

These instructions will walk you step-by-step through how to connect your phone or tablet to your WKU Campus Recreation & Wellness (CRW) membership account.

## **Before You Begin**

Make sure you have:

- Your phone or tablet with internet access
- Your WKU email and password **OR** the email you used to create your CRW account

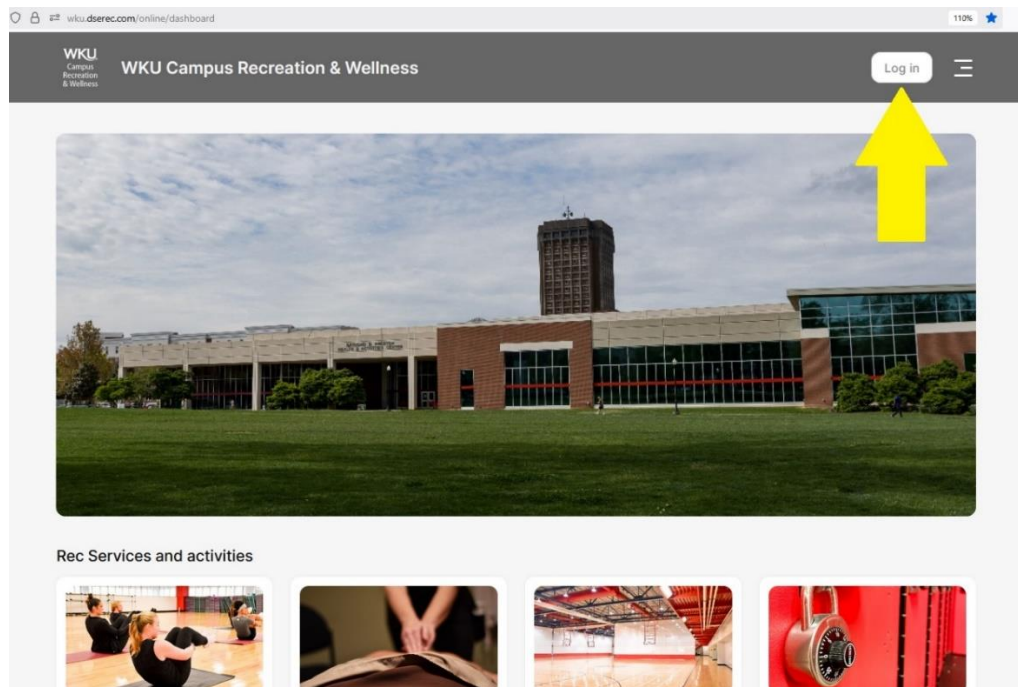
## **Step 1: Go to WKU CRW membership user account**

1. Open a web browser on your phone, tablet, or computer.
2. Go to the following link: <https://wku.dserec.com/online/dashboard>



## **Step 2: Log In to your Account**

1. Look at the **top right corner** of the screen.
2. Click “**Log In**” (on mobile, this may appear as a **white square icon**).



