

# FINANCIAL AID CHECKLIST

## WKU DEPARTMENT OF STUDENT FINANCIAL ASSISTANCE

Use this checklist to help you navigate completing the FAFSA process.

**BOOK AN APPOINTMENT! | [WWW.WKU.EDU/FINANCIALAID](http://WWW.WKU.EDU/FINANCIALAID)**

### COMPLETE THE FAFSA APPLICATION



In order to apply for federal aid, you must register for an FSA ID at [www.studentaid.gov](http://www.studentaid.gov)

**FAFSA opens on October 1st!**

### CHECK VERIFICATION STATUS



Students will be notified by KHEAA if been randomly selected by the Dept. of Ed. WKU cannot award financial aid until verification has been completed. Visit [kheaaverify.com](http://kheaaverify.com) to get all the necessary steps to complete verification.

To check for missing documents, students can log into TopNet, click on the Financial Aid tab, then click on [Financial Aid Eligibility](#) and/or [Financial Aid Status](#).

### GET YOUR WKU AID OFFER



A second email will be sent regarding your estimated aid offer, and will eventually be followed by your official aid offer sent to you in the mail.

### ACCEPT/DECLINE AID OFFER



In order to view, accept, or decline your financial aid, after receiving your official aid offer, you must log in to your TopNet account; select the [Financial Aid](#) tab, choose [Award](#), and select the appropriate aid year from the drop-down menu. Certain trust fund scholarships must be accepted in Top-Dollar.

### BORROWING FEDERAL LOANS?



If you have accepted your federal student loans, and are a first-time borrower, you must visit [studentaid.gov](http://studentaid.gov) and complete your Entrance Counseling and e-sign your Master Promissory Note. Your loans will not disburse until these two steps have been completed.

*NEW for 2022-2023, Annual Student Loan Acknowledgement MUST be completed EACH YEAR by all borrowers.*

### CHECK YOUR WKU BILLING ACCOUNT



For additional financial resources, consider these options:

- Federal Direct Parent PLUS Loan: The student's parent can apply for this loan by visiting [studentloans.gov](http://studentloans.gov)
- Private Loan: To learn more, please visit [wku.edu/financialaid](http://wku.edu/financialaid), choose Types of Aid, and select Loans