

Agenda
College of Health and Human Services
Graduate Curriculum Meeting

Date: Monday, Dec 2, 2013

Location: AC 201D

Time: 10:30 AM

- I. Old business: Minutes from the Nov. 11, 2013 meeting.
- II. New business: Agenda

Type of Item	Item Description and Contact Information
Consent	Proposal to Delete a Course SWRK 575 Adolescent Issues Contact: Vivian Hurt, Vivian.hurt@wku.edu 270-745-8396
Action	Proposal to Create a New Course RSA 538 Facility and Event Security Management Contact: Brad Stinnett, brad.stinnett@wku.edu , 745-4329
Action	Proposal to Create a New Course SWRK 579 Partnership in Assessing Children and Families Contact: Vivian Hurt, Vivian.hurt@wku.edu 270-745-8396
Action	Proposal to Create a New Course SWRK 677 Social Work with Substance Abuse Contact: Dr. Amy Cappiccie, Amy.Cappiccie@wku.edu , 745-3820
Action	Proposal to Revise a Certificate 0455 Recreation and Sport Administration Contact: Brad Stinnett, brad.stinnett@wku.edu , 745-4329
Action	Proposal to Revise a Program 095 Recreation and Sport Management Contact: Brad Stinnett, brad.stinnett@wku.edu , 745-4329

- III. Discussion items:
- IV. Upcoming Meetings:
 - a. Graduate Council for today's items: January 16, 2014 (**Proponents are required to attend. Any proposals needing to go to PEC will be delayed.**)
 - b. Senate Meeting: February 20, 2014

**College of Health and Human Services
Department of Social Work
Proposal to Delete a Course
(Consent Item)**

Contact Person: Vivian Hurt, Vivian.hurt@wku.edu 270 745 8396

1. Identification of course:

- 1.1 Current course prefix and number: SWRK 575
- 1.2 Course title: Adolescent Issues

2. Rationale for the course deletion: This course is NO longer part of the Credit for Learning Program, as a required course for new workers in DCBS, therefore there is no longer a need for this course. It has not been offered in the past four semesters.

3. Effect of course deletion on programs or other departments, if known: NONE

4. Proposed term for implementation: SPRING 2014

5. Dates of prior committee approvals:

MSW Program	11-6-13
Department of Social Work	11-12-2013
CHHS Graduate Curriculum Committee	
Undergraduate Curriculum Committee	
University Senate	

**College of Health and Human Services
Department of Kinesiology, Recreation & Sport
Proposal to Create a New Course
(Action Item)**

Contact Person: Brad Stinnett, Ph.D. brad.stinnett@wku.edu 270.745.4329

1. Identification of proposed course:

- 1.3 Course prefix (subject area) and number: RSA 538
- 1.4 Course title: Facility and Event Security Management
- 1.5 Abbreviated course title: Facility & Event Security Mgmt
- 1.6 Credit hours: 3
- 1.7 Grade type: L
- 1.8 Prerequisites/Corequisites: N/A
- 1.9 Course description: Emphasis on efficient methods of security management in the recreation and sport (facility and event) industry, with a focus on an interagency approach.

2. Rationale:

- 2.1 Reason for developing the proposed course: This course is needed to keep course offerings relevant for the graduate concentration and certificate in Facility and Event Management within the Department of Kinesiology, Recreation and Sport (KRS) and WKU's Division of Extended Learning and Outreach (DELO). The degree program and certificate are supported by an external agreement with the International Association of Venue Managers (IAVM) and the Collegiate Event and Facility Management Association (CEFMA). This course topic is on the cutting-edge in the industry.
- 2.2 Projected enrollment in the proposed course: 25
- 2.3 Relationship of the proposed course to courses now offered by the department: This course connects effectively with other facility and event related courses offered to students and will be restricted to students accepted into the cohort and/or certificate program in Facility and Event Management.
- 2.4 Relationship of the proposed course to courses offered in other departments: This course will have little or no impact on other courses since all students taking the course will be admitted to an online cohort program. No other departments at WKU offer online courses in facility management for recreation and sport students.
- 2.5 Relationship of the proposed course to courses offered in other institutions: This course addresses the growing emphasis on issues relative to security in the recreation and sports industry. Other courses on the topic were found at the University of Southern Mississippi (HPR 620: Introduction to Sports Security Management) and the United States Sports Academy (CEM 488: Contemporary Sports Security Management).