## Choose the Correct Login Option

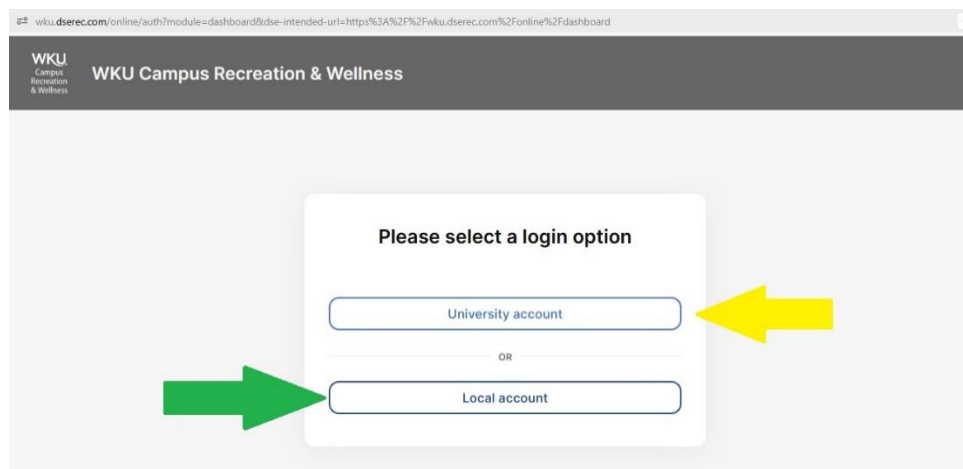
- **University Account**

Choose this if you are a current WKU student, faculty, or staff member and use an email ending in:

- @topper.wku.edu
- @wku.edu

- **Local Account**

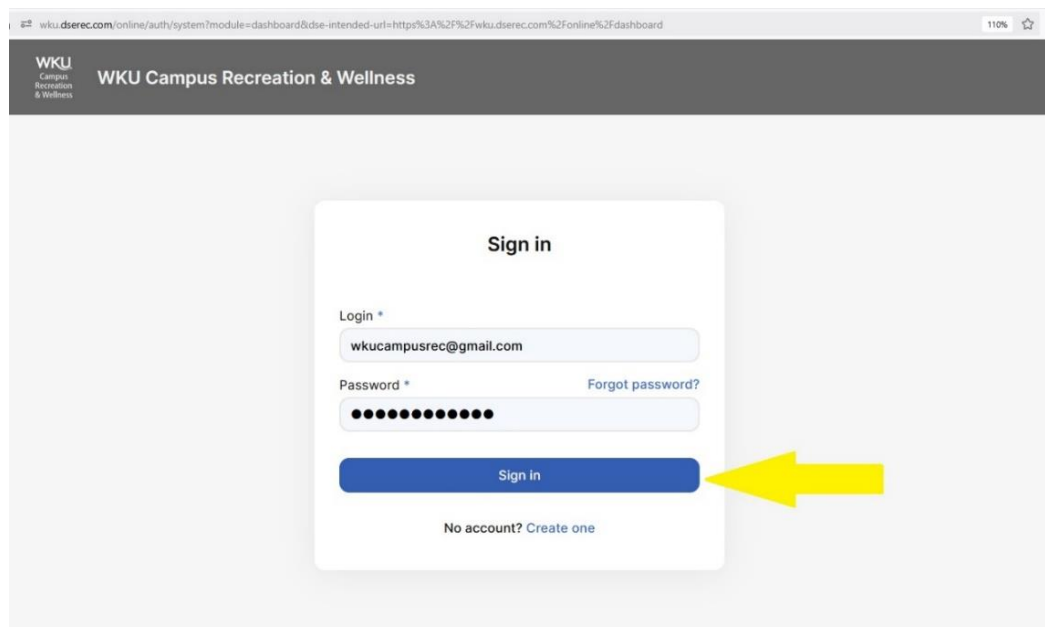
Choose this if you are a **Retiree, F/S spouse, Alumni, Buddy member, or Uk Med student**. You cannot use an @wku or @topper email for this option.



