Agenda
College of Health and Human Services
Undergraduate Curriculum Committee

Date: January 27, 2017
Time: 10:30 AM
Location: AC 201

I.   Old Business:
      a.   Minutes from Nov. 18, 2016 meeting:
II.   New Business: Agenda

Associate Degree Nursing

Consent	Revise Course Pre/Co-Requisites NUR 157 Medical Surgical Nursing I Skills Lab Contact: Kacy Harris, kacy.harris@wku.edu, 270-780-2510
Consent	Revise Course Pre/Co-Requisites NUR 208 Medical Surgical Nursing II Contact: Kacy Harris, kacy.harris@wku.edu, 270-780-2510
Consent	Revise Course Pre/Co-Requisites NUR 209 Medical Surgical Nursing II Clinical Contact: Kacy Harris, kacy.harris@wku.edu, 270-780-2510
Consent	Revise Course Pre/Co-Requisites NUR 254 Pediatric Nursing Contact: Kacy Harris, kacy.harris@wku.edu, 270-780-2510
Consent	Revise Course Pre/Co-Requisites NUR 255 Medical Surgical Nursing III Contact: Kacy Harris, kacy.harris@wku.edu, 270-780-2510
Consent	Revise Course Pre/Co-Requisites NUR 257 Nursing Seminar & Practicum Contact: Kacy Harris, kacy.harris@wku.edu, 270-780-2510
Action	Revise Course Credit Hours NUR 105 Fundamentals of Nursing Contact: Kacy Harris, kacy.harris@wku.edu, 270-780-2510
Action	Revise Course Credit Hours NUR 106 Fundamentals of Nursing Clinical Contact: Kacy Harris, kacy.harris@wku.edu, 270-780-2510
Action	Make Multiple Revisions to a Course NUR 155 Medical Surgical Nursing I Contact: Kacy Harris, kacy.harris@wku.edu, 270-780-2510
Action	Make Multiple Revisions to a Course NUR 156 Medical Surgical Nursing I Clinical Contact: Kacy Harris, kacy.harris@wku.edu, 270-780-2510
Action	Make Multiple Revisions to a Course NUR 165 Mental Health Nursing

	Contact: Kacy Harris, kacy.harris@wku.edu, 270-780-2510
Action	Make Multiple Revisions to a Course
	NUR 166 Mental Health Nursing Clinical
	Contact: Kacy Harris, kacy.harris@wku.edu, 270-780-2510
Action	Make Multiple Revisions to a Course
	NUR 215 Maternal-Newborn Nursing
	Contact: Kacy Harris, kacy.harris@wku.edu, 270-780-2510
Action	Make Multiple Revisions to a Course
	NUR 216 Maternal-Newborn Nursing Clinical
	Contact: Kacy Harris, kacy.harris@wku.edu, 270-780-2510
Action	Revise a Program
	273 Associate of Science in Nursing
	Contact: Kacy Harris, kacy.harris@wku.edu, 270-780-2510
Family & Consumer Sciences	
Consent	Revise Course Prerequisites/Co-requisites
	IDFM 201 Interior Design Studio I
	Contact: Sheila S. Flener, sheila.flener@wku.edu, 745-4105
Consent	Revise Course Prerequisites/Co-requisites
	IDFM 243 Materials & Finishes for Interior Design
	Contact: Sheila S. Flener, sheila.flener@wku.edu, 745-4105
Consent	Revise Course Prerequisites/Co-requisites
	IDFM 344 Digital Rendering for Interiors
	Contact: Sheila S. Flener, sheila.flener@wku.edu, 745-4105
Consent	Revise Course Prerequisites/Co-requisites
	IDFM 410 Senior Design Thesis
	Contact: Sheila S. Flener, sheila.flener@wku.edu, 745-4105
Consent	Revise Course Prerequisites/Co-requisites
	IDFM 444 Environmental Product Design & Development
	Contact: Sheila S. Flener, sheila.flener@wku.edu, 745-4105
Action	Revise a Program
	563 Family and Consumer Sciences
	Contact: Kathy Croxall, kathy.croxall@wku.edu 270-745-3997 or Adam West, adam.west@wku.edu 270-745-5138
Public Health	
Consent	Revise Course Prerequisites/Co-requisites
	HIM 230 Health Information and Quality Management
	Contact: Jan Hunt-Shepherd, jan.hunt-shepherd@wku.edu, 270-745-3548
Consent	Revise Course Prerequisites/Co-requisites
	HIM 295 Seminar and Professional Practice Experience
	Contact: Jan Hunt-Shepherd, jan.hunt-shepherd@wku.edu, 270-745-3548
Action	Make Multiple Revisions to a Course
	HIM 291 Advanced Medical Terminology
	Contact: Jan Hunt-Shepherd, jan.hunt-shepherd@wku.edu, 270-745-3548

Action	Make Multiple Revisions to a Course
	HIM 495 Capstone Professional Practice Experience
	Contact: Jan Hunt-Shepherd, jan.hunt-shepherd@wku.edu, 270-745-3548
Action	Create a New Course
	HIM 330 Electronic Health Record Systems
	Contact: Jan Hunt-Shepherd, jan.hunt-shepherd@wku.edu, 270-745-3548
Action	Create a New Course
	HIM 421 Health Information Leadership and Management
	Contact: Jan Hunt-Shepherd, jan.hunt-shepherd@wku.edu, 270-745-3548
Action	Create a New Course
	HIM 430 Health Data Management and Analytics
	Contact: Jan Hunt-Shepherd, jan.hunt-shepherd@wku.edu, 270-745-3548
Action	Revise a Program
	243 Associate Degree in Health Information Management
	Contact: Jan Hunt-Shepherd, jan.hunt-shepherd@wku.edu, 270-745-3548
Action	Revise a Program
	529 Major in Health Information Management
	Contact: Jan Hunt-Shepherd, jan.hunt-shepherd@wku.edu, 270-745-3548
Action	Create a New Certificate Program
	Certificate in Health Informatics
	Contact: Jan Hunt-Shepherd, jan.hunt-shepherd@wku.edu, 270-745-3548

III.   Discussion:
IV.   Upcoming meeting dates: *(note: items needing PEC approval will be delayed in going to the UCC and Senate)*
PEC- (if needed) Feb. 8
UCC- February 9, 2017 **(Proponents are required to attend.)** *(if not going to PEC)*
Senate- March 16, 2017 (Proponents are encouraged to attend.)
Next CHHS Undergraduate Meeting- February 24, 2017

College of Health & Human Services
School of Nursing
Proposal to Revise Course Prerequisites/Corequisites
(Consent Item)

Contact Person: Kacy Harris, kacy.harris@wku.edu , 270-780-2510

1. **Identification of course:**
    1.1   Current course prefix and number: NUR 157
    1.2   Course title: Medical Surgical Nursing I Skills Lab

2. **Current prerequisites/corequisites/special requirements:** Prerequisites: NUR 104, 105, 106. Prerequisite or corequisite: NUR 155, CHEM 109.

3. **Proposed prerequisites/corequisites/special requirements:** Prerequisites: NUR 104, 105, 106, 150, BIOL 131, PSY/PSYS 220. Prerequisite or corequisite: NUR 155, BIOL 207

4. **Rationale for the revision of prerequisites/corequisites/special requirements:** With removal of CHEM 109 Chemistry for Health Science, BIOL 207 Microbiology was moved to second semester in the curriculum plan to allow students an additional semester to apply knowledge learned in microbiology to nursing classroom/clinical experiences and to evenly disperse credit hours across the program. Addition of NUR 150 as a prerequisite is included for clarity as previously traditional students did not take NUR 150 and therefore it was not listed in the curriculum plan. Since the traditional ASN Program is being phased out and only LPN to ASN students will be completing the ASN Program, the addition of NUR 150 to the curriculum plan provides clarity. Inclusion of BIOL 131 and PSY/PSYS 220 was an oversight during the last curriculum revision and should be added as a prerequisite to NUR 157 for clarity.

5. **Effect on completion of major/minor sequence:** None

6. **Proposed term for implementation:** Fall 2017

7. **Dates of prior committee approvals:**

    Associate of Science in Nursing Program   January 9, 2017

    CHHS Undergraduate Curriculum Committee   _____

    Undergraduate Curriculum Committee   _____

    University Senate   _____

College of Health & Human Services
School of Nursing
Proposal to Revise Course Prerequisites/Corequisites
(Consent Item)

Contact Person: Kacy Harris, kacy.harris@wku.edu , 270-780-2510

1. **Identification of course:**
    1.1   Current course prefix and number: NUR 208
    1.2   Course title: Medical Surgical Nursing II

2. **Current prerequisites/corequisites/special requirements:** Prerequisites: NUR 155, 156, 165, 166. Prerequisites or corequisites: ENG100, BIOL 207.

3. **Proposed prerequisites/corequisites/special requirements:** Prerequisites: NUR 155, 156, 157, 165, 166, BIOL 207. Prerequisites or corequisites: ENG100.

4. **Rationale for the revision of prerequisites/corequisites/special requirements:** BIOL 207 was moved in the curriculum plan and therefore now required prior to taking NUR 208.   Inclusion of NUR 157 was an oversight during the last curriculum revision and should be added as a prerequisite to NUR 208 for clarity.

5. **Effect on completion of major/minor sequence:** None

6. **Proposed term for implementation:** Fall 2017

7. **Dates of prior committee approvals:**

Associate of Science in Nursing Program	January 9, 2017
CHHS Undergraduate Curriculum Committee	
Undergraduate Curriculum Committee	
University Senate	

College of Health & Human Services
School of Nursing
Proposal to Revise Course Prerequisites/Corequisites
(Consent Item)

Contact Person: Kacy Harris, kacy.harris@wku.edu , 270-780-2510

1. **Identification of course:**
   1.1   Current course prefix and number: NUR 209
   1.2   Course title: Medical Surgical Nursing II Clinical

2. **Current prerequisites/corequisites/special requirements:** Prerequisites: NUR 155, 156, 165, 166. Prerequisites or corequisites: NUR 208, ENG100, BIOL 207.

3. **Proposed prerequisites/corequisites/special requirements:** Prerequisites: NUR 155, 156, 157, 165, 166, BIOL 207. Prerequisites or corequisites: NUR 208, ENG100.

4. **Rationale for the revision of prerequisites/corequisites/special requirements:** BIOL 207 was moved in the curriculum plan and therefore now required prior to taking NUR 209.   Inclusion of NUR 157 was an oversight during the last curriculum revision and should be added as a prerequisite to NUR 209 for clarity.

5. **Effect on completion of major/minor sequence:** None

6. **Proposed term for implementation:** Fall 2017

7. **Dates of prior committee approvals:**

Associate of Science in Nursing Program	January 9, 2017
CHHS Undergraduate Curriculum Committee	
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College of Health & Human Services
School of Nursing
Proposal to Revise Course Prerequisites/Corequisites
(Consent Item)

Contact Person: Kacy Harris, kacy.harris@wku.edu , 270-780-2510

1. **Identification of course:**
   1.1   Current course prefix and number: NUR 254
   1.2   Course title: Pediatric Nursing

2. **Current prerequisites/corequisites/special requirements:** Prerequisites: NUR 208, 209, 215, 216. Prerequisites or corequisites: SOCL 100, MATH 109 or MATH 116, Arts and Humanities (AH) elective.

3. **Proposed prerequisites/corequisites/special requirements:** Prerequisites: NUR 208, 209, 215, 216. Prerequisites or corequisites: Quantitative Reasoning (QR) course, Arts and Humanities (AH) elective.

4. **Rationale for the revision of prerequisites/corequisites/special requirements:** Revision of the math listing allows for any math course meeting Quantitative Reasoning colonnade requirement simplifying the transfer evaluation process. In addition, the revision continues to meet the quantitative reasoning colonnade requirement for an associate degree and a future baccalaureate degree. Removal of SOCL 100 Introductory Sociology from the curriculum plan decreases number of program credit hours and increases competitiveness with KCTCS nursing programs as sociology is not required by KCTCS nursing programs. In addition, the program without sociology continues to meet the social and behavioral colonnade requirement for an associate degree and a future baccalaureate degree.

5. **Effect on completion of major/minor sequence:** None

6. **Proposed term for implementation:** Fall 2017

7. **Dates of prior committee approvals:**

   Associate of Science in Nursing Program   January 9, 2017
   _____

   CHHS Undergraduate Curriculum Committee
   _____

   Undergraduate Curriculum Committee
   _____

   University Senate
   _____

College of Health & Human Services
School of Nursing
Proposal to Revise Course Prerequisites/Corequisites
(Consent Item)

Contact Person: Kacy Harris, kacy.harris@wku.edu , 270-780-2510

1. **Identification of course:**
    1.1   Current course prefix and number: NUR 255
    1.2   Course title: Medical Surgical Nursing III

2. **Current prerequisites/corequisites/special requirements:** Prerequisites: NUR 208, 209, 215, 216. Prerequisites or corequisites: SOCL 100, MATH 109 or MATH 116, Arts and Humanities (AH) elective.

3. **Proposed prerequisites/corequisites/special requirements:** Prerequisites: NUR 208, 209, 215, 216. Prerequisites or corequisites: Quantitative Reasoning (QR) course, Arts and Humanities (AH) elective.

4. **Rationale for the revision of prerequisites/corequisites/special requirements:** Revision of the math listing allows for any math course meeting Quantitative Reasoning colonnade requirement simplifying the transfer evaluation process. In addition, the revision continues to meet the quantitative reasoning colonnade requirement for an associate degree and a future baccalaureate degree. Removal of SOCL 100 Introductory Sociology from the curriculum plan decreases number of program credit hours and increases competitiveness with KCTCS nursing programs as sociology is not required by KCTCS nursing programs. In addition, the program without sociology continues to meet the social and behavioral colonnade requirement for an associate degree and a future baccalaureate degree.

5. **Effect on completion of major/minor sequence:** None

6. **Proposed term for implementation:** Fall 2017

7. **Dates of prior committee approvals:**

    Associate of Science in Nursing Program   January 9, 2017

    CHHS Undergraduate Curriculum Committee   _____

    Undergraduate Curriculum Committee   _____

    University Senate   _____

College of Health & Human Services
School of Nursing
Proposal to Revise Course Prerequisites/Corequisites
(Consent Item)

Contact Person: Kacy Harris, kacy.harris@wku.edu , 270-780-2510

1. **Identification of course:**
   1.1   Current course prefix and number: NUR 257
   1.2   Course title: Nursing Seminar & Practicum

2. **Current prerequisites/corequisites/special requirements:** Prerequisites: NUR 208, 209, 215, 216. Prerequisites or corequisites: SOCL 100, MATH 109 or MATH 116, Arts and Humanities (AH) elective.

3. **Proposed prerequisites/corequisites/special requirements:** Prerequisites: NUR 208, 209, 215, 216. Prerequisites or corequisites: Quantitative Reasoning (QR) course, Arts and Humanities (AH) elective.