3. Discussion of proposed course:

- 3.1 Course Objectives: Upon successful completion of this course, a student should have the ability to:
- Identify major sport and special event threats
 - Analyze aspects of multiagency collaboration
 - Evaluate various incident management systems
 - Facilitate the risk assessment process for event venues
 - Describe components of emergency management and response
 - Administer effective staff development relative to security management
 - Coordinate and conduct emergency and security related drills and exercises
 - Identify current industry standards, “best practices,” and trends
- 3.2 Content outline:
- Safety and Security Environment for Sports and Special Events
 - Leadership and Multiagency Collaboration
 - Incident Management Systems
 - Risk Assessment for Sport and Event Venues
 - Security Planning, Policies, and Protective Measures
 - Emergency Response and Recovery
 - Training and Policy Implementation
 - Utilizing Exercises to Test Plans
 - The Future of Safety and Security Management
- 3.3 Student expectations and requirements: This will be an online course comprised of chapter readings, online presentations and discussions, projects, quizzes, and exams.
- 3.4 Tentative texts and course materials: Hall, S., Cooper, W., Marciani, L., and McGee, J. (2012). *Security management for sports and special events: An interagency approach to creating safe facilities*. Champaign, IL: Human Kinetics.

4. Resources:

- 4.1 Library resources: Adequate
- 4.2 Computer resources: No additional required.

5. Budget implications:

- 5.1 Proposed method of staffing: This course will be taught by existing Department of KRS faculty funded by WKU DELO and supported by an external agreement with the IAVM and CEFMA.
- 5.2 Special equipment needed: N/A
- 5.3 Expendable materials needed: N/A

5.4 Laboratory materials needed: N/A

6. Proposed term for implementation: Fall 2014

7. Dates of prior committee approvals:

Department of Kinesiology, Recreation & Sport	10/28/13
CHHS Graduate Curriculum Committee	
Graduate Council	
University Senate	

Attachment: Library Resource Form, Course Inventory Form

College of Health and Human Services
Department of Social Work
Proposal to Create a New Course
(Action Item)

Contact Person: Vivian Hurt, Vivian.hurt@wku.edu, 745-8396

1. Identification of proposed course:
 - 1.1 Course prefix and number: SWRK 579
 - 1.2 Course title: Partnership in Assessing Children and Families
 - 1.3 Abbreviated course title: Partnership Assess Child & Fam
 - 1.4 Credit hours and contact hours: 3 hours
 - 1.5 Type of course: L (hybrid-lecture and online)
 - 1.6 Prerequisites/co-requisites: None-Approval of Instructor
 - 1.7 Course catalog listing: This course provides students with a comprehensive introduction to assessment and provision of ongoing services in cases of child maltreatment as well as abuse and neglect of vulnerable adults. This course will equip students with interviewing and assessment skills necessary to identifying possible child and adult maltreatment. Students will develop a framework of knowledge regarding legal remedies and processes needed to prevent or intervene in cases of child and adult abuse. Students will have the opportunity to develop practice skills to engage and partner with service providers from various systems of care (i.e. mental health, substance abuse, judicial, etc.) in order to provide ethical and informed care to persons served by the child and adult welfare system.
2. Rationale:
 - 2.1 Reason for developing the proposed course: Partnership was developed as a result of restructuring of the Credit for Learning Academy (CFL), which serves as the mandatory in-service training program, for the Protection and Permanency employees of the Cabinet for Families and Children (Cabinet). Partnership has been successfully taught as a Special Topics course for the past year. The course has been accepted as a permanent part of CFL, therefore a permanent course is merited.
 - 2.2 Projected enrollment in the proposed course: Based on Cabinet demand, projected enrollment is 25 students per course offering. This course will be offered 4 times per year. (CFL courses do not follow regular semester dates.)
 - 2.3 Relationship of the proposed course to courses now offered by the department: This course is the second mandatory course (in a series of 4) for all social services workers employed by the Cabinet. The usual flow of course work is as follows:
SWRK 571-Introduction to Kentucky Child Welfare
SWRK 579- Partnership in Assessing Families and Children
SWRK 574- Enhancing Safety and Permanency for Children in Child Welfare
SWRK 573- Assessment and Case Management: Child Sexual Abuse