3. Enter your **email address** and **password**.

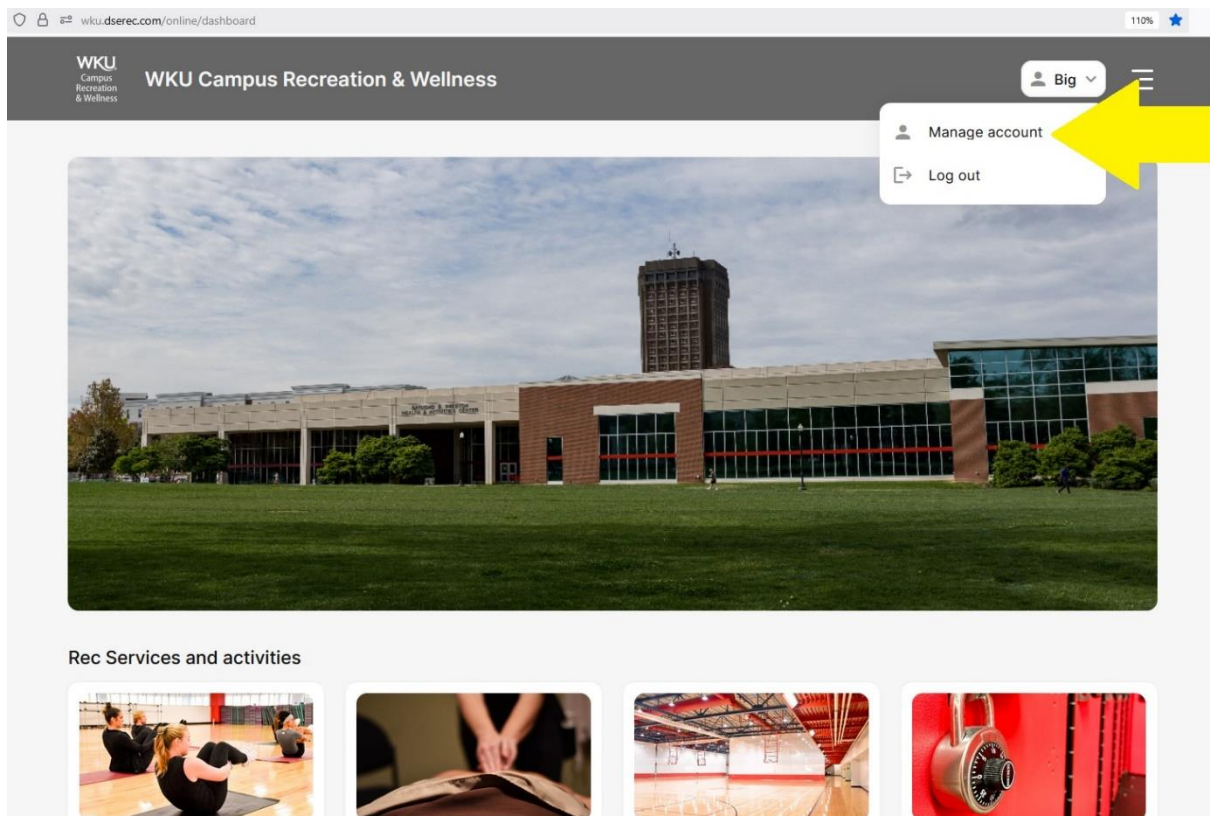
**First-time users:** If you have never logged in before, click **"Forgot Password"** and follow the prompts to set up your password.

OR you can "Create One" at the bottom to create the account.



