

WKU Maximo New User Registration

The screenshot shows the 'Customer Information' section of the Maximo registration form. It includes fields for Customer ID (WKUKYUS), a checkbox for 'Are you a Sodexo Internal Employee?', and fields for First Name, Last Name, and Email Address (Login ID). Below this is the 'Registration Information' section with a 'Single Sign-On User?' checkbox. The 'User Information' section includes a language selection dropdown (set to EN), a 'Work Phone' field, a 'Building, Floor, Room' field, and an 'Additional Information' text area. A 'Submit' button is at the bottom right. Eight blue arrows with numbers 1 through 8 point to the following elements: 1. Customer ID field, 2. 'Are you a Sodexo Internal Employee?' checkbox, 3. First Name field, 4. Last Name field, 5. Email Address (Login ID) field, 6. Language dropdown, 7. Work Phone field, and 8. Submit button.

Customer Information

Enter Customer Id assigned to your company.
Contact the Facility Service team if you don't know the Customer Id.

* Customer: WKUKYUS

Are you a Sodexo Internal Employee? ☐

Registration Information

Single Sign-On User Registration

Single Sign-On User? ☒

User Information

* First Name:

* Last Name:

Use your Company email address for your Login ID.

* Email Address (Login ID):

Please select language in which you intend to work. By default it is the same as Customer's language.

* Language: EN

To facilitate your registration, please provide as much of the following information as possible, so we can register you to use the system appropriately and contact you if we have any questions.

Work Phone:

Building, Floor, Room:

Additional Information:

Submit

Registration URL
<https://Sodexo-na.maximo.com>

1. Customer ID – WKUKYUS
2. Do Not check this box!
3. First Name
4. Last Name
5. WKU Email Address (mandatory)
6. Language
7. Work Phone, Building, Floor, Room
8. Submit