- 2.4 Relationship of the proposed course to courses offered in other departments:
None due to the specialized nature of CFL as a training program for the Cabinet of Health and Human Services
- 2.5 Relationship of the proposed course to courses offered in other institutions: CFL is a partnership approach between WKU, U of K, and U of L. Each of these universities will be teaching the exact course four times per year.
3. Discussion of proposed course:
- 3.1 Course objectives:
- Understand the social worker's assessment and intervention roles and responsibilities in abuse/neglect situations.
 - Explain effective treatment approaches for intervening in cases of child maltreatment and domestic violence.
 - Realize the impact of cultural and ethnic background as it applies to assessment of the individual and the family.
 - Identify own values, beliefs, and biases as they relate to assessment of child and adult maltreatment.
 - Apply the systems of care approach to practice with vulnerable populations.
 - Demonstrate knowledge of the service delivery model and protocols used in various systems of care (mental health, substance abuse, juvenile justice, etc.).
 - Examine personal values and beliefs about specific problems (i.e. mental illness, substance abuse, law breaking, and child and adult maltreatment) experienced by vulnerable populations involved with various systems of care and contrast those with systems of care practices and the social work profession.
 - Demonstrate interviewing skills in screening, assessing and referring vulnerable populations with specific problems (i.e. mental illness, substance abuse, legal/law breaking, and child and adult maltreatment) to other systems of care for services.
 - Apply pertinent laws, policies, and standards of practice to identifying safety considerations, assessing risk and lethality and interrelationships among various forms of maltreatment including child abuse, intimate partner violence, & abuse of vulnerable adults-, reporting requirements, model protocols, and appropriate voluntary and involuntary legal remedies.
- 3.2 Content outline:
- Part I-Week 1: Continuous Quality Assessment (CQA) and Court
- Day 1: Family Solutions Based interviewing skills, Cultural Considerations in Assessment, and Assessing Children and Families (Sessions 1-7)
- Session 1: Strategies for interviewing
- Session 2: Applying interviewing skills in practice

Session 3: Use of interpreters during the interview process

Session 4: Exploring cultural needs within the family

Session 5: Phases of assessment

Session 6: Steps in assessment

Session 7: Components of the CQA

Day 2: Assessing Families and Children continued (Sessions 8-11)

Session 8: Opening a case

Session 9: On-going assessment

Session 10: Reassessment goals

Session 11: Aftercare Plan

Day 3: Assessment with Adult Victims of Domestic Violence (Sessions 12 – 18)

Session 12: Forms and patterns of abuse

Session 13: Impact of abuse

Session 14: Lethality assessment

Session 15: Adult Protective Services CQA Tip Sheet

Session 16: Practice – evaluating a CQA for practice

Session 17: Assessment factors and anchors

Session 18: Concurrent Child Protective Services and Domestic Violence cases

Day 4: Court Procedures in Child Welfare (Sessions 19 – 25)

Session 19: Civil vs. Criminal actions

Session 20: Elements and definitions of dependency, neglect, and abuse

Session 21: Drafting a petition

Session 22: Juvenile proceedings

Session 23: Adjudication hearings and outcomes

Session 24: Disposition hearings and alternatives

Session 25: Reasonable efforts

Session 26: Preparing to testify

Session 27: Courtroom conduct

Part II Week 2: Day 1: Introductions to Systems of Care (Sessions 1-3)

Session 1: Definitions & Overview

Session 2: Partnerships, Types & Characteristics of Systems of Care (Substance Abuse, Mental Health, Gerontology/Vulnerable Adults/ Legal-Judicial)

Session 3: Screenings and referrals to other systems of care (i.e. mental health, substance abuse)

3.3 Student expectations and requirements:

Class Participation (10%): in class contribution, participation, and exercises including but not limited to skill development exercises specific to topics and exercises covered in class etc. Class participation means active involvement in class discussions, exercises, activities, and engagement with peers and instructors in a respectful manner that facilitates learning for all.

