

WARREN COUNTY PUBLIC SCHOOL DISTRICT
EMPLOYEE'S CERTIFICATION OF RESIDENCY or NON-RESIDENCY

Full Name

Social Security Number

Complete Home Address (Street, City, State, ZIP)

If you receive your mail at a PO Box, please list the street address as well

If you are a STUDENT WORKER, please list your LOCAL ADDRESS

For your Information

The correct completion of this form is necessary to insure the taxes are not withheld wrongfully from your wages. Please read the form carefully and check the appropriate box. If you are unsure of your school district, please call and verify your place of residence.

If you change your place of residence during the year, it is very important for you to notify your payroll department.

PLEASE CHECK THE APPROPRIATE STATEMENT BELOW:

I certify that **I DO** live in the Warren County School District.

I certify that **I DO NOT** live in the Warren County School District.

Signature

Date

This form is to be filed with your employer and maintained as part of your file. It becomes their authorization to either withhold or not withhold Warren County School District tax from your wages.

Questions may be directed to the office of the Finance Director, 923 College Street, PO Box 90019, Bowling Green, KY 42102-9019. Telephone: (270) 842-7168