4. **Rationale for the revision of prerequisites/corequisites/special requirements:** Revision of the math listing allows for any math course meeting Quantitative Reasoning colonnade requirement simplifying the transfer evaluation process. In addition, the revision continues to meet the quantitative reasoning colonnade requirement for an associate degree and a future baccalaureate degree. Removal of SOCL 100 Introductory Sociology from the curriculum plan decreases number of program credit hours and increases competitiveness with KCTCS nursing programs as sociology is not required by KCTCS nursing programs. In addition, the program without sociology continues to meet the social and behavioral colonnade requirement for an associate degree and a future baccalaureate degree.

5. **Effect on completion of major/minor sequence:** None

6. **Proposed term for implementation:** Fall 2017

7. **Dates of prior committee approvals:**

Associate of Science in Nursing Program	January 9, 2017
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College of Health & Human Services
School of Nursing
Proposal to Revise Course Credit Hours
(Action Item)

Contact Person: Kacy Harris, kacy.harris@wku.edu , 270-780-2510

1. **Identification of course:**
    1.1   Current course prefix and number: NUR 105
    1.2   Course title: Fundamentals of Nursing
    1.3   Credit hours: 6.5

2. **Proposed course credit hours:** 6

3. **Rationale for the revision of course credit hours:** Decrease the number of hours from 6.5 to 6 credit hours in NUR 105 Fundamentals of Nursing. Since LPNs do not take NUR 105, a half hour of NUR 105 content needed by LPNs will be transferred to NUR 155 Medical Surgical Nursing I.

4. **Proposed term for implementation:** Fall 2017

5. **Dates of prior committee approvals:**

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College of Health & Human Services
School of Nursing
Proposal to Revise Course Credit Hours
(Action Item)

Contact Person: Kacy Harris, kacy.harris@wku.edu , 270-780-2510

1. **Identification of course:**
    1.1   Current course prefix and number: NUR 106
    1.2   Course title: Fundamentals of Nursing Clinical
    1.3   Credit hours: 1.5

2. **Proposed course credit hours:** 1

3. **Rationale for the revision of course credit hours:** Decrease number of hours from 1.5 to 1 credit hour in NUR 106 Fundamentals of Nursing Clinical to remove the half hour credit. As LPNs are given experiential credit for NUR 106, this will not decrease the number of clinical hours completed by LPN to ASN students.

4. **Proposed term for implementation:** Fall 2017

5. **Dates of prior committee approvals:**

    Associate of Science in Nursing Program   January 9, 2017

    CHHS Undergraduate College Curriculum Committee

    Undergraduate Curriculum Committee

    University Senate

College of Health & Human Services
School of Nursing
Proposal to Make Multiple Revisions to a Course
(Action Item)

Contact Person: Kacy Harris, kacy.harris@wku.edu , 270-780-2510

1.   Identification of course:
  1.1 Current course prefix and number: NUR 155
  1.2 Course title: Medical Surgical Nursing I

2.   Revise course title:
  2.1 Current course title: N/A
  2.2 Proposed course title: N/A
  2.3 Proposed abbreviated title: N/A
  2.4 Rationale for revision of course title: N/A

3.   Revise course number:
  3.1 Current course number: N/A
  3.2 Proposed course number: N/A
  3.3 Rationale for revision of course number: N/A

4.   Revise course prerequisites/corequisites/special requirements:
  4.1 Current prerequisites/corequisites/special requirements: Prerequisites: NUR 104, 105, 106. Prerequisite or corequisite: CHEM 109
  4.2 Proposed prerequisites/corequisites/special requirements: Prerequisites: NUR 104, 105, 106, 150, BIOL 131, PSY/PSYS 220. Prerequisite or corequisite: BIOL 207
  4.3 Rationale for revision of course prerequisites/corequisites/special requirements: With removal of CHEM 109 Chemistry for Health Science, BIOL 207 Microbiology was moved to second semester in the curriculum plan to allow students an additional semester to apply knowledge learned in microbiology to nursing classroom/clinical experiences and to evenly disperse credit hours across the program. Addition of NUR 150 as a prerequisite is included for clarity as previously traditional students did not take NUR 150 and therefore it was not listed in the curriculum plan. Since the traditional ASN Program is being phased out and only LPN to ASN students will be completing the ASN Program, the addition of NUR 150 to the curriculum plan provides clarity. Inclusion of BIOL 131 and PSY/PSYS 220 was an oversight during the last curriculum revision and should be added as a prerequisite to NUR 155 for clarity.

  4.4 Effect on completion of major/minor sequence: No change.

5.   Revise course catalog listing:
  5.1 Current course catalog listing: N/A

     5.2   Proposed course catalog listing: N/A

     5.3   Rationale for revision of course catalog listing: N/A

6.   Revise course credit hours:

     6.1   Current course credit hours: 5.5 credit hours

     6.2   Proposed course credit hours: 6 credit hours

     6.3   Rationale for revision of course credit hours: Increasing the number of hours from 5.5 to 6 credit hours in NUR 155 Medical-Surgical Nursing I will allow for additional content to be included in NUR 155 that incoming LPN students do not receive since they do not take NUR 105 Fundamentals of Nursing.

7.   Revise grade type:

     7.1   Current grade type: N/A

     7.2   Proposed grade type: N/A

     7.3   Rationale for revision of grade type: N/A

8.   Proposed term for implementation: Fall 2017

9.   Dates of prior committee approvals:

Associate of Science in Nursing Program	January 9, 2017
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College of Health & Human Services
School of Nursing
Proposal to Make Multiple Revisions to a Course
(Action Item)

Contact Person: Kacy Harris, kacy.harris@wku.edu , 270-780-2510

1.   Identification of course:
   1.1   Current course prefix and number: NUR 156
   1.2   Course title: Medical Surgical Nursing I Clinical

2.   Revise course title:
   2.1   Current course title: N/A
   2.2   Proposed course title: N/A
   2.3   Proposed abbreviated title: N/A
   2.4   Rationale for revision of course title: N/A

3.   Revise course number:
   3.1   Current course number: N/A
   3.2   Proposed course number: N/A
   3.3   Rationale for revision of course number: N/A

4.   Revise course prerequisites/corequisites/special requirements:
   4.1   Current prerequisites/corequisites/special requirements: Prerequisites: NUR 104, 105, 106. Prerequisite or corequisite: CHEM 109.
   4.2   Proposed prerequisites/corequisites/special requirements: Prerequisites: NUR 104, 105, 106, 150, BIOL 131, PSY/PSYS 220. Prerequisite or corequisite: BIOL 207
   4.3   Rationale for revision of course prerequisites/corequisites/special requirements: With removal of CHEM 109 Chemistry for Health Science, BIOL 207 Microbiology was moved to second semester in the curriculum plan to allow students an additional semester to apply knowledge learned in microbiology to nursing classroom/clinical experiences and to evenly disperse credit hours across the program. Addition of NUR 150 as a prerequisite is included for clarity as previously traditional students did not take NUR 150 and therefore it was not listed in the curriculum plan. Since the traditional ASN Program is being phased out and only LPN to ASN students will be completing the ASN Program, the addition of NUR 150 to the curriculum plan provides clarity. Inclusion of BIOL 131 and PSY/PSYS 220 was an oversight during the last curriculum revision and should be added as a prerequisite to NUR 156 for clarity.

   4.4   Effect on completion of major/minor sequence: No change.

5.   Revise course catalog listing:
   5.1   Current course catalog listing: N/A

5.2   Proposed course catalog listing: N/A
5.3   Rationale for revision of course catalog listing: N/A

6.   **Revise course credit hours:**
     6.1   Current course credit hours: 2.5 credit hours
     6.2   Proposed course credit hours: 2 credit hours
     6.3   Rationale for revision of course credit hours: Decrease number of hours from 2.5 to 2 credit hours in NUR 156 Medical Surgical Nursing I Clinical to remove the half hour credit. As LPNs are given experiential credit for NUR 156, this will not decrease the number of clinical hours completed by LPN to ASN students.

7.   **Revise grade type:**
     7.1   Current grade type: N/A
     7.2   Proposed grade type: N/A
     7.3   Rationale for revision of grade type: N/A

8.   **Proposed term for implementation:** Fall 2017

9.   **Dates of prior committee approvals:**

Associate of Science in Nursing Program	January 9, 2017
CHHS Undergraduate Curriculum Committee	
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University Senate	

College of Health & Human Services
School of Nursing
Proposal to Make Multiple Revisions to a Course
(Action Item)

Contact Person: Kacy Harris, kacy.harris@wku.edu , 270-780-2510

1.   Identification of course:
  1.1   Current course prefix and number: NUR 165
  1.2   Course title: Mental Health Nursing

2.   Revise course title:
  2.1   Current course title: N/A
  2.2   Proposed course title: N/A
  2.3   Proposed abbreviated title: N/A
  2.4   Rationale for revision of course title: N/A

3.   Revise course number:
  3.1   Current course number: N/A
  3.2   Proposed course number: N/A
  3.3   Rationale for revision of course number: N/A

4.   Revise course prerequisites/corequisites/special requirements:
  4.1   Current prerequisites/corequisites/special requirements: Prerequisites: NUR 104, 105, 106. Prerequisite or corequisite: CHEM 109.
  4.2   Proposed prerequisites/corequisites/special requirements: Prerequisites: NUR 104, 105, 106, 150, BIOL 131, PSY/PSYS 220. Prerequisite or corequisite: BIOL 207
  4.3   Rationale for revision of course prerequisites/corequisites/special requirements: With removal of CHEM 109 Chemistry for Health Science, BIOL 207 Microbiology was moved to second semester in the curriculum plan to allow students an additional semester to apply knowledge learned in microbiology to nursing classroom/clinical experiences and to evenly disperse credit hours across the program. Addition of NUR 150 as a prerequisite is included for clarity as previously traditional students did not take NUR 150 and therefore it was not listed in the curriculum plan. Since the traditional ASN Program is being phased out and only LPN to ASN students will be completing the ASN Program, the addition of NUR 150 to the curriculum plan provides clarity. Inclusion of BIOL 131 and PSY/PSYS 220 was an oversight during the last curriculum revision and should be added as a prerequisite to NUR 165 for clarity.

  4.4   Effect on completion of major/minor sequence: No change.

5.   Revise course catalog listing:
  5.1   Current course catalog listing: N/A

5.2   Proposed course catalog listing: N/A

5.3   Rationale for revision of course catalog listing: N/A

6.   **Revise course credit hours:**

6.1   Current course credit hours: 2.5 credit hours

6.2   Proposed course credit hours: 3 credit hours

6.3   Rationale for revision of course credit hours: As a result of the transition away from the traditional ASN Program, specialty course faculty will teach both ASN and BSN mental health course sections. Increasing the NUR 165 Mental Health Nursing number of hours from 2.5 to 3 credit hours will provide consistency with the BSN mental health nursing course NURS 343.

7.   **Revise grade type:**

7.1   Current grade type: N/A

7.2   Proposed grade type: N/A

7.3   Rationale for revision of grade type: N/A

8.   **Proposed term for implementation:** Fall 2017

9.   **Dates of prior committee approvals:**

Associate of Science in Nursing Program	January 9, 2017
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College of Health & Human Services
School of Nursing
Proposal to Make Multiple Revisions to a Course
(Action Item)

Contact Person: Kacy Harris, kacy.harris@wku.edu , 270-780-2510

1.   Identification of course:
      1.1   Current course prefix and number: NUR 166
      1.2   Course title: Mental Health Nursing Clinical

2.   Revise course title:
      2.1   Current course title: N/A
      2.2   Proposed course title: N/A
      2.3   Proposed abbreviated title: N/A
      2.4   Rationale for revision of course title: N/A

3.   Revise course number:
      3.1   Current course number: N/A
      3.2   Proposed course number: N/A
      3.3   Rationale for revision of course number: N/A

4.   Revise course prerequisites/corequisites/special requirements:
      4.1   Current prerequisites/corequisites/special requirements: Prerequisites: NUR 104, 105, 106. Prerequisite or corequisite: NUR 165, CHEM 109.
      4.2   Proposed prerequisites/corequisites/special requirements: Prerequisites: NUR 104, 105, 106, 150, BIOL 131, PSY/PSYS 220. Prerequisite or corequisite: NUR 165, BIOL 207
      4.3   Rationale for revision of course prerequisites/corequisites/special requirements: With removal of CHEM 109 Chemistry for Health Science, BIOL 207 Microbiology was moved to second semester in the curriculum plan to allow students an additional semester to apply knowledge learned in microbiology to nursing classroom/clinical experiences and to evenly disperse credit hours across the program. Addition of NUR 150 as a prerequisite is included for clarity as previously traditional students did not take NUR 150 and therefore it was not listed in the curriculum plan. Since the traditional ASN Program is being phased out and only LPN to ASN students will be completing the ASN Program, the addition of NUR 150 to the curriculum plan provides clarity. Inclusion of BIOL 131 and PSY/PSYS 220 was an oversight during the last curriculum revision and should be added as a prerequisite to NUR 166 for clarity.
      4.4   Effect on completion of major/minor sequence: No change.

5.   Revise course catalog listing:
      5.1   Current course catalog listing: N/A
      5.2   Proposed course catalog listing: N/A

5.3   Rationale for revision of course catalog listing: N/A

6.   Revise course credit hours:
    6.1   Current course credit hours: 1.5 credit hours
    6.2   Proposed course credit hours: 1 credit hour
    6.3   Rationale for revision of course credit hours: As a result of the transition away from the traditional ASN Program, specialty course faculty will teach both ASN and BSN mental health course sections. Decreasing the NUR 166 Mental Health Nursing number of hours from 1.5 to 1 credit hour will provide consistency with the BSN mental health nursing clinical course NURS 344.

7.   Revise grade type:
    7.1   Current grade type: N/A
    7.2   Proposed grade type: N/A
    7.3   Rationale for revision of grade type: N/A

8.   Proposed term for implementation: Fall 2017

9.   Dates of prior committee approvals:

Associate of Science in Nursing Program   January 9, 2017

CHHS Undergraduate Curriculum Committee

Undergraduate Curriculum Committee

University Senate

College of Health & Human Services
School of Nursing
Proposal to Make Multiple Revisions to a Course
(Action Item)

Contact Person: Kacy Harris, kacy.harris@wku.edu , 270-780-2510

1.   Identification of course:
    1.1   Current course prefix and number: NUR 215
    1.2   Course title: Maternal-Newborn Nursing

2.   Revise course title:
    2.1   Current course title: N/A
    2.2   Proposed course title: N/A
    2.3   Proposed abbreviated title: N/A
    2.4   Rationale for revision of course title: N/A

3.   Revise course number:
    3.1   Current course number: N/A
    3.2   Proposed course number: N/A
    3.3   Rationale for revision of course number: N/A

4.   Revise course prerequisites/corequisites/special requirements:
    4.1   Current prerequisites/corequisites/special requirements: Prerequisites: NUR 155, 156, 165, 166. Prerequisites or corequisites: ENG100, BIOL 207.
    4.2   Proposed prerequisites/corequisites/special requirements: Prerequisites: NUR 155, 156, 157, 165, 166, BIOL 207. Prerequisites or corequisites: ENG100.
    4.3   Rationale for revision of course prerequisites/corequisites/special requirements: BIOL 207 was moved in the curriculum plan and therefore now required prior to taking NUR 215. Inclusion of NUR 157 was an oversight during the last curriculum revision and should be added as a prerequisite to NUR 215 for clarity.
    4.4   Effect on completion of major/minor sequence: No change.