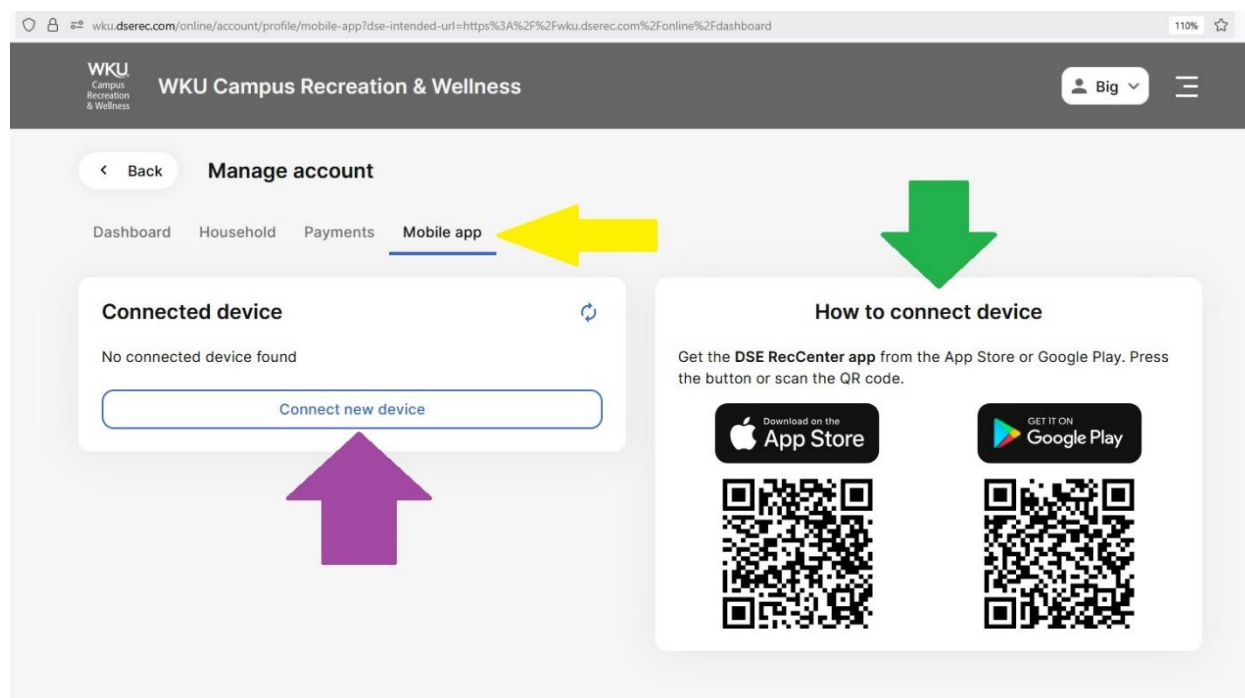
## Step 3: Open Account Settings

1. After logging in, go back to the top right corner of the screen.
2. Click the white square icon again.
3. From the drop-down menu, select "Manage Account."



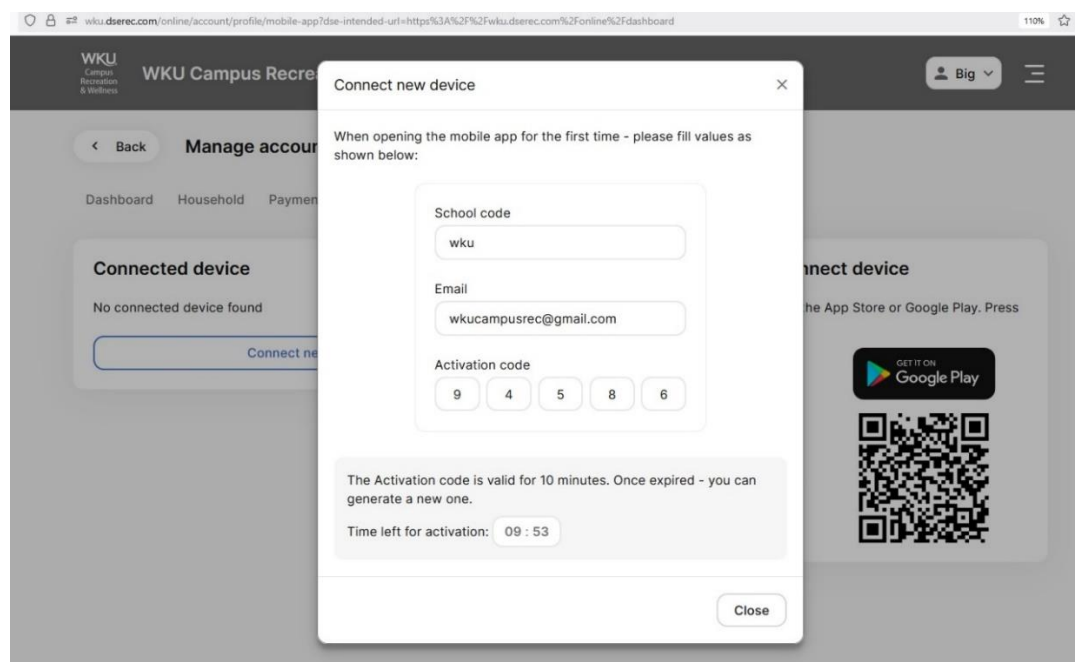
## Step 4: Connect Your Mobile Device

1. Select “**Mobile App.**”
2. Make sure you have your phone or tablet ready.
3. Download the **DSE RecCenter App** from your device’s app store.
4. Once the app is installed, return to the website and click “**Connect New Device.**”



