***ZEPHYRUS* INFORMATION SHEET**

What is *Zephyrus*? It’s Western’s annual student literary publication. The goal of *Zephyrus* is to publish the best material we receive with an eye towards including as many new writers as possible. Submissions are judged anonymously by a student editorial board. Notification of all publication decisions will be sent out approximately six weeks after the submission deadline. In recent years, 7-10% of the submissions have been published.

**The following are GUIDELINES for submission to *Zephyrus*. Not following these GUIDELINES may affect the editorial board’s judgment concerning your submission.**

1. Please fill out completely the information on the cover sheet—the reverse of this page.
2. Please observe the submission DEADLINE: FEBRUARY 24, 2023.
3. Type all entries. Prose should be double-spaced; poetry may be single-spaced.
4. **This year, we will be handling submissions electronically.**Please send submissions and cover sheets to [zephyrus@wku.edu](mailto:zephyrus@wku.edu). Cover sheets may also be turned in to the English Dept Office.
5. **Do NOT put your name on your submissions.** Put your name and other information only on the cover sheet.\*
6. A basket will be made available in the English office (CH 135) for cover sheets, and cover sheets can also be obtained by emailing [zephyrus@wku.edu](mailto:zephyrus@wku.edu). Creative Writing faculty may also be able to supply an electronic copy of the cover sheet.
7. Material may be submitted by students only. You need to be enrolled full- or part-time during the current academic year to be eligible for publication in *Zephyrus*.
8. Limit submissions to a total of 4 poems, 2 essays, and 2 short stories. You may submit in all categories.
9. Works accepted for publication must be made available to the *Zephyrus* staff via word doc. These will be requested upon acceptance.
10. Authors of works accepted for publication may be asked to attend a brief working session for finalization of manuscripts.

\***Failure to comply with #4 and/or #5 above WILL result in your submission(s) being discarded without consideration.**

**DON’T FORGET THE DEADLINE: FEBRUARY 24, 2023**

***ZEPHYRUS* SUBMISSION COVER SHEET**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Class (freshman, sophomore, etc.): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Local Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Local Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Permanent Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Permanent Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Essays: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Stories: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Poems: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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THESE SUBMISSIONS ARE MY OWN ORIGINAL WORK, AND I GIVE *ZEPHYRUS* PERMISSION TO USE THEM IN THE FORTHCOMING ISSUE AND IN AN ELECTRONIC VERSION OF THAT ISSUE. I HAVE ALSO READ AND UNDERSTAND THE GUIDELINES PROVIDED ON THE “*ZEPHYRUS* INFORMATION SHEET.”

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_