gave a brief description. Vote: Approved (4 Yes)				

Review Program Changes:

Graduate Curriculum Committee (2)				
Code	Title	Status	Initiator	Received
0416	0416: Teaching English to Speakers of Other Languages (TESOL)	Edited	trn69263	3/26/2026
Motion to Approve – 1st/2nd: Tarbett/Strunk Discussion: Stickle gave a brief description. Stone asked about the aberration TESL vs TESOL. Confirmed that it was listed correctly. Vote: Approved (4 Yes)				
Added after the meeting before going to GC for full approval. Friendly amendment – math error in total credits. Current proposed of 16-18hrs changed to 13-18 to allow for the recent addition of the one-hour ENG 578 TESOL Practicum II and the substitution of ENG 587 to fulfill the 4-hour ENG 471G TESOL Practicum (for those in the Grow Your Own program).				
0013	0013: Physical Therapy	Edited	pnn51910	3/23/2026
Motion to Approve – 1st/2nd: Tarbett/Strunk Discussion: Head gave a brief description, just cleaning up the wording. Stone asked for clarification on the Standard Decision language. Head explained again. Vote: Approved (4 Yes)				

Informational Item(s): None

Other Business: Expedited Workflow Process

Motion to Approve – 1st/2nd: Tarbett/Strunk

Discussion: Hammonds asked about changes for the upcoming year on the expedited workflow process (shown in Appendix A). Highlighted things want to be added to the expedited workflow. Hammonds explained the entire document. Danita asked about Full Review, Student Learning Outcomes Updates should have a strike through. Hammonds confirmed yes, good catch.

Vote: Approved (4 – Yes)

Adjourn at 3:20pm - 1st/2nd – Thomsen/Tarbett

Respectfully submitted,

Appendix A

Workflow Updates

Full vs. Expedited Workflow Review

Expedited Review Workflow

Expedited review is available for the following curriculum proposals:

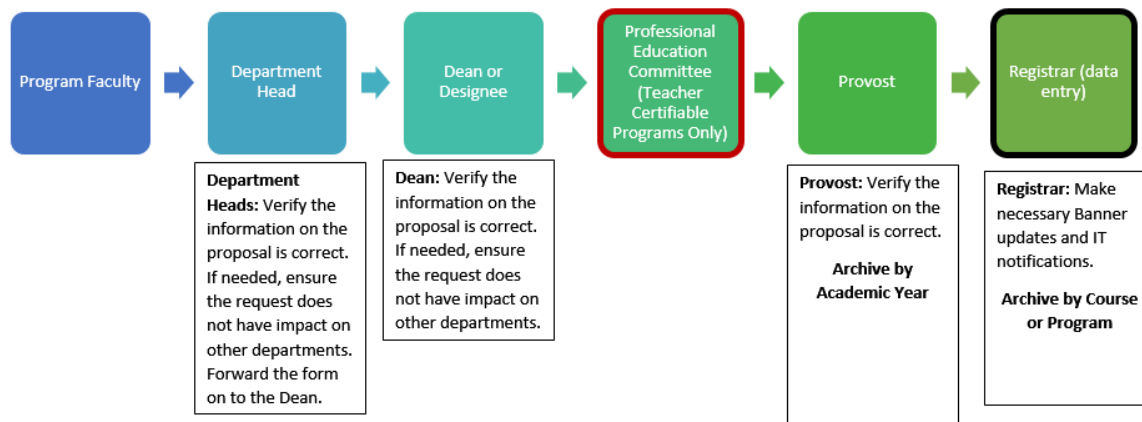
- Program Deletions or Suspensions
- Reactivation of Programs with no impact on other departments
- Course Deletions/Suspensions with no impact on other departments
- Course Prerequisite/Corequisite Changes, if no impact on other departments
- Schedule Type Revisions
- Course Prefix Changes
- Course Descriptions Updates (No content changes)
- Number Changes without a Level Change (i.e., lower-level to lower-level or upper-level to upper-level)
- Non-Substantive Course Title Changes (addition/removal of Roman Numerals, changing abbreviations, no course description update)
- Repeat Limits (consult the Registrar before making the change)
- Program Modality
- Temporary Course Proposals ([see details below](#))
- CIP Code Changes (Requires CPE approval and a separate form)
- Program and Course Learning Outcomes (if non-substantive or required for accreditation)
- Four-Year Plan Course Sequence Adjustments
- Program application materials, deadlines, and/or changes to the applicant review process (Graduate Level Only)

The purpose of the expedited review is to allow programs to make non-substantive changes that do not impact other departments. Revisions to courses are intended to be single-course revisions that do not affect other departments. **Multiple revisions to a course** require a full review.

Temporary courses will follow the established approval process:

- UG courses: Dean > UCC > Provost
- GR courses: Dean > Exec Dir Grad Studies > Provost

“Impact on other departments” is defined as affecting another department’s majors/minors, prerequisites, or corequisites.



Full Review Workflow

Full review is required for the following curriculum proposals:

- New Majors, Minors, or Certificate Programs
- Program Revisions
- New Courses
- Multiple Changes to a Course
- Extension of a Temporary Course
- Course Title Changes
- New Policies
- Course Suspensions/Deletions (if impact on other departments)
- Student Learning Outcome Updates
- Course Prerequisite/Corequisite Changes (if impact on other departments)
- Number Changes (level changes only)
- Revised Course Descriptions (with substantive content change)
- Credit Hour Revisions
- Establish/Delete Equivalencies
- Policy Revisions
- Request Exemption for Policies
- Course Revisions
- Substantive changes to program or course learning outcomes

Note: Colleges can initiate curriculum changes for programs.

Note: The below internal workflow does not include SACSCOC and CPE approvals.

Note: The Board of Regents Academic Affairs Committee must approve prior to full BOR approval.



Expedited and Full Reviews were approved by Faculty Senate February 20, 2020.

CourseLeaf Form Revisions

1. Remove **Measurement Plan** from New Programs

Measurement plans don't match assessment plans. Assessment plans aren't part of the curricular process.

2. Add upload spaces for the **Current Assessment Plan** and **Current Curriculum (or Skills) Map**

3. **CPE Required Policy Screening Statement:** Proposed CourseLeaf Check box -
By checking this box, I agree that our program's primary purpose is educational and scholarly and abides by institutional, state, and federal policies.