

ADA POLICY ADVISORY COMMITTEE MEETING

2:00 p.m. Meeting Began

2:45 p.m. Meeting Ended

Location: Academic Affairs Lobby Conference Room

I. APRIL 11, 2013: CALL TO ORDER – Huda Melky

Called to order at 2:00 p.m.

II. ATTENDANCE – Huda Melky

Those in attendance were Huda Melky, Vernon Sheeley, Josh Twardowski, Denise Cornelius, Michael Schilling, Matt Davis, Jeff Jones, Stephen Rowland, Shaden Melky, Jennifer Tougas, and Cindy Smith.

III. APPROVAL OF MINUTES

Minutes from the March 21, 2013 meeting were reviewed and approved.

IV. FACILITIES MANAGEMENT UPDATE

A. Josh Twardowski shared a picture of the truncated domes that will be replaced on campus.

V. UPDATE ON SDS

A. Matt Davis distributed the April 2013 SDS Data Report to the committee members for their review.

B. Matt reported that there are 48 new students for the spring semester.

C. Matt said the information for Frankfort will be submitted on Monday, April 15, 2013.

D. Matt reminded the committee that Wheelchair Rugby will be Thursday, April 11, 2013 at the Preston Center.

E. Huda shared that the AdHoc Committee would like a representative from SDS to serve on the committee. Matt agreed to be the representative for SDS.

VI. PARKING AND TRANSPORTATION

A. Stephen Rowland reported that there has been a 13% increase in ridership since March 2012, and the ADA service continues to grow.

B. Stephen said the low floor van will be ready in a couple of weeks.

VII. UPDATE ON SECTION 508

A. ONLINE LEARNING

1. The AdHoc Committee will meet every two weeks and is currently developing an outline on how the online courses will be audited.

2. The educational process is complete for faculty, but not the development piece.

3. Jeff Jones suggested for there to be some type of incentive for faculty who complete the process. He said it could be something as simple as a certificate of completion.

B. ONLINE LIBRARY MATERIALS

1. Shaden Melky is working with Sam Moore from SDS who is familiar with the brail reader.
2. Shaden said there are students who need assistance with JAWS reader and the data base.

C. REPORT AND UPDATE ON WEB ACCESSIBILITY

1. Gopi Nutakki continues to audit University websites and we are currently 92% compliant.
2. The Georgia AHEAD branch contacted Huda and asked her to be the keynote speaker for ADA compliance on June 20, 2013. She will discuss WKU's policy and procedure for auditing websites. Gopi and Shaden will also attend the conference with Huda.

D. HI SOFTWARE

1. Dr. Miller was able to locate funding for the software to be purchased.
2. Huda reported that the 10,000 pages Hi Software was offering would not be sufficient. Also, Hi Software would not release the names of universities who are currently using their software until WKU agreed to commit.
3. Shaden spoke with Penn State and they are currently using Hi Software and are not pleased. They recommended DeQue software.
4. DeQue was contacted and they offered WKU a one year pilot program. DeQue would be able to audit the library and blackboard which Hi software was unable to do. DeQue is sending two technologists to WKU to discuss an educational bundle package the University could purchase through them.

VIII. UPDATE ON REQUEST FOR FACULTY AND STAFF ACCOMMODATIONS

- A.** Huda reported that she continues to receive requests for accommodations.
- B.** Huda recently met with a staff member who was encouraged to request FMLA and a flex schedule.
- C.** Huda resolved a situation with an employee who has health issues and needs to come to work later in the morning. Huda will conduct ADA Compliance Training for this department.

IX. HUMAN RESOURCES

- A.** Denise Cornelius reported that there has been an increase in employees requesting FMLA.

X. MICHAEL SCHILLING

- A.** Michael shared that he has participated in the Insight Program at Morehead University the past two summers. There has been no mention of WKU's willingness to accommodate students with disabilities. Students are under the impression that

Morehead will be more accommodating to students with disabilities since they sponsor the Insight Program.

- B.** Huda shared that WKU will host a symposium in September and this would be an opportunity to share more information regarding WKU's accommodations.
- C.** Michael said he would like to share information with the Kentucky School of the Blind in Louisville. Shaden offered to assist Michael with this project.