5.   Revise course catalog listing:
    5.1   Current course catalog listing: N/A
    5.2   Proposed course catalog listing: N/A
    5.3   Rationale for revision of course catalog listing: N/A

6.   Revise course credit hours:
    6.1   Current course credit hours: 2.5 credit hours
    6.2   Proposed course credit hours: 2 credit hour
    6.3   Rationale for revision of course credit hours: As a result of the transition away from the traditional ASN Program, specialty course faculty will teach both ASN and BSN

maternal-newborn course sections. Decreasing the NUR 215 Maternal-Newborn Nursing number of hours from 2.5 to 2 credit hours will provide consistency with the BSN maternal-newborn nursing course NURS 444.

7.   Revise grade type:
7.1   Current grade type: N/A
7.2   Proposed grade type: N/A
7.3   Rationale for revision of grade type: N/A

8.   Proposed term for implementation: Fall 2017

9.   Dates of prior committee approvals:

Associate of Science in Nursing Program   January 9, 2017

CHHS Undergraduate Curriculum Committee

Undergraduate Curriculum Committee

University Senate

College of Health & Human Services
School of Nursing
Proposal to Make Multiple Revisions to a Course
(Action Item)

Contact Person: Kacy Harris, kacy.harris@wku.edu , 270-780-2510

1.   Identification of course:
   1.1   Current course prefix and number: NUR 216
   1.2   Course title: Maternal-Newborn Nursing Clinical

2.   Revise course title:
   2.1   Current course title: N/A
   2.2   Proposed course title: N/A
   2.3   Proposed abbreviated title: N/A
   2.4   Rationale for revision of course title: N/A

3.   Revise course number:
   3.1   Current course number: N/A
   3.2   Proposed course number: N/A
   3.3   Rationale for revision of course number: N/A

4.   Revise course prerequisites/corequisites/special requirements:
   4.1   Current prerequisites/corequisites/special requirements: Prerequisites: NUR 155, 156, 165, 166. Prerequisites or corequisites: NUR 215, ENG100, BIOL 207.
   4.2   Proposed prerequisites/corequisites/special requirements: Prerequisites: NUR 155, 156, 157, 165, 166, BIOL 207. Prerequisites or corequisites: NUR 215, ENG100.
   4.3   Rationale for revision of course prerequisites/corequisites/special requirements: BIOL 207 was moved in the curriculum plan and therefore now required prior to taking NUR 216. Inclusion of NUR 157 was an oversight during the last curriculum revision and should be added as a prerequisite to NUR 216 for clarity.
   4.4   Effect on completion of major/minor sequence: No change.

5.   Revise course catalog listing:
   5.1   Current course catalog listing: N/A
   5.2   Proposed course catalog listing: N/A
   5.3   Rationale for revision of course catalog listing: N/A

6.   Revise course credit hours:
   6.1   Current course credit hours: 2.5 credit hours
   6.2   Proposed course credit hours: 2 credit hour
   6.3   Rationale for revision of course credit hours: As a result of the transition away from the traditional ASN Program, specialty course faculty will teach both ASN and BSN

maternal-newborn course sections. Decreasing the NUR 216 Maternal-Newborn Nursing Clinical number of hours from 1.5 to 1 credit hour will provide consistency with the BSN maternal- newborn nursing course NURS 445.

7. **Revise grade type:**
   7.1   Current grade type: N/A
   7.2   Proposed grade type: N/A
   7.3   Rationale for revision of grade type: N/A

8. **Proposed term for implementation:** Fall 2017

9. **Dates of prior committee approvals:**

   Associate of Science in Nursing Program   January 9, 2017

   CHHS Undergraduate Curriculum Committee

   Undergraduate Curriculum Committee

   University Senate

College of Health & Human Services
School of Nursing
Proposal to Revise A Program
(Action Item)

Contact Person: Kacy Harris, kacy.harris@wku.edu , 270-780-2510

1.   **Identification of program:**
1.1   Current program reference number: 273
1.2   Current program title: Associate of Science in Nursing
1.3   Credit hours: 69

2.   **Identification of the proposed program changes:**
- Revision of program from 69 credit hours to 61 credit hours.
- Decrease NUR 105 Fundamentals of Nursing from 6.5 to 6 credit hours
- Decrease NUR 106 Fundamentals of Nursing Clinical from 1.5 to 1 credit hour
- Add 1 credit hour NUR 150 LPN to RN Transition to curriculum plan.
- Increase NUR 155 Medical-Surgical Nursing I from 5.5 to 6 credit hours.
- Decrease NUR 156 Medical-Surgical Nursing I Clinical from 2.5 to 2 credit hours.
- Increase NUR 165 Mental Health Nursing from 2.5 to 3 credit hours.
- Decrease NUR 166 Mental Health Nursing from 1.5 to 1 credit hour.
- Remove CHEM 109 Chemistry for Health Science
- Move BIOL 207 Microbiology to second semester
- Decrease NUR 215 Maternal-Newborn Nursing from 2.5 to 2 credit hours.
- Increase NUR 216 Maternal-Newborn Nursing Clinical from 1.5 to 2 credit hours.
- Remove SOCL 100 Introductory Sociology
- Revise math listing to match colonnade requirement

3.   **Detailed program description:**

Current Program					Proposed Program			
Prefix	#	Course Title	Hrs		Prefix	#	Course Title	Hrs
First Semester					First Semester			
NUR	104	Calculations for Nursing	1		NUR	104	Calculations for Nursing	1
NUR	105	Fundamentals of Nursing	6.5		**NUR**	**105**	**Fundamentals of Nursing**	**6**
NUR	106	Fundamentals of Nursing Clinical	1.5		**NUR**	**106**	**Fundamentals of Nursing Clinical**	**1**
					NUR	**150**	**LPN to RN Transition**	**1**
PSY/ PSYS	220	Developmental Psychology	3		PSY/P SYS	220	Developmental Psychology	3
BIOL	131	Anatomy & Physiology	4		BIOL	131	Anatomy & Physiology	4

Second Semester				Second Semester			
NUR	155	Medical-Surgical Nursing I	5.5	**NUR**	**155**	**Medical-Surgical Nursing I**	**6**
NUR	156	Medical-Surgical Nursing I Clinical	2.5	**NUR**	**156**	**Medical-Surgical Nursing I Clinical**	**2**
NUR	157	Medical-Surgical Nursing I Skills Lab	1	NUR	157	Medical-Surgical Nursing I Skills Lab	1
NUR	165	Mental Health Nursing	2.5	**NUR**	**165**	**Mental Health Nursing**	**3**
NUR	166	Mental Health Nursing Clinical	1.5	**NUR**	**166**	**Mental Health Nursing Clinical**	**1**
CHEM	109	Chemistry for Health Science	4	~~CHEM~~	~~109~~	~~Chemistry for Health Science~~	~~4~~
				BIOL	**207**	**Microbiology**	**3**
Third Semester				Third Semester			
NUR	208	Medical-Surgical Nursing II	5	NUR	208	Medical-Surgical Nursing II	5
NUR	209	Medical-Surgical Nursing II Clinical	3	NUR	209	Medical-Surgical Nursing II Clinical	3
NUR	215	Maternal-Newborn Nursing	2.5	**NUR**	**215**	**Maternal-Newborn Nursing**	**2**
NUR	216	Maternal-Newborn Nursing Clinical	1.5	**NUR**	**216**	**Maternal-Newborn Nursing Clinical**	**1**
ENG	100	Intro to College Writing	3	ENG	100	Intro to College Writing	3
BIOL	207	Microbiology	3	~~BIOL~~	~~207~~	~~Microbiology~~	~~3~~
Fourth Semester				Fourth Semester			
NUR	254	Pediatric Nursing	2	NUR	254	Pediatric Nursing	2
NUR	255	Medical-Surgical Nursing III	3	NUR	255	Medical-Surgical Nursing III	3
NUR	257	Nursing Seminar & Practicum	4	NUR	257	Nursing Seminar &Practicum	4
SOCL	100	Introductory Sociology	3	~~SOCL~~	~~100~~	~~Introductory Sociology~~	~~3~~
AH		Arts & Humanities(AH)	3	AH		Arts & Humanities (AH)	3
MATH	109 or 116	General Mathematics or College Algebra	3	**QR**		**Quantitative Reasoning (QR)**	**3**
TOTALS		Credit Hours	69	**TOTALS**		**Credit Hours**	**61**

4. **Rationale for the proposed program change:**

   - The proposed change from 69 to 61 credit hours will continue to meet the minimum requirement for an associate degree as requested by the CPE for all Kentucky public universities. The proposed 61 credit hours will not sacrifice the quality of the Associate of Science in Nursing (ASN) program or the qualifications for the graduates to successfully complete the required licensure

- examination while bringing the program more in line with CPE recommendation of 60 credit hour associate degree program.
- Decrease the number of hours from 6.5 to 6 credit hours in NUR 105 Fundamentals of Nursing. Since LPNs do not take NUR 105, a half hour of NUR 105 content needed by LPNs will be transferred to NUR 155 Medical Surgical Nursing I.
- Decrease number of hours from 1.5 to 1 credit hour in NUR 106 Fundamentals of Nursing Clinical to remove the half hour credit. As LPNs are given experiential credit for NUR 106, this will not decrease the number of clinical hours completed by LPN to ASN students.
- Transitioning away from the traditional ASN Program and moving forward with the LPN to ASN Program only, the NUR 150 LPN to RN Transition course needed to be added to the curriculum plan. Previously the WKU Catalog had stated that LPN to ASN students completed the ASN curriculum plan with the addition of the NUR 150 LPN to RN Transition course.
- Increasing the number of hours from 5.5 to 6 credit hours in NUR 155 Medical-Surgical Nursing I will allow for additional content to be included in NUR 155 that incoming LPN students do not receive since they do not take NUR 105 Fundamentals of Nursing.
- Decrease number of hours from 2.5 to 2 credit hours in NUR 156 Medical Surgical Nursing I Clinical to remove the half hour credit. As LPNs are given experiential credit for NUR 156, this will not decrease the number of clinical hours completed by LPN to ASN students.
- As a result of the transition away from the traditional ASN Program, specialty course faculty will teach both ASN and BSN mental health course sections. Increasing the NUR 165 Mental Health Nursing number of hours from 2.5 to 3 credit hours will provide consistency with the BSN mental health nursing course NURS 343.
- As a result of the transition away from the traditional ASN Program, specialty course faculty will teach both ASN and BSN mental health course sections. Decreasing the NUR 166 Mental Health Nursing Clinical number of hours from 1.5 to 1 credit hour will provide consistency with the BSN mental health nursing clinical course NURS 344.
- Removal of CHEM 109 Chemistry for Health Science from the curriculum plan decreases number of program credit hours and increases competitiveness with KCTCS nursing programs as chemistry is not required by KCTCS nursing programs. CHEM 109 has previously been removed from the WKU RN to BSN program. Removal of chemistry from the ASN program maintains colonnade requirements for an associate degree program and will allow students flexibility when selecting the second natural science colonnade requirement for a future baccalaureate degree.
- BIOL 207 Microbiology was moved to second semester in the curriculum plan to allow students additional semester to apply knowledge learned in microbiology to nursing classroom/clinical experiences and to evenly disperse credit hours across the program.

- As a result of the transition away from the traditional ASN Program, specialty course faculty will teach both ASN and BSN maternal-newborn course sections. Decreasing the NUR 215 Maternal-Newborn Nursing number of hours from 2.5 to 2 credit hours will provide consistency with the BSN maternal-newborn nursing course NURS 444.
- As a result of the transition away from the traditional ASN Program, specialty course faculty will teach both ASN and BSN maternal-newborn course sections. Decreasing the NUR 216 Maternal-Newborn Nursing Clinical number of hours from 1.5 to 1 credit hour will provide consistency with the BSN maternal-newborn nursing course NURS 445.
- Removal of SOCL 100 Introductory Sociology from the curriculum plan decreases number of program credit hours and increases competitiveness with KCTCS nursing programs as sociology is not required by KCTCS nursing programs. This course is also no longer required by the WKU BSN or RN to BSN programs. The ASN program without sociology continues to meet the social and behavioral science colonnade requirement for an associate degree and a future baccalaureate degree.
- Revision of the math listing allows for any math course meeting Quantitative Reasoning colonnade requirement simplifying the transfer evaluation process. This provides consistency with the math requirements for the WKU BSN program. In addition, the revision continues to meet the quantitative reasoning colonnade requirement for an associate degree and a future baccalaureate degree.

5.   **Proposed term for implementation:** Fall 2017

6.   **Dates of prior committee approvals:**

Associate of Science in Nursing Program	January 9, 2017
CHHS Curriculum Committee	
Undergraduate Curriculum Committee	
University Senate	

College of Health & Human Services
Family & Consumer Sciences
Proposal to Revise Course Prerequisites/Corequisites
(Consent Item)

Contact Person: Sheila Flener, 745-4105, sheila.flener@wku.edu

1. **Identification of course:**
   1.1   Course prefix and number: IDFM 201
   1.2   Course title: Interior Design Studio I

2. **Current prerequisites/co-requisites/special requirements:**
   Pre-requisites: IDFM 120
   Co-requisites: IDFM 243 and portfolio review for advising strengths and weaknesses.

3. **Proposed prerequisites/co-requisites/special requirements:**
   Co-requisites: IDFM 120 and IDFM 243

4. **Rationale for the revision of prerequisites/co-requisites/special requirements:**
   Adding IDFM 120 as a Co-requisite will allow students transferring to WKU to take studio courses sooner. Portfolio review cannot be verified by Topnet.

5. **Effect on completion of major/minor sequence:** None

6. **Proposed term for implementation:** Fall 2017

7. **Dates of prior committee approvals:**

Department of Family & Consumer Sciences	10-28-2016
CHHS Undergraduate Curriculum Committee	
Undergraduate Curriculum Committee	
University Senate	

College of Health & Human Services
Family & Consumer Sciences
Proposal to Revise Course Prerequisites/Corequisites
(Consent Item)

Contact Person: Sheila Flener, 745-4105, sheila.flener@wku.edu

1. **Identification of course:**
   1.1   Course prefix and number: IDFM 243
   1.2   Course title: Materials & Finishes for Interior Design

2. **Current prerequisites/co-requisites/special requirements:**
   Pre-requisite: IDFM 120 or permission of instructor
   Co-requisite: IDFM 201

3. **Proposed prerequisites/co-requisites/special requirements:**
   Pre-requisite: None

4. **Rationale for the revision of prerequisites requirements:**
   The content of IDFM 120, sketching and principles and elements of design is not required to be successful in selecting materials & finishes.

