

City of Bowling Green
RECRUITMENT ANNOUNCEMENT

SYSTEM ANALYST (BUSINESS APPLICATIONS)

INFORMATION TECHNOLOGY

No. 19-466 (Advertised)

APPLICATION DEADLINE: Sunday, August 25, 2019

This position supports the City's business applications as well as develops web-based applications when necessary. Duties and responsibilities include providing primary administration of several business applications (purchased package software products); developing and maintaining web-based applications as needed; serving as the backup administrator of the City's Web site and Intranet; assisting with the support of business applications in a backup role; leading or participating in major application projects; and researching new technologies, software, and techniques.

DUTIES: Assists the primary Internet Specialist with coordinating the City's overall web site strategy which may include: creating and maintaining the City's day-to-day Internet presence; updating existing web-based applications to conform with the latest version of PHP (Laravel), HTML and MySQL software; reviewing existing web-based applications to expand functionality and improve usage; developing new applications. Training employees on the usage business applications or web-based internally developed applications. Performing upgrades on business applications and applying fixes as needed. Assisting with web server software upgrades and fixes. Researching new technology, software, techniques, and mechanisms that will help the City distribute information to the public and to City employees.

REQUIREMENTS: Bachelor's degree in Computer Science/Information Systems, or related technical field, with two to four years of experience in using web publishing software, web servers, and databases; or support of applications utilizing MS SQL Server in a Windows server environment; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this position. Requires experience and proficiency in web related programming languages, such as PHP, HTML, MySQL, or other similar tools. Familiarity with different operating systems and publishing formats, and ability to test presentation of information through different browsers, software and equipment is desired.

STARTING SALARY: Pay Grade 122; \$51,543 (\$24.78/hour), plus full benefits package.

WORK HOURS: 40 hours per week; 7:30 a.m. – 4:30 p.m. Monday through Friday; weekend and overtime work possible with on-call responsibilities.

Interested applicants can apply online www.bgky.org/hr/jobs or at the computer available in the Human Resources Department, City Hall, 1001 College Street, Bowling Green.

The City of Bowling Green is an Equal Opportunity Employer and a Drug-Free Workplace

HUMAN RESOURCES & RISK MANAGEMENT DEPARTMENT

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