

# COVID-19 Response

## Projecting Spring 2021 Needs

In November, Facilities Management projected campus COVID supply needs for the spring semester. DFM accounted for the same usage rate as the fall semester and a campus-wide restock of 50% over the winter. Most items had adequate supply for the spring, but the University chose to purchase additional paper towels, dry wipe systems and disposable masks.

An order request was also placed to purchase anti-fog spray for glasses and goggles. With the colder weather, there is an increased risk of glasses fogging when wearing a mask. This is a safety hazard for those working in an active job and an annoyance for Faculty. WKU also requested to purchase 3 UV disinfectant lights and several disinfectant spray foggers. These tools will allow custodial staff to perform large-scale decontamination.

<i>Item</i>	<i>Current Inventory</i>	<i>Inventory Minus a 50% winter restock and spring semester requests</i>	<i>Notes</i>	<i>Cost of Adjustments</i>
Paper towels	984	209.75	Purchase 300 additional	\$ 249.00
Spray Bottles	449	-372.25	Need to request additional bottles from Ecolab	\$ -
Gallon Hand Sanitizer	393	247		
16oz Hand Sanitizer	2183	1919.75		
Disposable Mask	2275	-2467.5	Need to order 2,500 disposable masks	\$ 900.00
Reusable Black Mask	1494	1268.75		
Logo Mask	2144	-1289	Need to order 1,500 additional masks (or pull from the black mask inventory)	*Use black mask stock
Dry Wipe Systems	121	-17.5	Order 25 dry wipe systems	\$ 1,960.00
Dry Wipe Refills	195	195		
Face Shields	543	487.25		
Gloves, M	155	153		
Gloves, L	336	312		
Gloves, XL	683	670		
Thermometers	168	77.5		
Batteries	333	152		