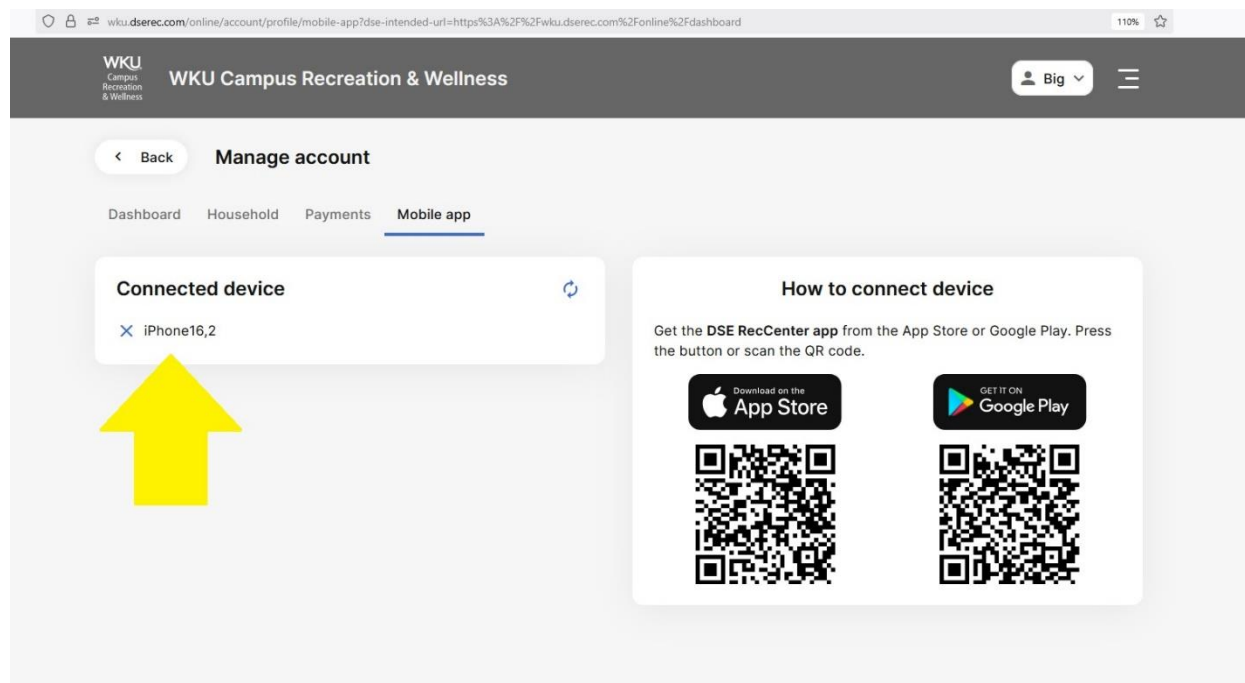
## Step 5: Complete the App Connection

1. A pop-up screen will appear with information you need.
2. Open the **DSE RecCenter App** on your mobile device.
3. Enter the information exactly as shown on the pop-up screen.



## Step 6: Confirm Connection

Your account is successfully connected when you can see your device information in the box.



Use the **DSE RecCenter App** to scan your **Barcode ID** for entry and register for **Group X classes, swim lessons, and more.**

Need help? Contact the **CRW Membership Office** at **(270) 745-6060**, stop by the **CRW Office** on the 1st floor of the Preston Center, or ask a **facility supervisor.**