

**March 2026
Monthly Report**



Facilities Management Team

Ken Branch
General Manager
7 years Supporting
WKU



Angie Jackson
Business Operations
30 years Supporting
WKU



Jennifer Mcleod
Sodexo HR
11 years Supporting
WKU



Mark Allen
Energy Manager
7 years Supporting
WKU



Dan Uhls
Maintenance Services
10 years Supporting
WKU



Carla Nally
Environmental Services
13 years Supporting
WKU



Catherine Cabrera
Environmental Services
Evening Manager



Kyle Davenport
Campus Services
8 years Supporting
WKU



Ronnie Allerkamp
HRL Operations
4 years Supporting
WKU



Ray Murillo
HRL Manager
5 years Supporting
WKU



Matthew Keyser
HRL Camp Services
Manager



Environmental Services

Operational Updates:

- Conducting leadership alignment sessions with supervisors and PM Manager every Tuesday
- Equipment-repairs for Summer Projects. Ordering supplies. ESA Closet Cleanout.
- Cost-Savings Project-Hand Soap-In progress
- Summer Project Planning and HRL Support-In Progress



Employees perform Gator
Oil Check Training



KUDOS!

Hi, Carla,
I work in Grice Hall on the 3rd and 4th floors. I just wanted to write and let you know that the folks that work here are doing a very good job keeping the place clean and ready for classes each day!

I know Maya works here on the 4th floor, and I often cross paths with her. She works really hard to be sure this place looks good every day.

Just wanted to be sure you knew that!

Take care,
Dr. Conley

Safety and Training



March

Chemical Safety, Basic First Aid Steps, and Slips/Trips/Falls Safety.

[March Safety Training.\(English\)](#)

[March Safety Training.\(Spanish\)](#)

[March Safety Training.\(Swahili\)](#)

Chemical Safety:

- Always check the Safety Data Sheet (SDS) and look for GHS pictograms. These symbols provide an immediate visual warning about flammability, toxicity, or corrosivity.
- Use the right Personal Protective Equipment (PPE)—such as gloves, respirators, or lab coats—tailored to the specific chemical’s risks.
- Never mix incompatible chemicals and ensure all containers are tightly sealed and stored in ventilated areas. Familiarize yourself with the location of eyewash stations, safety showers, and spill kits before you start working.

Additional Trainings

Completed:

Method of the week:

1. Lobby/Entrance cleaning
2. Window blinds/glass cleaning
3. Dust Mopping
4. Hard surface wet/damp mopping

ESA Supervisor Training:

1. Safety Data Sheet Training: A Crash Course on Chemical Safety Data Sheets
2. Janitorial: Closet Organization Safety

Safety and Training

2026 Staff Excellence Award winners: The Staff Excellence Awards honor and recognize WKU Staff Employees who go above and beyond the call for service. They embody an innovative, creative, and solution-oriented approach to work and make positive contributions to the University's mission, strategic plan, and communities we serve.

Unsung Hero Award:

Jonathan Huges
Maintenance Services



WKU Affiliate Award:

Azemina Ibrisevic
Sodexo



Campus Services

Completed Project: Campus Walk

Conducted campus walk during Spring Break for potential hazards associated with grounds

Funding Source: 320206

Method: In-House



Completed Project: Structure Policing

Policing of parking structures with low vehicle usage over Spring Break

Funding Source: 320206

Method: In-House



Maintenance Services/Plant Operations

Projects in Progress:

KYB Roof

- Target completion date: May 2026
- Current activity: Pre-construction
- Next Week Activity: Mobilize
- Concern/Issue: Overlap with Hilltopper Demo and other KYB repairs
- Contractor: Swift
- Funding Source: AP

EST Room Conversion

- Target completion date: May 2026
- Current activity: Schedule hold
- Next week activity: Schedule hold
- Concern/Issue: these projects always see significant delay

Welcome New Hires!

Addisyn Gipson
Farida Hussein
Musabyimana Nyirabagabe
Greta Arakaza
Clara Luz Toirat
Ricklon Clarence
Etlynn Adalpert
Jeremi Broderick
Mary Phillips
Zahara Kaburu
Matthew Reynolds



Work Control Stats FY26

Mar 1-31, 2026



WORK ORDER STATISTICS REPORT

Date Range for Report 3/1/2026 12:00 AM to 3/31/2026 11:59 PM

Work Type	Priority	Work Orders within period range						Completed Received Prior
		Received	Open		Completed			
			Number	%	Number	%		
BLM		0	0	0.00%	0	0.00%	0	
CAN		0	0	0.00%	0	0.00%	0	
CAT		0	0	0.00%	0	0.00%	0	
CLEAN		0	0	0.00%	0	0.00%	0	
CM		0	0	0.00%	0	0.00%	0	
CMSTA		0	0	0.00%	0	0.00%	0	
COMPLAINTS		0	0	0.00%	0	0.00%	0	
LSD		0	0	0.00%	0	0.00%	0	
MOVE		0	0	0.00%	0	0.00%	0	
PM		2429	524	21.57%	1905	78.43%	535	
PROACTIVE		252	49	19.44%	203	80.56%	223	
QUOTE		6	5	83.33%	1	16.67%	15	
SAF		4	1	25.00%	3	75.00%	4	
QA	0	0	0	0.00%	0	0.00%	0	
	3	0	0	0.00%	0	0.00%	0	
	5	0	0	0.00%	0	0.00%	0	
RM	0	0	0	0.00%	0	0.00%	0	
	1	0	0	0.00%	0	0.00%	2	
	2	2	1	50.00%	1	50.00%	4	
	3	4	0	0.00%	4	100.00%	13	
	4	2	0	0.00%	2	100.00%	5	
	5	984	324	32.93%	660	67.07%	531	
	50	0	0	0.00%	0	0.00%	0	
SDXD	2	0	0	0.00%	0	0.00%	0	
	3	0	0	0.00%	0	0.00%	0	
	4	0	0	0.00%	0	0.00%	0	
	5	0	0	0.00%	0	0.00%	0	
SP	0	0	0	0.00%	0	0.00%	0	
	1	0	0	0.00%	0	0.00%	0	
	3	0	0	0.00%	0	0.00%	0	
	4	0	0	0.00%	0	0.00%	0	
	5	25	15	60.00%	10	40.00%	22	
WAR	5	0	0	0.00%	0	0.00%	0	
	RM Total	1017	340	33.43%	677	66.57%	577	
Total		3708	919	24.78%	2789	75.22%	1354	

81% PRO
WOS
COMPLETED

78% PMS
COMPLETED

67% RMS
COMPLETED

WKU Department of Facilities Management Celebrated National Employee Appreciation Day on March 6th

Employees received a cup and a notebook for an appreciation award



WKU DFM Celebrates
National Employee
Appreciation Day



Cheers to 10 years!

We are incredibly proud to celebrate a major milestone: Dan Uhls marked his 10th anniversary with the team this year! Thank you for your hard work, your loyalty, and for being such an integral part of our story.



Our Mission

Guided by our shared value, each one of us is fully empowered to consistently exceed the expectations of the university to insure a safe, clean and stimulating learning, working and living environment for all involved. To this end, we will provide the most efficient and effective routine and preventative maintenance services needed to support the strategic goals of Western Kentucky University.

