

APPENDIX F – RADIOACTIVE MATERIAL ACQUISITION PRE-APPROVAL FORM

INSTRUCTIONS: PLEASE FILL OUT THIS FORM AND SUBMIT IT TO THE RADIATION SAFETY OFFICER VIA EMAIL, SARAH.GRANT@WKU.EDU , OR CAMPUS MAIL ADDRESSED TO ENVIRONMENTAL HEALTH & SAFETY, PARK STREET HOUSE.

I. Authorized User Information	
Name:	Professional Title:
Department:	Building:
Room Number:	Phone Number:
RWP No.:	
II. Radioactive Material Information	
Isotope:	Supplier/Manufacturer:
Activity:	Catalog Number:
Chemical/Physical Form:	Expected Delivery Date:
Comments:	
III. Activity Type	
<input type="checkbox"/>	New Purchase: By University Funds <input type="checkbox"/> or Grant Funds <input type="checkbox"/> Index #:
<input type="checkbox"/>	Loan from non-WKU Organization
<input type="checkbox"/>	Donation/Gift
IV. Signatures	
I certify that this radioactive material shall be ordered and received in accordance with 902 KAR 100, the WKU Radioactive Material License, and the WKU Radioactive Material Safety Manual.	
Requestor Signature:	
Date:	
I have reviewed the above information, and confirm that the applicant is authorized to receive this radioactive material and that acquiring this material will not violate the WKU Radioactive Material License. I also concur that the vendor has been given a current copy of our Radioactive Materials License.	
Radiation Safety Officer, Sarah A. Grant	Date