In-Class Quizzes (40%):

Assessment Assignment (15%): Write up an Assessment

Partnership Paper (35%):

- 3.4 Tentative texts and course materials:
Hines, D.A. & Malley-Morrison, K. (2005). *Family Violence in the United States: Defining, understanding, and combating abuse*. Thousand Oaks, CA: Sage. Chapter 12

Partnership in Assessing Children and Families Course Manual

Systems of Care <https://www.childwelfare.gov/pubs/soc/>

Partnerships for Service: A Manual of Collaboration for Kentucky's Social Service and Mental Health Agencies.

<http://www.nimh.nih.gov/health/educational-resources/brain-basics/nimh-brain-basics.pdf>

<http://www.nimh.nih.gov/health/publications/anxiety-disorders/complete-index.shtml>

<http://www.nimh.nih.gov/health/publications/depression/complete-index.shtml>

<http://www.drugabuse.gov/publications/principles-drug-addiction-treatment>

<https://www.metlife.com/assets/cao/mmi/publications/essentials/mmi-preventing-elder-abuse-essentials.pdf>

http://ag.ca.gov/bmfea/pdfs/citizens_guide.pdf

<http://www.preventelderabuse.org/elderabuse/>

<http://www.ncea.aoa.gov/Resources/Publication/docs/finalgenderissuesinelderabuse030924.pdf>

<http://www.ncea.aoa.gov/Resources/Publication/docs/caregiver.pdf>

<http://www.ncea.aoa.gov/Resources/Publication/docs/risks.pdf>

<http://apps.americanbar.org/aging/publications/bifocal/summer02.pdf>

<http://www.naswdc.org/practice/standards/childwelfarestandards2012.pdf>

<https://www.childwelfare.gov/pubs/usermanuals/courts/chapterfour.cfm>

<http://courts.ky.gov/courts/familycourt/Pages/default.aspx>

<http://www.kybar.org/676>

<http://www.mcgraw-hill.co.uk/openup/chapters/9780335229116.pdf>

4. Resources:
- 4.1 Library resources: Current library resources are sufficient.
 - 4.2 Computer resources: Current computer resources are sufficient.
5. Budget implications:
- 5.1 Proposed method of staffing: Under the current course rotation, current staffing is adequate to meet the needs of this course.

- 5.2 Special equipment needed: None
- 5.3 Expendable materials needed: None
- 5.4 Laboratory materials needed: None

6. Proposed term for implementation: Spring 2014

7. Dates of prior committee approvals:

MSW Program	11-6-2013
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Department of Social Work:	11-12-2013
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CHHS Graduate Curriculum Committee	_____
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Graduate Curriculum Committee	_____
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University Senate	_____
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Attachment: Bibliography, Library Resources Form, Course Inventory Form

**College of Health and Human Services
Department of Social Work
Proposal to Create a New Course
(Action Item)**

Contact Person: Dr. Amy Cappiccie, Amy.Cappiccie@wku.edu, 745-3820

1. Identification of proposed course:

- 1.1 Course prefix and number: SWRK 677
- 1.2 Course title: Social Work with Substance Abuse
- 1.3 Abbreviated course title: SWRK with Substance Abuse
- 1.4 Credit hours and contact hours: 3
- 1.5 Type of course: Lecture
- 1.6 Prerequisites/co-requisites: No co-requisites for SWRK 677. Pre-requisites are MSW Admission or Permission of the Instructor
- 1.7 Course catalog listing: Designed to acquaint students with alcohol and other drug (AOD) use to include the nature and extent of the problem, its complexity and evidenced based intervention strategies. Emphasis is on a bio-psycho-social approach to prevention, early intervention and treatment. The course provides students with knowledge about clinical issues and practical considerations that arise in social work intervention in addiction processes in individuals, families and communities. Differential treatment approaches relevant to specific clients will be examined with attention to vulnerable populations