5. **Effect on completion of major/minor sequence:** None

6. **Proposed term for implementation:** Fall 2017

7. **Dates of prior committee approvals:**

Department of Family & Consumer Sciences	10-28-2016
CHHS Undergraduate Curriculum Committee	
Undergraduate Curriculum Committee	
University Senate	

College of Health & Human Services
Family & Consumer Sciences
Proposal to Revise Course Prerequisites/Corequisites
(Consent Item)

Contact Person: Sheila Flener, 745-4105, sheila.flener@wku.edu

1.   **Identification of course:**
         1.1   Course prefix and number: IDFM 344
         1.2   Course title: Digital Rendering for Interiors

2.   **Current prerequisites/corequisites/special requirements:**
         Pre-requisites: IDFM 222
         Co-requisites: IDFM 300

3.   **Proposed prerequisites/corequisites/special requirements:**
         Co-requisites: IDFM 301

4.   **Rationale for the revision of prerequisites/corequisites/special requirements:**
         IDFM 222 is a co-requisite for IDFM 300, students need the content of IDFM 222 before they
         can take IDFM 344

5.   **Effect on completion of major/minor sequence:** None

6.   **Proposed term for implementation:** Fall 2017

7.   **Dates of prior committee approvals:**

         Department of Family & Consumer Sciences   10-28-2016

         CHHS Undergraduate Curriculum Committee

         Undergraduate Curriculum Committee

         University Senate

College of Health & Human Services
Family & Consumer Sciences
Proposal to Revise Course Prerequisites/Corequisites
(Consent Item)

Contact Person: Sheila Flener, 745-4105, sheila.flener@wku.edu

1. **Identification of course:**
   1.1   Course prefix and number: IDFM 410
   1.2   Course title: Senior Design Thesis

2. **Current prerequisites:** IDFM 401, 403 & FACS 410

3. **Proposed prerequisites:** IDFM 401, 403 & 410

4. **Rationale for the revision of prerequisites:**
   FACS 410 Internship for Family & Consumer Science was replace with IDFM 410 Internship for IDFM

5. **Effect on completion of major/minor sequence:** None

6. **Proposed term for implementation:** Fall 2017

7. **Dates of prior committee approvals:**

Department of Family & Consumer Sciences	10-28-2016
CHHS Undergraduate Curriculum Committee	
Undergraduate Curriculum Committee	
University Senate	

College of Health & Human Services
Family & Consumer Sciences
Proposal to Revise Course Prerequisites/Corequisites
(Consent Item)

Contact Person: Sheila Flener, 745-4105, sheila.flener@wku.edu

1.   **Identification of course:**
      1.1   Course prefix and number: IDFM 444
      1.2   Course title: Environmental Product Design & Development

2.   **Current prerequisites:** IDFM 241

3.   **Proposed prerequisites:** IDFM 344

4.   **Rationale for the revision of prerequisites:**
      IDFM 241 does not exist. Content from IDFM 344 Digital Rendering would allow students to produce 3 Dimensional drawings and rendering of product they would develop in this course.

5.   **Effect on completion of major/minor sequence:** None

6.   **Proposed term for implementation:** Fall 2017

7.   **Dates of prior committee approvals:**

      Family & Consumer Science Department   10-28-2016

      CHHS Undergraduate Curriculum Committee

      Undergraduate Curriculum Committee

      University Senate

College of Health and Human Services
Department of Family and Consumer Sciences
Proposal to Revise A Program
(Action Item)

Contact Person: Kathy Croxall, kathy.croxall@wku.edu 270-745-3997 or Adam West, adam.west@wku.edu 270-745-5138

1. **Identification of program:**
   1.1 Current program reference number: 563
   1.2 Current program title: Family and Consumer Sciences
   1.3 Credit hours: FACS Education concentration: 82; Family Studies concentration: 51; Child Studies concentration: 51

2. **Identification of the proposed program changes:** Changes are proposed for all three concentrations in family and consumer sciences as outlined below.

FACS Education:
- Remove FACS 180, Foundations in FCS
- Remove FACS 492, Growth and Guidance of Children
- Remove SEC 352, Planning for Student Diversity
- Remove SEC 351 Teaching Strategies in the Secondary School
- Remove CIS 141 Basic Computer Literacy
- Add FACS 282, Introduction to Family and Consumer Sciences Education
- Add FACS 422, Adolescent Development
- Add FACS 312, Professional Ethics for Family Life
- Add two elective courses selected from an identified list of electives, with advisor approval.

Family Studies:
- Remove FACS 492 (Growth and Guidance of Children)
- Remove SOCL 300 (Using Statistics in Sociology)
- Remove PSYS 430 OR SOCL 355 OR SOCL 366
- Add FACS 422 (Adolescent Psychology)
- Add FACS 312 (Professional Ethics in Family & Consumer Sciences)
- Add approved 3-hour upper-level elective: FACS 395 Child and Family Stress; FACS 497 Family Home Visiting; PH 444 Death, Dying, and Bereavement; Elective approved by advisor

Child Studies:
- Remove FACS 492 (Growth and Guidance of Children)
- Remove SOCL 300 (Using Statistics in Sociology)
- Add FACS 312 (Professional Ethics for Family Life)
- Add FACS 393 (Play and Child Development) OR FACS 496 (Challenging Behaviors)
- Add list of approved electives: FACS 391 (Risk and Reliance), FACS 395 (Child and Family Stress), FACS 410 (Internship), FACS 422 (Adolescent Development), FACS 495 (Family and Relationship Violence), FACS 497 (Family Home Visiting), Elective approved by academic advisor

3. **Detailed program descriptions:**

Current Program	Proposed Program
This program offers three concentrations which lead to a Bachelor of Science degree: (1) Child Studies, which provides a program of study for those who wish to work in a child-focused environment but do not want teacher certification; (2) Family and Consumer Sciences Education, which leads to teacher certification; and (3) Family Studies, which provides a program of study for those who wish to work in a family-focused environment.	This program offers three concentrations which lead to a Bachelor of Science degree: (1) Child Studies, which provides a program of study for those who wish to work in a child-focused environment but do not want teacher certification; (2) Family and Consumer Sciences Education, which leads to teacher certification; and (3) Family Studies, which provides a program of study for those who wish to work in a family-focused environment.
The concentration in Child Studies requires a minimum of 51 hours in consumer and family sciences and related courses. A grade of "C" or above must be earned in the following courses required for this concentration: HMD 211, FACS 180, 191, 192, 292, 294, 299, 310, 311, 380, 399, ~~492~~, 493, 494, 499, a FACS upper-level elective, and ~~SOCL 300~~. A minor or second major is required.	The concentration in Child Studies requires a minimum of 51 hours in consumer and family sciences and related courses. A grade of "C" or above must be earned in the following courses required for this concentration: HMD 211, FACS 180, 191, 192, 292, 294, 299, 310, 311, **312**, 380, 399, 493, 494, 499, **FACS 393 or FACS 496**, and a FACS upper-level elective. A minor or second major is required.
The concentration in Family and Consumer Sciences Education requires a minimum of 51 hours in consumer and family sciences, and 31 hours in professional education for a total of 82 semester hours and leads to a Bachelor of Science degree. A grade of "C" or above must be earned in the following courses required for this major: HMD 111, 151, FACS ~~180~~, 191, 281, 310, 311, 380, 381, 481, ~~492~~, 493, 494, IDFM 100, 131, 223, ~~CIS 141~~. Professional education courses required are: EDU 489, SPED 330, ~~SEC 351, 352,~~ 490, MGE 275, 490, LTCY421, and PSY 310. No minor is required. Students majoring in FACS Education are required to meet with their advisor before enrolling for the upcoming semester.	The concentration in Family and Consumer Sciences Education requires a minimum of 51 hours in consumer and family sciences, and 31 hours in professional education for a total of 82 semester hours and leads to a Bachelor of Science degree. A grade of "C" or above must be earned in the following courses required for this major: HMD 111, 151, FACS 191, 281, **282**, 310, 311, **312**, 380, 381, 481, **422**, 493, 494, IDFM 100, 131, 223, **and a minimum of six hours of electives from the following list: HMD 152 and 251, HMD 171, FACS 192, FACS 393, FACS 495, AGED 300, IDFM 132, IDFM 431, PH 365 or elective approved by advisor.** Professional education courses required are: EDU 489, SPED 330, SEC 490, MGE 275, 490, LTCY 421, and PSY 310. No minor is required. Students majoring in FACS Education are required to meet with their advisor before enrolling for the upcoming semester.
All requirements for admission to professional education must be met to fulfill the Kentucky standards for the designated teaching certificate. Current	All requirements for admission to professional education must be met to fulfill the Kentucky standards for the designated teaching certificate.

Current Program	Proposed Program
information on teacher education and certification are available on the website for the Office of Teacher Services: http://www.wku.edu/ste/ The concentration in Family Studies requires a minimum of 51 hours in consumer and family sciences and related courses. A grade of "C" or above must be earned in the following courses required for this major: HMD 211, FACS 180, 191, 310, 311, 380, 399, 410, ~~492~~, 493, 494, 495 499, ~~SOCL 300~~, PSYS 423 OR SOCL 342, ~~PSYS 430 OR SOCL 355 OR SOCL 366~~, and PH 365 OR SOCL 359. A minor or second major is required.	Current information on teacher education and certification is available on the website for the Office of Teacher Services: http://www.wku.edu/ste/ The concentration in Family Studies requires a minimum of 51 hours in consumer and family sciences and related courses. A grade of "C" or above must be earned in the following courses required for this major: HMD 211, FACS 180, 191, 310, 311, **312**, 380, 399, **422**, 493, 494, 495, 499, PSYS 423 OR SOCL 342, **approved upper-level elective**, and PH 365 OR SOCL 359. A minor or second major is required.

FACS Education Concentration:

Current Program		Proposed Program	
IDFM 100 intro to Housing/Interior Design	3	IDFM 100 intro to Housing/Interior Design	3
FACS 281Design Foundations for FCS Ed	3	FACS 281Design Foundations for FCS Ed	3
IDFM 131 Basic Apparel Construction	3	IDFM 131 Basic Apparel Construction	3
IDFM 223 Textiles	3	IDFM 223 Textiles	3
HMD 151 Food Sciences	3	HMD 151 Food Sciences	3
HMD 211 Human Nutrition	3	HMD 211 Human Nutrition	3
~~FACS 180 Found. in Family & Consumer Sci~~	3	**FACS 282 Introduction to FCS Education**	**3**
FACS 191 Child Development	3	FACS 191 Child Development	3
FACS 310 Management of Family Resources	3	FACS 310 Management of Family Resources	3
FACS 311 Family Relations	3	FACS 311 Family Relations	3
FACS 380 Prof. Presentation Techniques in FCS	3	FACS 380 Prof. Presentation Techniques in FCS	3
FACS 381 Methods and Materials in FCS	3	FACS 381 Methods and Materials in FCS	3
FACS 481 Advanced Methods	3	FACS 481 Advanced Methods	3
~~FACS 492 Growth & Guidance of Children~~	~~3~~	**FACS 422 Adolescent Psychology**	**3**
FACS 493 Family Life Education	3	FACS 493 Family Life Education	3
FACS 494 Parenting Strategies	3	FACS 494 Parenting Strategies	3
~~CIS 141 Basic Computer Literacy~~	3		
SPED 330 Introduction to Exceptional Education: Diversity in Learning	3	SPED 330 Introduction to Exceptional Education: Diversity in Learning	3
LTCY 421 Content Area Reading in Middle, Secondary Grades	~~3~~	LTCY 421 Content Area Reading in Middle, Secondary Grades	3
MGE 275 Foundations of Middle Grades Instruction	3	MGE 275 Foundations of Middle Grades Instruction	3
MGE 490 Student Teaching	5	MGE 490 Student Teaching	5
PSY 310 Educational Psychology: Development and Learning Applied Ed.	3	PSY 310 Educational Psychology: Development and Learning Applied Ed.	3

Current Program		Proposed Program	
~~SEC 351 Teaching Strategies in the Secondary School~~	3		
~~SEC 352 Planning for Student Diversity~~	3		
SEC 490 Student Teaching	5	SEC 490 Student Teaching	5
EDU 489 Student Teaching Seminar	3	EDU 489 Student Teaching Seminar	3
	~~3~~	**2 Approved Electives from the following list:** • **HMD 152 Food Service Sanitation and HMD 251 Commercial Food Preparation** • **HMD 171 Introduction to Management in the Hospitality Industry** • **FACS 192 Working With Young Children and Families** • **FACS 393 Role of Play in Child Development** • **FACS 495 Family and Relationship Violence** • **AGED 300 Youth Development for Agricultural Educators** • **IDFM 132 Perspectives of Dress** • **IDFM 431 Clothing and Human Behavior** • **PH 365 Human Sexuality** • **Other elective with approval of advisor**	**3**
Total	82	Total	82

Family Studies Concentration:

Current Program		Proposed Program	
HMD 211 Human Nutrition	3	HMD 211 Human Nutrition	3
FACS 180 Found. in Family & Consumer Sci	3	FACS 180 Found. in Family & Consumer Sci	3
FACS 191 Child Development	3	FACS 191 Child Development	3
FACS 310 Management of Family Resources	3	FACS 310 Management of Family Resources	3
FACS 311 Family Relations	3	FACS 311 Family Relations	3
FACS 380 Prof. Presentation Techniques in FCS	3	FACS 380 Prof. Presentation Techniques in FCS	3
FACS 399 Implications of Research in FCS	3	FACS 399 Implications of Research in FCS	3
FACS 410 Internship	3	FACS 410 Internship	3
~~FACS 492 Growth & Guidance of Children~~	~~3~~	**FACS 422 Adolescent Psychology**	**3**
FACS 493 Family Life Education	3	FACS 493 Family Life Education	3
FACS 494 Parenting Strategies	3	FACS 494 Parenting Strategies	3
FACS 495 Family and Relationship Violence	3	FACS 495 Family and Relationship Violence	3
FACS 499 Family Policy Analysis	3	FACS 499 Family Policy Analysis	3
~~SOCL 300 Using Statistics in Sociology~~	~~3~~	**FACS 312 Ethics for Family Life**	**3**
PSYS 423 Psychology of Adult Life and Aging OR SOC 342 Aging in Society	3	PSYS 423 Psychology of Adult Life and Aging OR SOC 342 Aging in Society	3

PSY 430 Psychology of Women OR SOC 466 Gender, Family, and Society OR SOC 355 Sociology of Gender	3	**Approved Upper-Level Elective:** • **FACS 395 Child and Family Stress** • **FACS 497 Family Home Visiting** • **PH 444 Death, Dying, and Bereavement** • **Elective Approved by Academic Advisor**	**3**
PH 365 OR SOCL 359	3	PH 365 OR SOCL 359	3
Total	51	Total	51

Child Studies Concentration:

Current Program		Proposed Program	
HMD 211 Human Nutrition	3	HMD 211 Human Nutrition	3
FACS 180 Found. in Family & Consumer Sci	3	FACS 180 Found. in Family & Consumer Sci	3
FACS 191 Child Development	3	FACS 191 Child Development	3
FACS 192 Working w/Young Children & Fam	3	FACS 192 Working w/Young Children & Fam	3
FACS 292 Diversity in Early Child Programs	3	FACS 292 Diversity in Early Child Programs	3
FACS 294 Assessment of Young Children	3	FACS 294 Assessment of Young Children	3
FACS 299 Admin of Early Childhood Programs	3	FACS 299 Admin of Early Childhood Programs	3
FACS 310 Management of Family Resources	3	FACS 310 Management of Family Resources	3
FACS 311 Family Relations	3	FACS 311 Family Relations	3
FACS 380 Prof. Presentation Techniques in FCS	3	FACS 380 Prof. Presentation Techniques in FCS	3
FACS 399 Implications of Research in FCS	3	FACS 399 Implications of Research in FCS	3
FACS 492 Growth & Guidance of Children	3	**FACS 393 Play and Child Development OR FACS 496 Challenging Behaviors**	**3**
FACS 493 Family Life Education	3	FACS 493 Family Life Education	3
FACS 494 Parenting Strategies	3	FACS 494 Parenting Strategies	3
FACS 499 Family Policy Analysis	3	FACS 499 Family Policy Analysis	3
SOCL 300 Using Statistics in Sociology	3	**FACS 312 Ethics for Family Life**	**3**
FACS Upper-Level Elective	3	FACS Upper-Level Elective: **FACS 391 Risk and Resilience** **FACS 395 Child and Family Stress** **FACS 410 Internship** **FACS 422 Adolescent Development** **FACS 495 Family and Relationship Violence** **FACS 497 Family Home Visiting** **Elective approved by academic advisor**	3
Total	51	Total	51

4. **Rationale for the proposed program change:**

The program is being updated in the following ways for the following reasons:

FACS Education Concentration:

- The FACS Education advisory board that met July 2016 reviewed the current program and identified a major weakness in the program as limited depth in content which makes it difficult for students to be completely comfortable with content when they start their teaching career. FACS Education is a comprehensive degree and students do not know during their pre-service preparation what subjects they might teach when they are first hired, much less later in their career; students must prepare to teach content in a wide variety of subject matters. They may be asked to teach any of 35 different courses at either the middle school or high school level; most will teach a combination of different courses each semester. The advisory board was unanimous in their recommendation that place be found in the curriculum for additional electives to allow students to have more depth in at least one or more content areas. This change will allow students to select two electives from an identified list, allowing them more depth in the fields of culinary, child development, hospitality, youth organizations and leadership, apparel and textiles, and sexuality (a major component of some courses).
- A survey was sent to all program graduates since 2010 that are currently teaching family and consumer sciences in either Kentucky or Tennessee. It was also administered to students in the FACS 481 class (capstone course) and the student that is currently student teaching. There was a 73% return rate on the surveys. All indicated a need for an increased content knowledge base prior to graduation and indicated that the areas they most needed more depth in were child development and culinary, specifically having the ServSafe certification since these are currently the most popular pathways in Kentucky. More recent graduates and current seniors all indicated a preference for dropping CIS 141, SEC 351, and SEC 352.
- SEC 351 and 352 will be dropped. The College of Education has recently changed the way the SEC 351 and 352 courses are taught and anticipates making additional changes to those courses, only offering them once per year and during the same semester. This will be difficult for the FACS Education students, necessitating 88 hours of observation during one semester in addition to requirements in other classes. Since the College of Education has changed the focus of how the SEC 351 and 352 courses are taught, there has been a great deal of inconsistency in the teaching of these two classes. Few other programs preparing either K-12 or 5-12 teachers at WKU require students to complete these courses. Recent graduates indicated that the content from these courses could either be eliminated or included in other courses to better meet their needs. The observation hours (at total of 88) will be distributed between the FACS 282, 381, and 481 classes.
- CIS 141 will be dropped. While earlier graduates felt they benefitted from this course, more recent graduates indicated that they already had the majority of the skills and knowledge presented in the class. Students come to college more computer literate than when this course was first added to the program. Both the advisory committee and current/recent graduates indicated it should be dropped. Few, if any, other programs preparing either K-12 or 5-12 teachers at WKU require students to complete this course.
- FACS 180, an introduction to all family and consumer sciences careers, is being replaced with FACS 282. This will better meet the needs of students as it will start them with observation opportunities, lesson planning and presentation, and resource development toward future teaching experiences. Students will be required to take the Praxis Core Academic Skills for Educators at least once during this course to help ensure their timely completion of this requirement for admission to teacher education. Making this change will also benefit students who change their major later in their university experience as it will better serve the needs of this population than the FACS 180 currently does.
- FACS 492 is not currently being taught. It was a second course in child development. FACS 422 will expand child and human development to the adolescent age group, which is more appropriate for those students that will be teaching in middle grades and high school. This will assist future

teachers as they develop lesson plans and activities geared to adolescents and strive to understand the developmental processes these students are working through.

- FACS 312 will replace the SEC 352 course. SEC 352 focused on diversity. This, based on student feedback, generally dealt with special needs students and several expressed the opinion that since SPED 330 was added to the program, there was some duplication. A major factor when dealing with diverse students of all types is doing so in an ethical manner. The addition of the ethics course will help future teachers more firmly grasp the varied responsibilities of ethical professionalism, including the code of ethics they must agree to as future FCS teachers in Kentucky.
- CIS 141 and SEC 351 will be replaced by two electives selected by the student in consultation with their advisor. The electives students may choose from include HMD 151 and 251 (taken concurrently), HMD 171, FACS 192, FACS 495, AGED 300, IDFM 132, IDFM 431, and PH 365. Students may select other electives after consultation and with approval of their advisor.

Family Studies Concentration:
- After a thorough review of the curriculum, it was determined that the majority of the content of FACS 492 was duplicated in numerous courses throughout the major, many of which are taken in sequence before FACS 492. Instead, students will now take FACS 422 (Adolescent Psychology) to fill a gap in the human development portion of the curriculum. The content of FACS 422 is important for students who may end up in career positions working with adolescents and their families.
- SOCL 300 has been used as a prerequisite for FACS 399 (Implications of Research in FCS). A review of the curriculum revealed that the content in SOCL 300 needed to be successful in FACS 399 was also being taught during the early portions of the FACS 399 course. Students will now take FACS 312 as a required major course. The review of program curriculum indicated the need for a course based on ethics and professionalism specific to the family life professions. FACS 312 will also allow students to better prepare to become Certified Family Life Educators, should they choose to do so.
- The content of PSYS 430 OR SOCL 355 OR SOCL 366 are now incorporated into a variety of courses that FACS students currently take (e.g., FACS 191, FACS 310, FACS 311, FACS 494, FACS 495). When the family studies major concentration was originally created, this portion of the curriculum was designed to focus on gender in the context of families. As the family studies curriculum evolved, the topic of gender and families has been incorporated into a number of required major courses. Instead, students will now have an option to choose an approved upper-division elective, allowing them some flexibility in their major concentration.
- The family studies major concentration includes the choice of a FACS upper-level elective. The only courses that are accepted as electives are FACS 395, FACS 497, and PH 444. An academic advisor may also approve an elective, but this should only happen in rare situations.

Child Studies Concentration:
- After a thorough review of the curriculum, it was determined that the majority of the content of FACS 492 was duplicated in numerous courses throughout the major, many of which are taken in sequence before FACS 492. Instead, students can now take either FACS 393 or FACS 496, either of which will enhance student's learning about child development and working with children.

- SOCL 300 has been used as a prerequisite for FACS 399 (Implications of Research in FCS). A review of the curriculum revealed that the content in SOCL 300 needed to be successful in FACS 399 was also being taught during the early portions of the FACS 399 course. Students will now take FACS 312 as a required major course. The review of program curriculum indicated the need for a course based on ethics and professionalism specific to the family life professions. FACS 312 will also allow students to better prepare to become Certified Family Life Educators, should they choose to do so.
- The child studies major concentration includes the choice of a FACS upper-level elective. Previously, no list of approved electives was approved through the curriculum process. Subsequently, unapproved courses are displayed on students' iCAP audit reports. To correct students from completing unapproved electives, the only courses that are accepted as electives are FACS 391, FACS 395, FACS 410, FACS 422, FACS 495, and FACS 497. An academic advisor may also approve an elective, but this should only happen in rare situations.

5.   Proposed term for implementation: Fall 2017

6.   Dates of prior committee approvals:

Family and Consumer Sciences Department	September 21, 2016
CHHS Undergraduate Curriculum Committee	
Professional Education Council	
Undergraduate Curriculum Committee	
University Senate	

College of Health and Human Services
Public Health
Proposal to Revise Course Prerequisites/Corequisites
(Consent Item)

Contact Person: Jan Hunt-Shepherd, jan.hunt-shepherd@wku.edu, 270-745-3548

1. **Identification of course:**
   1.1   Course prefix and number: HIM 230
   1.2   Course title: Health Information and Quality Management

2. **Current prerequisites/corequisites/special requirements:**
   Prerequisite: HIM 100 and CSCI 145C

3. **Proposed prerequisites/corequisites/special requirements:**
   Prerequisite: HIM 100 and CSCI 145C or CIS 141

4. **Rationale for the revision of prerequisites/corequisites/special requirements:**
   Most HIM students are taking CIS 141 instead of CSCI 145C and many programs across campus requiring an introductory computer course accept either CIS 141 or CSCI 145C. Making this change will reduce completion of iCAP exception forms.

5. **Effect on completion of major/minor sequence:** None

6. **Proposed term for implementation:** Fall 2017

7. **Dates of prior committee approvals:**

Department of Public Health	12/1/2016
CHHS Undergraduate Curriculum Committee	
Undergraduate Curriculum Committee	
University Senate	

College of Health and Human Services
Public Health
Proposal to Revise Course Prerequisites/Corequisites
(Consent Item)

Contact Person: Jan Hunt-Shepherd, jan.hunt-shepherd@wku.edu, 270-745-3548

1. **Identification of course:**
    1.1   Course prefix and number: HIM 295
    1.2   Course title: Seminar and Professional Practice Experience

2. **Current prerequisites/corequisites/special requirements:**
    Prerequisite: Completion of all HIM required courses.

3. **Proposed prerequisites/corequisites/special requirements:**
    Prerequisite: Completion of all associate degree HIM required courses

4. **Rationale for the revision of prerequisites/corequisites/special requirements:**
    Since there are now both associate degree HIM required courses and baccalaureate degree HIM required courses this change will clearly identify actual HIM courses required prior to completing HIM 295.

5. **Effect on completion of major/minor sequence:** None

6. **Proposed term for implementation:** Fall 2017

7. **Dates of prior committee approvals:**

Department of Public Health	12/1/2016
CHHS Undergraduate Curriculum Committee	
Undergraduate Curriculum Committee	
University Senate	

College of Health and Human Services
Public Health
Proposal to Make Multiple Revisions to a Course
(Action Item)

Contact Person: Jan Hunt-Shepherd, jan.hunt-shepherd@wku.edu, 270-745-3548

1.   Identification of course:
      1.1   Current course prefix and number: HIM 291
      1.2   Course title: Advanced Medical Terminology

2.   Revise course title:
      2.1   Current course title: Advanced Medical Terminology
      2.2   Proposed course title: Pathology and Advanced Medical Terminology
      2.3   Proposed abbreviated title: Path & Adv Med Term
      2.4   Rationale for revision of course title: Pathology is integral to teaching advanced medical terminology and the title change better reflects content of course. The textbook, Human Diseases, 4th edition, ISBN 9781285065922 includes basic pathology in order to understand diseases.

3.   Revise course number: N/A
      3.1   Current course number:
      3.2   Proposed course number:
      3.3   Rationale for revision of course number:

4.   Revise course prerequisites/corequisites/special requirements:
      4.1   Current prerequisites/corequisites/special requirements: Prerequisite: AH 290 or consent of instructor.
      4.2   Proposed prerequisites/corequisites/special requirements: Prerequisite: AH 290 or HIM 290 or consent of instructor.
      4.3   Rationale for revision of course prerequisites/corequisites/special requirements: AH 290 and HIM 290 are cross-listed. By listing as such this will reduce iCAP exception forms.
      4.4   Effect on completion of major/minor sequence: None

5.   Revise course catalog listing: N/A
      5.1   Current course catalog listing:
      5.2   Proposed course catalog listing:
      5.3   Rationale for revision of course catalog listing:

6.   Revise course credit hours:
      6.1   Current course credit hours: 2 credit hours
      6.2   Proposed course credit hours: 3 credit hours
      6.3   Rationale for revision of course credit hours: Pathology is no longer offered through the Biology department. Basic pathology is integral to understanding diseases and is

included in course. In addition, new terminology was added to the HIM 291 due to a change in the national coding system for ICD-10, which took effect in October 2015. The increase in 1 credit hour more appropriately reflects the volume of work required in the course.

7.   Revise grade type: N/A
    7.1   Current grade type:
    7.2   Proposed grade type:
    7.3   Rationale for revision of grade type:

8.   Proposed term for implementation: Fall 2017

9.   Dates of prior committee approvals:

Department of Public Health	12/1/2016
CHHS Undergraduate Curriculum Committee	
Undergraduate Curriculum Committee	
University Senate	

College of Health and Human Services
Public Health
Proposal to Make Multiple Revisions to a Course
(Action Item)

Contact Person: Jan Hunt-Shepherd, jan.hunt-shepherd@wku.edu, 270-745-3548

1.   Identification of course:
      1.1   Current course prefix and number: HIM 495
      1.2   Course title: Capstone Professional Practice Experience

2.   Revise course title: N/A
      2.1   Current course title:
      2.2   Proposed course title:
      2.3   Proposed abbreviated title:
      2.4   Rationale for revision of course title:

3.   Revise course number: N/A
      3.1   Current course number:
      3.2   Proposed course number:
      3.3   Rationale for revision of course number:

4.   Revise course prerequisites/corequisites/special requirements:
      4.1   Current prerequisites/corequisites/special requirements: Prerequisite: HIM 252, 350, CIT 310, 332, 350, 392, HCA 342, 401 or 445, PH 383.
      4.2   Proposed prerequisites/corequisites/special requirements: Prerequisite: Completion of all HIM baccalaureate degree required courses
      4.3   Rationale for revision of course prerequisites/corequisites/special requirements: Since there are curriculum revisions to the baccalaureate program this change will clearly identify that this course can only be taken after all other baccalaureate courses in the HIM program are completed.
      4.4   Effect on completion of major/minor sequence: None

5.   Revise course catalog listing: N/A
      5.1   Current course catalog listing:
      5.2   Proposed course catalog listing:
      5.3   Rationale for revision of course catalog listing:

6.   Revise course credit hours:
      6.1   Current course credit hours: 3 credit hours
      6.2   Proposed course credit hours: 3-6 credit hours
      6.3   Rationale for revision of course credit hours: With the admission requirement revisions to the baccalaureate degree program this change will allow identified students the ability to receive additional professional practice experience if they have not previously had any.

