

Financial Aid Checklist

Directions: The checklist below provides steps that WKU students may need to complete before their financial aid can be disbursed for the upcoming Fall semester.



QUESTION #1

Have you completed your 2019-2020 FAFSA?



In order to apply for federal aid, you must register for an FSA ID at fsaid.ed.gov and submit a 2019-2020 FAFSA (this is your financial aid application) at fafsa.gov.

QUESTION #2

Were you selected for a process known as Verification?



Students who have been selected for Verification cannot be awarded their financial aid until they have been verified. Visit KHEAAVerify.com in order to obtain the necessary steps for the completion of the Verification process.

QUESTION #3

Have you received a financial aid award package from WKU?



After submitting your FAFSA and/or completing the Verification process, you must monitor your WKU TopperMail account (when activated). This is because you will receive an email informing you that your FAFSA has been received by WKU's Department of Student Financial Assistance and then a separate email notifying you that you have been awarded a financial aid package. For the Fall semester, our department will start awarding first-time freshmen in April and then returning students in June.

QUESTION #4

Have you accepted your financial aid award on your TopNet account?



In order to view, accept, or decline your financial aid, you must log in to your *TopNet* account. Then, you must select the *Financial Aid* tab, choose *Award*, and select the appropriate aid year from the drop-down menu. Certain trust fund scholarships must be accepted in TOPDollar.

QUESTION #5

Is this your first time borrowing federal student loans?



If you have accepted your federal student loans and are a first-time loan borrower, you will also need to visit Studentloans.gov, and then complete your Entrance Counseling and e-sign your Master Promissory Note (MPN). Even if you have already accepted your loans on TopNet, your federal student loans will not disburse until these two tasks have been completed.

QUESTION #6

Is your Fall and Spring financial aid enough to cover each semester's cost?



Congratulations!
You have finished the Financial Aid Checklist.



If you need additional financial aid assistance, the following options might be available:

- **Federal Direct Parent PLUS Loan:** The student's parent has the option to apply for this loan by visiting Studentloans.gov
- **Private Loan:** To learn more, please visit wku.edu/financialaid/, choose *Types of Aid*, and then select *Loans*



What if I have completed all of these steps and still owe money to the university for the Fall semester?

Then, you may need to contact a financial aid counselor at fa.help@wku.edu