2. Rationale:

- 2.6 Reason for developing the proposed course: This course has successfully been offered as a temporary course (SWRK 695) in winter of 2010 and is scheduled for winter 2014. With the decreased availability of the Alcohol and Drug certificate in CNS, social work students are requesting more classes that deal with the topic of drug and alcohol issues. In addition, this course further undergirds those on the books in the AD Certificate. See section below on relations to these courses.
- 2.7 Projected enrollment in the proposed course: 30 students due to past enrollment
- 2.8 Relationship of the proposed course to courses now offered by the department: This course focuses on the specialized population of those that suffer with drug and alcohol addiction. This population would be touched on generically in all advanced practice classes (SWRK 620, SWRK 622) but not with the detail needed to start a specialty with this population. The MSW program tries to provide electives that focus on a variety of specialized populations to help further develop students for anticipated jobs after graduation. The topic of drug and alcohol abuse and dependence is increasingly important as graduates move into jobs that require this specialized knowledge and skills.
- 2.9 Relationship of the proposed course to courses offered in other departments: CNS 647 Addictions: Assessment, Diagnosis and Treatment Planning (Cross-listed as SWRK 647 and PSY 647) delves deeper into the diagnosis and techniques of treatment than the proposed course. CNS 637 Theories of Addiction (Cross-listed

as SWRK 637 and PSY 637) examines the theory, philosophy and history of addictions rather than the specifics of various drugs and alcohol as provided by the proposed course. SWRK 677 provides distinct material as a primer on basic drugs and alcohol used by clients, interventions used with individuals and families and application to vulnerable populations.

- 2.10 Relationship of the proposed course to courses offered in other institutions: Other MSW programs throughout the United States offer courses that provide information on drugs and alcohol. The Council on Social Work Education Annual Program meeting has a track for research specifically dedicated to drugs and alcohol research. One specific example is found at the University of Louisville, Kent School of Social Work. This program offers a specialization in alcohol and drug counseling. Offering increasing courses at WKU in this specialization keeps the MSW competitive with UofL.

3. Discussion of proposed course:

- 3.3 Course objectives: At the completion of this course, students will be able to: 1) Understand alcohol and substance abuse concepts from a bio-psychosocial perspective, 2) Develop an understanding of appropriate assessment and intervention tools to utilize in alcoholism and substance abuse treatment, 3) Understand the range and manifestation of substance abuse disorders, 4) Understand the specific stresses and dangers attendant to addictive/abuse lifestyles, 5) Develop the ability to discern the hidden and manifest costs of addictive and abusive behavior patterns to the addict, family, society and job, 6) Identify symptoms and behavior associated with substance abuse, 7) Understand and recognize the sociological and societal variables that impact chemically-dependent women, persons of color, and other special populations, 8) Explore the significant research and controversies in the field as they apply to the recovery process, and treatment modalities, 9) Develop the ability to recognize the defense mechanisms utilized by the substance abusing individual and effectively confront the individual to help them recognize their destructive behavior patterns, 10) Develop the ability to target appropriate evidenced based treatment modalities to assist the individual, family, or group
- 3.4 Content outline: Week 1: Models of Addiction, Addiction theories and Introduction to Alcoholism; Week 2: Pharmacology of Nicotine, Marijuana and Inhalants, Pharmacology of Stimulants, Opiates and Hallucinogens, Treatment Strategies; Week 3: Specialized Populations, Family, Intervention and Recovery
- 3.5 Student expectations and requirements: 1) Blackboard assignments on specialized populations (i.e. pregnant drug users, older adults and GLBTQ) and treatment strategies 2) Dependency Journal: Students abstain from use of substance or activity and journal this experience, 3) Individual power point presentation on instructor list of topics (i.e. fetal alcohol, addiction and HIV, over the counter drug addiction, drug courts, club drugs, drug addiction and STDs, substance abuse on college campuses, need exchange programs, methadone maintenance, gambling addiction, sexual addiction, eating addiction, etc.). and 4) Comprehensive multiple choice exam
- 3.6 Tentative texts and course materials: (1) Book: Doweiko, H. (2011). Concepts in Chemical Dependency (8th Ed). Pacific Grove, CA: Brooks/Cole, 2) Drug and alcohol

primers prepared by Substance Abuse and Mental Health Services Administration (SAMHSA).

4. Resources:

- 4.3 Library resources: Library resources are adequate for this course as explained on the Library resources form. Available journals include: Alcoholism and Drug Abuse Weekly, American Journal of Drug and Alcohol Abuse, Alcohol and Alcoholism, Alcohol Research, Alcohol Research and Health, Alcohol Use and Abuse, Health and Social Work, Social Work, Social Work in Health Care, Perspectives on Sexual Reproductive Health, Research on Social Work Practice, Residential Treatment for Children and Youth (not an exhaustive list)
- 4.4 Computer resources: Uses Blackboard and Tegrity. Both have appropriate level of support needed for this course.