7. Revise grade type: N/A
    7.1   Current grade type:
    7.2   Proposed grade type:
    7.3   Rationale for revision of grade type:

8.   Proposed term for implementation: Fall 2017

9.   Dates of prior committee approvals:

Department of Public Health	12/1/2016
CHHS Undergraduate Curriculum Committee	
Undergraduate Curriculum Committee	
University Senate	

College of Health and Human Services
Public Health
Proposal to Create a New Course
(Action Item)

Contact Person: Jan Hunt-Shepherd, jan.hunt-shepherd@wku.edu, 270-745-3548

1. **Identification of proposed course:**
   1.1   Course prefix and number: HIM 330
   1.2   Course title: Electronic Health Record Systems
   1.3   Abbreviated course title: EHR Systems
          (maximum of 30 characters or spaces)
   1.4   Credit hours: 3 hours   Variable credit (yes or **no**)
   1.5   Grade type: 1
   1.6   Prerequisites: HIM 100, HCA 340, CD 280, NUR 105, SWK 205 or other introductory
          health profession course approved by instructor.
   1.7   Course description: Utilization, application, analysis, and evaluation of an electronic
          health record system for data collection, communication, storage, reporting, and
          exchange of health information.

2. **Rationale:**
   2.1   Reason for developing the proposed course: Course is being developed as a course in the
          Health Informatics Certificate, as a course in the baccalaureate degree in Health
          Information Management and as an elective for other health profession programs. The
          Health Information Technology for Economic and Clinical Health Act of 2009 (HITECH
          Act) encourages the use of an electronic health record in health care settings and
          recommends that universities introduce clinical information technology into health
          professionals' curriculum. In March 2016, "9 out of 10 hospitals eligible for Medicare
          and Medicaid EHR Incentive Program are meaningfully using certified health IT"
          (http://dashboard.healthit.gov/quickstats/quickstats.php). This course allows health
          students to work within an electronic health record prior to graduating and working in
          health care settings.
   2.2   Projected enrollment in the proposed course: 15-20 students per semester taught. It is
          expected that students from both within and outside of the department will enroll in this
          course based on course content. Other programs have shown interest in the course.
          Projection based on initial enrollment figures in HIM program for current academic year.
   2.3   Relationship of the proposed course to courses now offered by the department: HIM
          230- Computer Applications in HIM provides a general overview of the electronic health
          record and other HIM computer applications. HCA 446- Health Care Informatics and
          HCA 447- Information Systems Laboratory focus on management informatics. Course
          HIM 330 differs from these courses by providing a full semester of hands-on activities in
          an electronic health record.
   2.4   Relationship of the proposed course to courses offered in other departments: NURS 405-
          Nursing Informatics is limited to nursing students. Other nursing courses also utilize data

entry into an electronic health record but the electronic health record is not the primary focus of the nursing courses.

2.5 Relationship of the proposed course to courses offered in other institutions:

Designated benchmark institutions do not offer CAHIIM-accredited programs in Health Information Management except for Illinois State University and East Carolina University. Other institutions that do offer CAHIIM accredited degree programs in HIM at the baccalaureate degree level must offer one or more courses with specific electronic health record emphasis. This content is covered in a specific course at the following institutions:

- Alabama State University
  - HIM 452 Application & Analysis of Electronic Health Record
- Charter Oak State College
  - HIM 320 Electronic Health Records and Health Information Exchange
- CUNY School of Professional Studies
  - HIM 465 Electronic Health Records
- Pennsylvania College of Technology
  - HIT 410- Management of Electronic Health Records Systems
- Rasmussen College
  - HIM 3522 Electronic Health Record Application
- Rutgers School of Health Professions
  - BINF 4311 Electronic Health Records
- Saint Louis University
  - HIM 4610 Electronic Health Systems Management
- Southern University of New Orleans
  - HIMS 310 and HIMS 310L Electronic Health Records
- Southwestern Oklahoma State University
  - HIM 3122 Introduction to Electronic Health Records
  - HIM 3123 Advanced Electronic Health Records
- Stephens College
  - HIA 375 Electronic Health Record Systems
- SUNY Polytechnic Institute
  - HIM 440 Electronic Health Records
- Temple University
  - HIM 3203 Electronic Health Record Systems

3. **Discussion of proposed course:**

3.1 Schedule type: C- Lecture/Lab

3.2 Learning Outcomes:
- Understand what an EHR is, including the various features and functions found in an EHR.
- Demonstrate skill to document timely and efficiently in the EHR.
- Evaluate examples of usability in the EHR system.
- Utilize evaluate, and recommend technology for data collection, communication, storage, analysis and reporting of health information.
- Analyze the implementation of the EHR in the quality improvement process.
- Assess systems capabilities to meet regulatory requirements.
- Utilize critical thinking and problem solving skills.

3.3   Content outline:
- Electronic Health Record (EHR) Orientation and Essential Skills and Usability
- Using the Tools and Resources in EHR
- Health Information Terminology
- Introducing HITECH and the History of EHRs
- Health Information Exchange
- Introduction to Privacy, Security and Confidentiality in the EHR
- Release of Information & Accounting of Disclosures
- Commercial EHR Vendors
- Communication within the EHR
- Quality Improvement Utilizing the EHR
- EHR Documentation Evaluation
- Understanding TJC's Tracer Methodology
- Structured and Unstructured Data
- Implementing Clinical Decision Support
- Clinical Decision through Orders
- Data Entry
- Registering a Patient and Adding Orders
- CMS 1500 Billing Form
- UHDDS and the EHR
- Reporting in the EHR
- Retrieval of Data
- Introduction to Chart Deficiencies
- Analyzing for Chart Deficiencies
- Hospital Inpatient Quality Measures

3.4   Student expectations and requirements:
Students will learn to use an electronic health record for data entry, release of information, data query, and chart review.

3.5   Tentative texts and course materials:
- Electronic Health Records: A Practical Guide for Professionals and Organizations, Amatayakul, ISBN: 978-1-58426-003-5, American Health Information Management Association, 2013
- Neehr Perfect Subscription to the Electronic Health Record (Vista used by VA Hospitals)

4.   Resources:
4.1   Library resources: Adequate
4.2   Computer resources: Adequate

5.   Budget implications:
5.1   Proposed method of staffing: Currently no additional resources are needed to offer the course. The course will be staffed as needed by current faculty in either the winter or summer term and/or on a rotational basis in fall/spring.
5.2   Special equipment needed: None
5.3   Expendable materials needed: None
5.4   Laboratory materials needed: None

6.   Proposed term for implementation: Summer 2017

7.   Dates of prior committee approvals:

Public Health Department   12/1/2016

CHHS Undergraduate Curriculum Committee   _____

Undergraduate Curriculum Committee   _____

University Senate   _____

College of Health and Human Services
Public Health
Proposal to Create a New Course
(Action Item)

Contact Person: Jan Hunt-Shepherd, jan.hunt-shepherd@wku.edu, 270-745-3548

1. **Identification of proposed course:**
    1.1   Course prefix and number: HIM 421
    1.2   Course title: Health Information Leadership and Management
    1.3   Abbreviated course title: Health Info Leadership/Mgmt
            (maximum of 30 characters or spaces)
    1.4   Credit hours: 3 hours   Variable credit (yes or **no**)
    1.5   Grade type: 1
    1.6   Prerequisites: Junior standing in HIM BS program
    1.7   Course description: Application, evaluation, and creation of operational, managerial, and strategic planning for health information including project management, budgeting, human resources, professional development, and other administrative functions.

2. **Rationale:**
    2.1   Reason for developing the proposed course: Course is being developed as a core course in the baccalaureate degree in Health Information Management in response to the need for an upper level Health Information Management Leadership and Management course. With the need for curriculum changes to increase healthcare analytics and electronic health record application courses, two other management courses, HCA 342 Human Resources and HCA 401 Healthcare Financial Management, are being deleted from HIM curriculum. The new HIM 421 course will include basic human resource management and financial management topics along with leadership and management of health information management systems.
    2.2   Projected enrollment in the proposed course: 15-20 students per semester taught. Projection based on initial enrollment figures in HIM program for current academic year.
    2.3   Relationship of the proposed course to courses now offered by the department: Currently HIM baccalaureate students take HCA 340- Health Care Organization and Management, HCA 342- Human Resources Management for Healthcare Managers and HCA 401 Fundamentals of Health Care Financial Management. Due to the mandated curriculum changes from CAHIIM in fall 2017 it is necessary to delete these three courses from the HIM Program to make room for additional HIM courses. By doing this it creates the need for a new HIM course that combines some of the content originally obtained through the three HCA courses. The HIM 421 course focuses on not only general management practices but also on these specific needs related to Health Information Management. In addition to the HCA courses there is a lower level course, HIM 221 Health Information and Quality Management that touches on management applications.
    2.4   Relationship of the proposed course to courses offered in other departments: MGT 210 Organization and Management, MGT 311 Human Resource Management, BUS 210C

Organization and Management, and BUS 257C Management of Human Resources all teach components of management. This differs from HIM 421 in that HIM 421 includes all basic management components and focuses on needs specific to Health Information Management.

2.5   Relationship of the proposed course to courses offered in other institutions:

Designated benchmark institutions do not offer CAHIIM-accredited programs in Health Information Management except for Illinois State University and East Carolina University listed below. Other institutions that do offer CAHIIM accredited degree programs in HIM at the baccalaureate degree level must offer one or more courses with specific electronic health record emphasis. This content is covered in a specific course at the following institutions:

- Charter Oak State College
  - HIM 305 Health Information Services Management Leadership
- The College of St. Scholastica
  - HIM 4315 Management Tools and Strategies
- CUNY School of Professional Studies
  - HIM 365 Management of Health Information Organizations
- Dakota State
  - HIM 257 Management & Supervision of HIM
- East Carolina University
  - HSMA 3050: Leadership in Health Care
  - HSMA 4050: Human Resource Management for Health Care Organizations
  - HIMA 4153: Management of a Health Information Services Department
- Illinois State University
  - HSC 320 Organization and Management of Health Information Systems
- Pennsylvania College of Technology
  - HIT 490 Management of Health Information Services
- Rasmussen College
  - HIM 2304 Management of Health Information Services
- Rutgers School of Health Professions
  - BINF 4200 Financial Concepts for HIM
- Regis University
  - HIM 480 Administration of HIM Services
- Resurrection University
  - HIM 3105 Human Resource Management in Healthcare
  - HIM 4600 Leadership in HIM
- Southern University of New Orleans
  - HIMS 380 Human Resource Mgmt for Healthcare Orgs.
  - HIMS 440 Financial Management for the Health Information Manager
- Stephens College
  - HIA 401 Management of Health Information Administration
- SUNY Polytechnic Institute
  - HIM 450 Health Information Services Management
- Temple University
  - HIM 3107 Health Information Management Leadership and Strategic Management
  - HIM 4104 Health Information Management Operations Management

     o HIM 3297 Health Information Management Human Resource Management
   • Texas State University
     o HIM 4390 Contemporary Leadership Principles in HIM
     o HIM 4401 Organization Management of Health Information Technology
   • The University of Kansas
     o HEIM 671 Strategic Leadership in HIM (undergraduate course)

3. Discussion of proposed course:

 3.1 Schedule type: C- Lecture/Lab

 3.2 Learning Outcomes:

- Analyzing HIM body of knowledge in preparation for managing an HIM Department
- Applying management roles, functions, and skills to the profession of health information management
- Evaluating leadership effectiveness
- Thinking strategically in leading change in health information technology
- Developing tools in human resource management activities, such as position descriptions, performance standards, staffing structures, and work schedules
- Creating health information training and development for HIM staff and health information users
- Creating effective and efficient health information policies and procedures
- Developing and maintaining HIM operating and capital budgets
- Facilitating project management initiatives of health information
- Negotiating effectively
- Managing health information management contracts

 3.3 Content outline:

- Health Information Management Practice
- Management of Health Information Services
- Leadership Theory and Change Management
- Human Resources Management
- Training and Development for HIM Staff
- Financial Management
- Strategic Thinking and Leading Change for HIM
- Project Management
- Contract Management for enterprise HIM

 3.4 Student expectations and requirements:
   Students will learn to manage a health information management department.

 3.5 Tentative texts and course materials:

Health Information Management Concepts, Principles, and Practice, Latour, Maki, Oachs, 4th ed, ISBN# 9781584263777, American Health Information Management Association, 2013

4. **Resources:**
   4.1   Library resources: Adequate
   4.2   Computer resources: Adequate

5. **Budget implications:**
   5.1   Proposed method of staffing: Currently no additional resources are needed to offer the course. The course will be staffed as needed by current faculty in either the winter or summer term and/or on a rotational basis in fall/spring.
   5.2   Special equipment needed: None
   5.3   Expendable materials needed: None
   5.4   Laboratory materials needed: None

6. **Proposed term for implementation:** Fall 2017

7. **Dates of prior committee approvals:**

   Public Health Department   12/1/2016

   CHHS Undergraduate Curriculum Committee

   Undergraduate Curriculum Committee

   University Senate

College of Health and Human Services
Public Health
Proposal to Create a New Course
(Action Item)

Contact Person: Jan Hunt-Shepherd, jan.hunt-shepherd@wku.edu, 270-745-3548

1. **Identification of proposed course:**
    1.1   Course prefix and number: HIM 430
    1.2   Course title: Health Data Management and Analytics
    1.3   Abbreviated course title: Health Data Mgmt & Analytics
    1.4   Credit hours: 3 hours   Variable credit (yes or **no**)
    1.5   Grade type: 1
    1.6   Prerequisites: HIM 330 and one of the following: HIM 230, HCA 446 and 447, CIT 350, BDAN 330, or INS 272.
    1.7   Course description: Acquisition, analysis, display, interpretation, reporting, transformation, and management of healthcare data to respond to needs, trends, and changes in clinical practice, management, health care quality, regulations, legislation, accrediting bodies and marketplace.

2. **Rationale:**
    2.1   Reason for developing the proposed course: Course is being developed as a core course in the baccalaureate degree in Health Information Management and for the proposed Health Informatics Certificate in response to the industry needs for healthcare data analytics professionals. Healthcare is becoming increasingly data driven. Increased education will allow for more job opportunities for graduates.
    2.2   Projected enrollment in the proposed course: 15-20 students per semester taught. It is expected that students from within the department will enroll in this course based on course content. Projection based on initial enrollment figures in HIM program for current academic year.
    2.3   Relationship of the proposed course to courses now offered by the department: HIM 230 Computer Systems and Applications in Health Information Management is an associate degree course that offers the students a broad overview and hands-on instruction of software and computer applications within healthcare for the Health Information Management professional. HCA 446 Healthcare Informatics and HCA 447 Information Systems Lab offers a broad overview of information software and hands-on instruction in using basic software.
    2.4   Relationship of the proposed course to courses offered in other departments: HIM 430 is uniquely different from the following courses because of the focus specifically on analytics of health care data which is rapidly becoming a sought after job skill in health care. Students may choose one of the following as a prerequisite to HIM 430: CIT 350 Database Administration I, BDAN 310 Business Data Analytics, BDAN 330 Structured Data Analysis, or INS 272C Database Management. Both CIT 350 and BDAN 330 focus on database management which is not a focus of the HIM 430 course. Other database courses at WKU include: Info 336 Database and Information Retrieval, GISC 317

Geographic Information Systems and GISC 443 Geographic Information Systems Databases.

