**College of Health and Human Services**

**CHHS Research and Creative Activity**

**CHHS Collaborative Quick Turn-Around Grant Application (C-QTAG)**

**Submit Completed Application and Budget to chhs.research@wku.edu**

1. Collaborative Research Project Title:
2. Principal Investigator
	1. Principal Investigator (PI) Name:
	2. PI’s Email Address:
	3. PI’s Department/School:
	4. PI’s Faculty Rank:
3. List all Co-Investigators (Co-Is) below. One collaborator should serve as Co-PI on the project and assist with project administration. C-QTAGs require that two or more faculty from two or more units in CHHS participate on the project team. There must be at least three collaborators on all C-QTAGs. The project may include faculty and staff from outside of CHHS.
	1. Co-PI name, CHHS Department/School, and faculty rank:
	2. Co-I (1) name, Department/School, and faculty rank:
	3. Co-I (2) name, Department/School, and faculty rank:
	4. Co-I (3) name, Department/School, and faculty rank:
	5. Add additional Co-Is as needed
4. Budget and Budget Justification:
	1. Ensure that the excel budget sheet is completed.
	2. Include a Budget Justification for each expense category in the budget.
	3. Submit the budget sheet with the completed application via email to chhs.research@wku.edu.
5. Proposal Narrative. Attach a project proposal that includes the following:
	1. Background and significance
	2. Project description, methodology/strategy, goals, and objectives
	3. Expected accomplishments and specific outcome(s) of the project (book, journal article, presentation, grant proposal, etc.)
	4. A brief statement addressing how the project outcome(s) will impact the investigators careers, scholarly reach, and enhance the reputation of WKU
	5. Description of necessary resources (i.e., existing facilities, equipment, etc. that will be available to the project)
	6. Detailed timeline of project tasks
	7. An outline of each investigator’s role, and how the inter-department/school or inter-collegiate collaboration adds to the project.
	8. A discussion of how this project will create pilot data that can be used to apply to potential external funding sources and how C-QTAG funding will improve chances of obtaining external funding.
6. Supporting Documentation:
	1. Biographical sketch/curriculum vitae for each investigator (limited to 3 pages each) including education, experience, relevant publications, and current and pending research/project support from both external and internal funding sources.
	2. Include links to any professional/scholarly electronic profiles (ex. a professional website, ResearchGate, Google Scholar, MyNCBI, etc.). The biographical sketch may follow NIH, NSF, or other standard agency formats, but must adhere to the three-page limit