5. Budget implications:

- 5.5 Proposed method of staffing: Part of faculty workload or winter/summer DELO offering. Electives are currently offered Fall, Winter, Spring and Summer as part of the typical MSW program.
- 5.6 Special equipment needed: N/A
- 5.7 Expendable materials needed: N/A
- 5.8 Laboratory materials needed: N/A

6. Proposed term for implementation: Fall 2014

7. Dates of prior committee approvals:

MSW Program	11-6-13
Department of Social Work:	11-12-13
CUUS Graduate Curriculum Committee	_____
Undergraduate Curriculum Committee	_____
University Senate	_____

Attachment: Bibliography, Library Resources Form, Course Inventory Form

Proposal Date: Oct. 28, 2013

**College of Health & Human Services
Department of Kinesiology, Recreation & Sport
Proposal to Revise A Certificate
(Action Item)**

Contact Person: Name, email, phone

1. Identification of program:

- 1.10 Current program reference number: 0455
- 1.11 Current program title: Recreation and Sport Administration
- 1.12 Credit hours: 12

2. Identification of the proposed program changes: Replace RSA 598 (Master's Project) with RSA 538 (Facility and Event Security Management) in the Facility and Event Management (FEM) graduate certificate program.

3. Detailed program description:

Current Curriculum				Proposed Curriculum			
Prefix	#	Course Title	Hrs	Prefix	#	Course Title	Hrs.
		Core Courses				Core Courses	
RSA	534	Facility Management	3	RSA	534	Facility Management	3
RSA	536	Event Management	3	RSA	536	Event Management	3
RSA	598	Master's Project	3	RSA	538	Facility and Event Security Management	3
RSA	590	Practicum	3	RSA	590	Practicum	3
		Core Total	12			Core Total	12

4. Rationale for the proposed program change: The new course proposed, RSA 538 (Facility and Event Security Management), is needed to keep the curriculum relevant and cutting-edge. The addition of a course in security management will enhance the overall program by better addressing industry and standards and trends. This course falls closely in line with the values and priorities of our two partnering organizations, the International Association of Venue Managers (IAVM) and the Collegiate Event and Facility Management Association (CEFMA).

5. Proposed term for implementation and special provisions (if applicable): Fall 2014

6. Dates of prior committee approvals:

Department of KRS

10/28/13

CHHS Graduate Curriculum Committee

Graduate Council

University Senate

Proposal Date: Oct. 28, 2013

**College of Health & Human Services
Department of Kinesiology, Recreation & Sport
Proposal to Revise a Program
(Action Item)**

Contact Person: Brad Stinnett, Ph.D., brad.stinnett@wku.edu, 270.745.4329

1. Identification of program:

- 1.1 Current program reference number: 095
- 1.2 Current program title: Recreation and Sport Administration
- 1.3 Credit hours: 33

2. Identification of the proposed program changes:

- Replace RSA 598 Master's Project with RSA 538 Facility and Event Security Management in the Facility and Event Management (FEM) Concentration.

3. Detailed program description:

		Current Curriculum				Proposed Curriculum	
Prefix	#	Course Title	Hrs	Prefix	#	Course Title	Hrs.
		Core Courses				Core Courses	
RSA	501	Research Methods in Recreation and Sport	3	RSA	501	Research Methods in Recreation and Sport	3
RSA	513	Recreation and Sport Administration	3	RSA	513	Recreation and Sport Administration	3
RSA	515	Recreation and Sport Facility Development	3	RSA	515	Recreation and Sport Facility Development	3
RSA	517	Legal Issues in Recreation and Sport	3	RSA	517	Legal Issues in Recreation and Sport	3
RSA	519	Fiscal Practices in Recreation and Sport	3	RSA	519	Fiscal Practices in Recreation and Sport	3
RSA	521	Public Relations in Recreation and Sport	3	RSA	521	Public Relations in Recreation and Sport	3
RSA	523	Theory of Recreation and Sport	3	RSA	523	Theory of Recreation and Sport	3
		Core Total	21			Core Total	21