2.5   Relationship of the proposed course to courses offered in other institutions:

Designated benchmark institutions do not offer CAHIIM-accredited programs in Health Information Management except for Illinois State University listed below and East Carolina University. Other institutions that do offer CAHIIM accredited degree programs in HIM at the baccalaureate degree level must offer one or more courses with specific healthcare analytics emphasis. This content is covered in a specific course at the following institutions:

- Augusta University
    - HINF 4212 Data Management and Analysis
- Clarkson College
    - HM 260 Data Management and Analytics
    - HM 460 Advanced Data Management and Analytics
- College of St. Scholastica
    - HIM 4415 Health Data Analytics
- CUNY School of Professional Studies
    - HIM 362 Healthcare Data Analysis
- Dakota State
    - HIM 380 Healthcare Data Analysis
- Davenport University
    - HINT Data Analysis and Research in Health Information
- Illinois State University
    - HSC 204.02 Health Data Analysis
- Louisiana Technical University
    - HIM 350 Data Management in Healthcare
- Pennsylvania College of Technology
    - HIT 325 Health Care Data Analysis and Quality Management
- Rasmussen College
    - HIM 4360 Health Data Management
- Resurrection University
    - HIM 4525 Data Analysis and Lab
- Rutgers School of Health Professions
    - BINF 4520 Health Analytics
- Saint Louis University
    - HIM 3200 Health Data Management
- Southwestern Oklahoma State University
    - HIM 4073 Health Data Analysis
- SUNY Polytechnic Institute
    - HIM 220 Data Management and Analysis for HIM
- Texas State
    - HIM 3311 Health Informatics, Analytics, and Data Use
- Temple University
    - HIM 4121 Healthcare Data Analytics
- The University of Kansas
    - HEIM 676 Health Care Analytics (this is an undergraduate course)
- University of Illinois at Chicago
    - HIM 337 Analysis of Health Care Data

3. Discussion of proposed course:

    3.1   Schedule type: C- Lecture/Lab

    3.2   Learning Outcomes:
- Understand how health data analytics assists in decision making, in meeting regulatory, legislative, and accrediting body standards, and in improving health care.
- Identify, collect, and analyze Big Data in healthcare
- Utilize health data analytics to improve the efficiency and effectiveness of healthcare.
- Access and analyze health data from open sources (HRSA, ONC, CMS).
- Identify documentation and data requirements for healthcare.
- Develop policies and standards governing data.

    3.3   Content outline:
- Healthcare Improvement Using Analytics
- Fundamentals of Healthcare Analytics
- Developing an Analytics Strategy to Drive Change
- Data Quality and Governance in Healthcare
- Working with Data
- Usability and Presentation of Information
- Advanced Analytics in Healthcare
- Becoming an Analytical Healthcare Organization

    3.4   Student expectations and requirements:
Students will learn to analyze health data to improve the efficiency and effectiveness of healthcare.

    3.5   Tentative texts and course materials:
- Healthcare Analytics for Quality and Performance Improvement, Strome, ISBN: 978-1-118-51969-1; Wiley Publishing, 2013

4. Resources:

    4.1   Library resources: Adequate

    4.2   Computer resources: Adequate

5. Budget implications:

    5.1   Proposed method of staffing: Currently no additional resources are needed to offer the course. The course will be staffed as needed by current faculty in either the winter or summer term and/or on a rotational basis in fall/spring.

    5.2   Special equipment needed: None

    5.3   Expendable materials needed: None

    5.4   Laboratory materials needed: None

6. Proposed term for implementation: Spring 2018

7. Dates of prior committee approvals:

Public Health Department	12/1/2016
CHHS Undergraduate Curriculum Committee	
Undergraduate Curriculum Committee	
University Senate	

College of Health and Human Services
Public Health
Proposal to Revise A Program
(Action Item)

Contact Person: Jan Hunt-Shepherd, jan.hunt-shepherd@wku.edu, 270-745-3548

1. **Identification of program:**
  1.1 Current program reference number: 243
  1.2 Current program title: Health Information Management
  1.3 Credit hours: change from 43 to 44

2. **Identification of the proposed program changes:**
- **Program Additions: None**

- **Program Deletions: None**

- **Program Modifications:**
  -Added options for students by allowing CIS 141 or CSCI 145C and allowing AH 290 or HIM 290.
  -Modified AH 291 title and hours.

The proposed revisions will:

• Provide more option to students
• Reduce paperwork for completing an iCAP Exception Form.

3. **Detailed program description:**

Current Program Description	Proposed Program Description
Western Kentucky University/2016-2017 Undergraduate Catalog (page 230) Programs of Health Information Management	Western Kentucky University/2017-2017 Undergraduate Catalog Programs of Health Information Management
Enrollment in each program is limited. A student's application to the associate degree program will be considered following successful completion of the introductory course, HIM 100: Health Data Content and Structure. A student's application to the baccalaureate degree will be considered following successful completion of an	Enrollment in each program is limited. A student's application to the associate degree program will be considered following successful completion of the introductory course, HIM 100: Health Data Content and Structure. A student's application to the baccalaureate degree will be considered following successful completion of an

Current Program	Proposed Program
associate degree in HIM from a Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM*) accredited program ~~and a minimum overall GPA of 2.5~~.	associate degree in HIM from a Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM*) accredited program **OR completion of all HIM coursework at WKU OR successful completion of departmental exams.**
Students are required to have professional liability insurance coverage during their program of study. In addition, students are required to submit criminal background checks, current immunization records and results of a current drug screen as part of the application process. Prior to participating in any professional practice experience (PPE) at selected health care institutions, there may be additional certifications, training seminars, or other requirements by the health care institution that a student must meet in order to be eligible for training at the chosen facility. It is the responsibility of the student to ensure that all institutional requirements are met prior to participation in the PPE. Students may be responsible in part or in full for any costs incurred to meet such requirements. Rules, standards and requirements should be obtained directly from the program office or at www.wku.edu/healthinformationmanagement.	Students are required to have professional liability insurance coverage during their program of study. In addition, students are required to submit criminal background checks, current immunization records and results of a current drug screen as part of the application process. Prior to participating in any professional practice experience (PPE) at selected health care institutions, there may be additional certifications, training seminars, or other requirements by the health care institution that a student must meet in order to be eligible for training at the chosen facility. It is the responsibility of the student to ensure that all institutional requirements are met prior to participation in the PPE. Students may be responsible in part or in full for any costs incurred to meet such requirements. Rules, standards and requirements should be obtained directly from the program office or at www.wku.edu/healthinformationmanagement.
A student who makes below "C" in any Health Information Management core course is required to repeat the course. ~~Any student whose cumulative GPA for one semester is 1.8 or below is encouraged to change into another field of study, or continue in the program for a semester on a probationary basis. If the student chooses to continue and completes another semester with a cumulative GPA of 1.8 or below, he/she will not be permitted to continue in the program. The student may apply for readmission once the cumulative GPA is 2.0 or above. In keeping with University policy, graduation from the program requires a minimum cumulative GPA of 2.0 and a minimum GPA of 2.0 in Health Information Management courses~~	A student who makes below "C" in any Health Information Management core course is required to repeat the course
Current Program	**Proposed Program**

Associate Degree in Health Information Management (A.S.)
Reference Number: 243P (seeking admission)
243 (officially admitted)
Minimum Hours for Degree: 62
Degree: Associate of Science

The Health Information Management associate degree program is accredited by the Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM)*. Graduates of the program are eligible to apply to take the American Health Information Management Association's (AHIMA)** certification examination for the designation of Registered Health Information Technician (RHIT). The health information technician is the professional responsible for maintaining components of health information systems consistent with the medical, administrative, ethical, legal, accreditation, and regulatory requirements of the health care delivery system. In all types of facilities, and in various locations within a facility, the health information technician possesses the technical knowledge and skills necessary to process, maintain, compile, and report health information data for reimbursement, facility planning, marketing, risk management, utilization management, quality assessment and research; abstract and code clinical data using appropriate classification systems; and analyze health records according to standards. The health information technician may be responsible for functional supervision of the various components of the health information system.

The associate degree in Health Information Management requires a minimum of 62 semester hours and leads to an
Associate of Science degree.

Students must take the following general education courses: ENG 100, MATH 109 or

MATH 116, BIOL 131, a three- hour Colonnade Arts and Humanities (AH) course, and six hours of Colonnade Social and Behavioral (SB) courses. The following 37 hours are required AH/HIM courses: AH 290, HIM 100, HIM 220, HIM 221, HIM 225, HIM 230, HIM 250, HIM 251, HIM 252, HIM 291, HIM 292, and HIM 295. Students must also select a restricted elective from the following courses: CIS 243, INS 272, CS 157, or BIO 275. In addition, students must take CSCI 145.	MATH 116, BIOL 131, a three- hour Colonnade Arts and Humanities (AH) course, and six hours of Colonnade Social and Behavioral (SB) courses. The following 37 hours are required AH/HIM courses: AH 290 **OR HIM 290**, HIM 100, HIM 220, HIM 221, HIM 225, HIM 230, HIM 250, HIM 251, HIM 252, HIM 291, HIM 292, and HIM 295. Students must also select a restricted elective from the following courses: CIS 243, INS 272, **or** CS 157, ~~or BIO 275~~. In addition, students must take CSCI 145C **or CIS 141**.

Current Program	**Proposed Program**
CSCI 145C Introduction to Computing (3)	CSCI 145C Introduction to Computing (3) **OR CIS 141 Basic Computer Literacy (3)**
AH 290 Medical Terminology (2)	AH 290Medical Terminology (2) OR **HIM 290 Medical Terminology (2)**
Restricted Elective: 3 hours CIS 243 Principles of MIS (3) OR INS 272 Database Management (3) OR CS 157 Information Security I (3)	Restricted Elective CIS 243 Principles of MIS (3) OR INS 272 Database Management (3) OR CS 157 Information Security I (3) OR
HIM 100 Health Data Content & Structure (4) HIM 220 Statistical Applications in HIM (2) HIM 221 Health Information and Quality Management (4) HIM 225 Legal Issues in HIM (2) HIM 230 Computer Systems and Applications in HIM (3) HIM 250 International Classification of Diseases (ICD) Coding (4) HIM 251 Healthcare Common Procedure Coding System/Current Procedural Terminology (HCPCS/CPT) Coding (4) HIM 252 Healthcare Payment Systems (3) HIM 291 Advanced Medical Terminology (2) HIM 292 Pharmacology and Laboratory Diagnostics (2) HIM 295 Seminar and Professional Practice Experience (5) BIOL 131 Human Anatomy & Physiology (4)	HIM 100 Health Data Content & Structure (4) HIM 220 Statistical Applications in HIM (2) HIM 221 Health Information and Quality Management (4) HIM 225 Legal Issues in HIM (2) HIM 230 Computer Systems and Applications in HIM (3) HIM 250 International Classification of Diseases (ICD) Coding (4) HIM 251 Healthcare Common Procedure Coding System/Current Procedural Terminology (HCPCS/CPT) Coding (4) HIM 252 Healthcare Payment Systems (3) **HIM 291 Pathophysiology and** Advanced Medical Terminology (3) HIM 292 Pharmacology and Laboratory Diagnostics (2) HIM 295 Seminar and Professional Practice Experience (5) BIOL131 Human Anatomy & Physiology (4)
Total Hours 47	**Total Hours 48**

4. **Rationale for the proposed program change:**

- AH 290 and HIM 290 are equivalent. Having both listed in the HIM program provides options to the student.

- Since the HIM program moved back to the main campus in fall 2014 students have been taking either CSCI 145C or CIS 141. By including CIS 141 as an option this will reduce completion of an iCAP exception form.
- Increase AH 291 by one credit hour and change name to better reflect volume of work and content.
- BIO 275 is no longer offered. It has dropped automatically from the HIM program iCAP but is still reflected in the course catalog.

5.   **Proposed term for implementation:** Fall 2017

6.   **Dates of prior committee approvals:**

Department of Public Health   12/1/2016

CHHS Undergraduate Curriculum Committee

Undergraduate Curriculum Committee

University Senate

College of Health and Human Services
Public Health
Proposal to Revise A Program
(Action Item)

Contact Person: Jan Hunt-Shepherd, jan.hunt-shepherd@wku.edu, 270-745-3548

1.   Identification of program:
   1.1   Current program reference number: 529
   1.2   Current program title: Health Information Management
   1.3   Credit hours: 80-83

2.   Identification of the proposed program changes:
- **Added courses:**
   AH 290 (Medical Terminology) OR HIM 290 (Medical Terminology)
   HIM 225 (Legal Issues in HIM)
   HIM 291 (Pathophysiology and Advanced Medical Terminology)
   HIM 292 (Pharmacology and Laboratory Diagnostics)
   HIM 330 (Electronic Health Records)
   HIM 430 (Health Data Management and Analytics)
   HIM 421 (Health Information Leadership and Management)
   CSCI 145C (Introduction to Computing) or CIS 141 (Basic Computer Literacy)
   CIS 243 (Principles of MIS) OR CSCI 157 (Information Security I)
   BIOL 131 (Human Anatomy & Physiology)

- **Deleted Courses:**
   HCA 342 (Human Resource Management for Healthcare Managers)
   HCA 401 (Fundamentals of Health Care Financial Management) or HCA 445 (Health Care Finance)

- **Program Modifications:**
   -Adding options for students by moving CIT courses from required to electives with additional course options available.
   -Adding new HIM courses.
   -Moving HIM courses from electives to required courses.
   -Modify Admission Requirements
   -Modify Program Description

The proposed revisions will:

- Allow more students to apply to the HIM B.S. program.
- Provide graduates with more job opportunities in healthcare data analytics.

- Provide more options for students to complete courses online or in a traditional classroom setting.
- Expand courses in health information management to allow for more in depth topics in the HIM field.
- Provide flexibility of taking computer information technology courses, business informatics/analytics courses, or a combination of the two depending on the interest of the student.

3.   Detailed program description:

Current Program Description	Proposed Program Description
Western Kentucky University/2016-2017 Undergraduate Catalog (page 230) Programs of Health Information Management	Western Kentucky University/2017-2017 Undergraduate Catalog Programs of Health Information Management
Enrollment in each program is limited. A student's application to the associate degree program will be considered following successful completion of the introductory course, HIM 100: Health Data Content and Structure. A student's application to the baccalaureate degree will be considered following successful completion of an associate degree in HIM from a Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM*) accredited program and a minimum overall GPA of 2.5.	Enrollment in each program is limited. A student's application to the associate degree **or baccalaureate degree** program will be considered following successful completion of the introductory course, HIM 100: Health Data Content and Structure.
Students are required to have professional liability insurance coverage during their program of study. In addition, students are required to submit criminal background checks, current immunization records and results of a current drug screen as part of the application process. Prior to participating in any professional practice experience (PPE) at selected health care institutions, there may be additional certifications, training seminars, or other requirements by the health care institution that a student must meet in order to be eligible for training at the chosen facility. It is the responsibility of the student to ensure that all institutional requirements are met prior to participation in the PPE.	Students are required to have professional liability insurance coverage **prior to professional practice experience and accessing health information**. In addition, students are required to submit criminal background checks, current immunization records and results of a current drug screen as part of the application process. Prior to participating in any professional practice experience (PPE) at selected health care institutions, there may be additional certifications, training seminars, or other requirements by the health care institution that a student must meet in order to be eligible for training at the chosen facility. It is the responsibility of the student to ensure that all

Students may be responsible in part or in full for any costs incurred to meet such requirements. Rules, standards and requirements should be obtained directly from the program office or at www.wku.edu/healthinformationmanagement. A student who makes below "C" in any Health Information Management core course is required to repeat the course. ~~Any student whose cumulative GPA for one semester is 1.8 or below is encouraged to change into another field of study, or continue in the program for a semester on a probationary basis. If the student chooses to continue and completes another semester with a cumulative GPA of 1.8 or below, he/she will not be permitted to continue in the program. The student may apply for readmission once the cumulative GPA is 2.0 or above. In keeping with University policy, graduation from the program requires a minimum cumulative GPA of 2.0 and a minimum GPA of 2.0 in Health Information Management courses~~	institutional requirements are met prior to participation in the PPE. Students may be responsible in part or in full for any costs incurred to meet such requirements. Rules, standards and requirements should be obtained directly from the program office or at www.wku.edu/healthinformationmanagement. A student who makes below "C" in any Health Information Management core course is required to repeat the course.
Major in Health Information Management **Reference Number:** 529P (seeking admission) 529 (officially admitted) The Health Information Management bachelor degree program is accredited by Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM)*. Graduates of the program are eligible to take the American Health Information Management Association's (AHIMA)** certification examination for the designation of Registered Health Information Administrator (RHIA). The major in health information management is designed to prepare the graduate HIM professional with skills and competencies in health data management, information policy, administering computer information systems and administrative and clinical work flow. Students will focus on operations management essential to ensuring an accurate and complete medical	**Major in Health Information Management** **Reference Number:** 529P (seeking admission) 529 (officially admitted) The Health Information Management bachelor degree program is accredited by Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM)*. Graduates of the program are eligible to take the American Health Information Management Association's (AHIMA)** certification examination for the designation of Registered Health Information Administrator (RHIA). The major in health information management is designed to prepare the graduate HIM professional with skills and competencies in health data management, information policy, administering computer information systems and administrative and clinical work flow. Students will focus on operations management essential to ensuring an accurate and complete medical

record and cost effective information processing.

This program requires a minimum of 120 hours and includes 54 hours for the HIM major; Colonnade courses must be completed in consultation with advisor. ~~Included in the 54 hours are HIM 230 and HIM 252. Completion of an associate degree from a Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM*) required prior to admission. Course selection dependent on requirements completed as part of associate degree. If not previously completed as part of an HIM associate degree required for program admission, students must complete HIM 230 and HIM 252 or provide evidence of mastery of course content through satisfactory completion of a departmental examination(s).~~ Students not achieving a satisfactory score (70% or above) on the department examination(s) must complete the corresponding course(s).

Enrollment in the program is limited; program admission information and policies should be obtained directly from the program office or the following website: www.wku.edu/healthinformationmanagement.

The following courses are required for the major: ~~CIT 310, CIT 330, CIT 332, CIT 350, CIT 492~~, HCA 340, ~~HCA 342, HCA 401 or HCA 445,~~ HIM 230, HIM 252, HIM 350, HIM 351, HIM 422, HIM 450, HIM 495, and PH 383. ~~In addition, students must select 8 hours of electives from the following courses: HIM 100, HIM 221, HIM 250, HIM 251.~~

~~Students may be required to provide evidence of mastery of content for competency courses HIM 230 Computer Systems & Applications in HIM and HIM 252 Healthcare Payment Systems; specialty certifications and/or training may be considered as meeting this requirement.~~

record and cost effective information processing.

This program requires a minimum of 120 hours and includes **80-83** hours for the HIM major; Colonnade courses must be completed in consultation with advisor. **HIM courses completed with a grade of "C" or higher for transfer students and graduates from CAHIIM Accredited programs will be accepted as substitutions for equivalent HIM courses. Transfer students and graduates from HIM programs in non-CAHIIM Accredited programs may provide evidence of mastery of course content through satisfactory completion of departmental examinations. Departmental examinations are available for the following courses: HIM 100, HIM 230, HIM 250, HIM 251, and HIM 252.** Students not achieving a satisfactory score (70% or above) on the department examination(s) must complete the corresponding course(s). **National specialty certifications and/or training may be considered as evidence of mastery of course content in specific courses.**

Enrollment in the program is limited; program admission information and policies should be obtained directly from the program office or the following website: www.wku.edu/healthinformationmanagement.

The following courses are required for the major: **HIM 100, HIM 225,** HIM 230**, HIM 250, HIM 251,** HIM 252**, AH 290 or HIM 290, HIM 291, HIM 292, HIM 330,** HIM 350, HIM 351, **HIM 421**, HIM 422, **HIM 430,** HIM 450, HIM 495, HCA 340, PH 383, **CSCI 145C or CIS 141**, **CIS 243 or CSCI 157**, CIT 350 **or BDAN 330**, and 12 credit hours selected from the following: CIT 310, CIT 330, CIT 332, CIT 492, **BDAN 310, BDAN 410, BDAN 420, BDAN 430. BIOL 131 must also be completed.**

Current Program	Proposed Program
	AH 290 Medical Terminology (2) OR HIM 290 Medical Terminology (2) **HIM 225 Legal Issues in HIM (2)** **HIM 291 Pathophysiology and Advanced Medical Terminology (3)** **HIM 292 Pharmacology and Laboratory Diagnostics (2)** **HIM 330 Electronic Health Records (3)** **HIM 421 Health Information Management and Leadership (3)** **HIM 430 Health Data Management and Analytics (3)** **CSCI 145C Introduction to Computing (3) OR CIS** **141 Basic Computer Literacy (3)** **CIS 243 Principles of MIS (3) OR CS 157 Information Security I (3)** **BIOL 131 Human Anatomy & Physiology (4)**
HCA 342 Human Resources Management for Healthcare Managers (3) HCA 401 Fundamentals of Health Care Financial Management (3) OR HCA 445 Health Care Finance (3)	
HCA 340 Health Care Organization and Management (3) PH 383 Biostatistics in the Health Sciences (3) HIM 230 Computer Systems and Applications in HIM (3) HIM 252 Healthcare Payment Systems (3) HIM 350 Health Informatics Research (3) HIM 351 International Classification of Diseases (ICD-10) Coding (1) HIM 422 Clinical Evaluation and Outcomes (3) HIM 450 Application & Analysis of HIM Theory (3) HIM 495 Capstone Professional Practice Experience (3)	HCA 340 Health Care Organization and Management (3) PH 383 Biostatistics in the Health Sciences (3) HIM 230 Computer Systems and Applications in HIM (3) HIM 252 Healthcare Payment Systems (3) HIM 350 Health Informatics Research (3) HIM 351 International Classification of Diseases (ICD-10) Coding (1) HIM 422 Clinical Evaluation and Outcomes (3) HIM 450 Application & Analysis of HIM Theory (3) HIM 495 Capstone Professional Practice Experience (3-**6**)
Restricted Electives: choose 8 hours from the following: HIM 100 Health Data Content & Structure (4) HIM 250 International Classification of Diseases (ICD) Coding (4) HIM 251 Healthcare Common Procedure Coding System/Current Procedural Terminology (HCPCS/CPT) Coding (4)	Required courses: (12 hours) HIM 100 Health Data Content & Structure (4) HIM 250 International Classification of Diseases (ICD) Coding I (4) HIM 251 Healthcare Common Procedure Coding System/Current Procedural Terminology (HCPCS/CPT) Coding (4)

~~HIM 221 Health Information and Quality Management (4)~~	
CIT 350 Database Management (3)	CIT 350 Database Management (3) **OR BDAN 330 Structured Data Analysis (3)**
Required courses: CIT 310 Systems Architecture I (3) CIT 330 Systems Development I (3) CIT 332 Systems Development II (3) CIT 492 Technology Management (3)	Restricted Electives choose 12 hours from the following: CIT 310 Systems Architecture I (3) CIT 330 Systems Development I (3) CIT 332 Systems Development II (3) CIT 492 Technology Management (3) **BDAN 310 Business Data Analytics (3) BDAN 410 Decision Support Systems Analysis and Design (3) BDAN 420 Data Mining (3) BDAN 430 Data Visualization and Digital Dashboards (3)**
Total hours 54	Total hours 80-83

4. **Rationale for the proposed program change:** In order to increase student enrollment the program and admission requirements needed to be changed to allow students without a pre-existing HIM CAHIIM accredited Associate Degree to enter the baccalaureate degree program. Since the associate degree was previously required the majority of the HIM associate degree courses have been added to the baccalaureate degree curriculum. In addition, program changes are in response to the industry needs for healthcare data analytics professionals. Healthcare is becoming increasingly data driven. Increased education will allow for more job opportunities for graduates. Curriculum changes also allow students more options on course choices.

5. **Proposed term for implementation:** Fall 2017

6. **Dates of prior committee approvals:**

   Department of Public Health   12/1/2016

   CHHS Undergraduate Curriculum Committee

   University Undergraduate Curriculum Committee

   University Senate

College of Health and Human Services
Public Health
Proposal to Create a New Certificate Program
(Action Item)

Contact Person: Jan Hunt-Shepherd, jan.hunt-shepherd@wku.edu, 270-745-3548

1.   Identification of program:
      1.1   Program title: Certificate in Health Informatics
      1.2   Required hours in program: 18-21.5 credit hours
      1.3   Special information: None
      1.4   Catalog description: The Certificate in Health Informatics is multidisciplinary and is designed to prepare health profession students with the introductory skills and knowledge needed for electronic health records usability, interoperability and data exchange, meeting meaningful use initiatives, improving clinical workflow, and analyzing data to improve overall health care delivery and outcomes through the use of health information technology.
      1.5   Classification of Instructional Program Code (CIP): 51.2706

2.   Learning outcomes of the proposed certificate program:
- Utilize the educational equivalent of the largest electronic health record (Vista) system in the country
- Apply information technology to meet health care needs
- Improve health care delivery by understanding basic health information technology
- Understand health technology privacy and security issues, threats, and solutions
- Demonstrate knowledge of functionality of health information technology
- Explore database management and analytics in order to manage health care clinical pathways, clinical outcomes, quality initiatives, and departmental and administrative workflow.

3.   Rationale:
      3.1   Reason for developing the proposed certificate program:
      The use of electronic health records, information technology and electronic health information exchange is federally mandated through the Health Information Technology for Economic and Clinical Health (HITECH) Act as part of the American Recovery and Reinvestment Act. Health information technology is being developed, adopted, and utilized across the United States in almost every type of health care facility. This increases the need for health professionals to become proficient in using electronic health records and managing health informatics in their areas of expertise. Therefore there is a growing need for health professionals to be trained in health informatics.
      3.2   Relationship of the proposed certificate program to other programs now offered by the department:
      There are no other similar certificate programs in the Public Health Department.
      3.3   Relationship of the proposed certificate program to certificate programs offered in other departments:
      There is a Certificate of Applied Data Analytics (Ref# 1734) in the Gordon Ford College of Business. This certificate differs from the proposed Health Informatics Certificate in that it focuses specifically on business data analytics. The Health Informatics Certificate focuses on utilizing electronic health records, improving healthcare through health information technology, understanding security issues in health IT, analyzing health data and managing clinical pathways, clinical outcomes, quality initiatives, and departmental and administrative workflow through information technology.

3.4   Projected enrollment in the proposed certificate program:
15-20 students per calendar year. It is expected that students from both within and outside of the department will enroll in this course based on course content. Other programs have shown interest in the course.

3.5   Similar certificate programs offered elsewhere in Kentucky and in other states (including programs at benchmark institutions): Northern Kentucky University has post-baccalaureate certificate in Health Informatics composed of 12 credit hours and are proposing a baccalaureate degree. No other Kentucky institution has a certificate in Health Informatics. For benchmark institutions the following have undergraduate certificates, Florida Atlantic University- Healthcare Information Systems Certificate (12 hours) and University of South Alabama- Health Informatics (15 hours). The following benchmark institutions have post-baccalaureate certificates: East Carolina University- Health Informatics Certificate (15 credit hours), Ohio University- Graduate Clinical Informatics Certificate (19 credit hours) and University of North Carolina- Health Informatics Certificate (15 hours).

3.6   Relationship of the proposed certificate program to the university mission and objectives:

"Western Kentucky University (WKU) prepares students of all backgrounds to be productive, engaged, and socially responsible citizen-leaders of a global society. The University provides research, service and lifelong learning opportunities for its students, faculty, and other constituents. WKU enriches the quality of life for those within its reach." (http://www.wku.edu/about/)
This proposed certificate program meets the university mission by enhancing the quality of life for citizens through the use of health informatics and electronic health records (EHRs).   HealthIT.gov indicates that EHRs improve patient care and care coordination, increase patient participation in their care, and improve patient outcomes. The certificate program curriculum will help emphasize the WKU strategic plan objectives by preparing students for lifelong learning and success by expanding student learning and opportunities for employment and by enhancing life of not only students as they become employable immediately following graduation but also the patients who will benefit.

4.   Curriculum:
Proposed Health Informatics Certificate

Courses for the certificate may also meet the requirements for other degree programs. This certificate may be completed with 18-21.5 credit hours.

I.   Health Informatics Certificate Core Courses (15 hours)
CIS 243 Principles of MIS (3)
CS 157 Information Security I (3)
CIT 350 Database Administration (3) OR BDAN 330 Structured Data Analysis (3)
HIM 330 Electronic Health Records (3)
HIM 430 Health Data Management and Analytics (3)

II.   Introductory Health Professions Courses (3 hours) (Must be completed prior to HIM 330)
Choose from one of the following:
CD 280 Introduction to Communication Sciences and Disorders (3)
HCA 340 Health Care Organizations and Management (3)
HIM 100 Health Care Data Content and Structure (3)
NUR 105 Fundamentals of Nursing (6.5)
SWK 205 Introduction to Social Work (3)
DH 100 Introduction to Dental Hygiene (3)

Other health care introductory class as approved by Health Informatics Certificate Advisor

5.   **Budget implications:**

The proposed certificate program may lead to increased enrollment in some of the courses used to satisfy the requirements. If more than 15 are enrolled, some programs may need to add an additional section to their prospective courses. It will be important to monitor the proposed certificate program enrollment for that reason.

6.   **Proposed term for implementation:** Fall 2017

7.   **Dates of prior committee approvals:**

Department of Public Health	12/1/2016
CHHS Undergraduate Curriculum Committee	
Contact with Office of Academic Affairs	
Undergraduate Curriculum Committee	
University Senate	
Board of Regents	