

Minutes for Sept 16
College of Health and Human Services
Graduate Curriculum Meeting

Attending: Amy Cappiccie (SW), Harvey Wallmann (AH), Mary Branstetter (SON), Darbi Haynes-Lawrence (FACS), Brad Stinnett (KRS-for Fred Gibson), Richard Dressler (CSD), Darlene Shearer (PH), Danita Kelley (Chair), Judy English (Recorder)

- I. Old business: Minutes from the Aug. 26, 2013 meeting. Motion to approve: Darbi, 2nd:
Harvey; Passed
- II. New business: Agenda

| Type of Item | Item Description and Contact Information |
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| Action Motion to Approve: Richard 2 nd : Darbi Passed | Proposal to Revise a Program 095 Master of Science in Recreation and Sport Administration Item 2 will be bulleted and a notation will be made that the conditional admission requirements remain the same. No other changes. |

- III. Discussion items:
- IV. Upcoming Meetings:
 - a. Graduate Council for today's items: October 10, 2013 (**Proponents are required to attend**)
 - b. Senate Meeting: November 21, 2013

Meeting adjourned: 11:05 AM

Respectfully submitted by Judy English

**College of Health and Human Services
Department of Kinesiology, Rec and Sport
Proposal to Revise a Program
(Action Item)**

Contact Person: Fred Gibson, fred.gibson@wku.edu, 745-6021

3. Identification of program:

- 1.1 Current program reference number: 095
- 1.2 Current program title: Master of Science in Recreation and Sport Administration
- 1.3 Credit hours: 33

2. Identification of the proposed program changes:

We are adding an additional admission requirement.

3. Detailed program description:

| Current Admission Requirements | Proposed Admission Requirements |
|--|--|
| <ul style="list-style-type: none"> • A bachelor’s degree from an accredited college or university • An official transcript from the college or university granting the baccalaureate degree • A cumulative baccalaureate grade point average (GPA) of at least 2.5 on a 4.0 scale OR <ul style="list-style-type: none"> - A GPA of at least 2.75 on a 4.0 scale in the last 60 hours completed OR - A GPA of at least 3.0 in the major content area on a 4.0 scale | <ul style="list-style-type: none"> • A bachelor’s degree from an accredited college or university • An official transcript from the college or university granting the baccalaureate degree • A cumulative baccalaureate grade point average (GPA) of at least 2.5 on a 4.0 scale OR <ul style="list-style-type: none"> - A GPA of at least 2.75 on a 4.0 scale in the last 60 hours completed OR - A GPA of at least 3.0 in the major content area on a 4.0 scale • A letter of professional intent (which adheres to the following guidelines): <ul style="list-style-type: none"> - The letter of professional intent should be a measure of an applicants’ writing style and writing ability. It should be 1-2 pages in length and is expected to be well organized , free of typing and grammatical errors, and clearly written. It should have an introduction, clearly stated |

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| | <p>purpose, and contents that demonstrate the best impression of your writing. The letter of professional intent should articulate and demonstrate your specific qualifications for the program of study. We are interested in an applicant's reasoning for their intended course of study. Therefore, each of the following questions must be addressed.</p> <ol style="list-style-type: none"> 1) Why do you want to pursue this degree? 2) What related experiences do you bring to the program? 3) What are your career goals once you complete the program? <p>- The letter of professional intent should be emailed to Julie.harris@wku.edu to be included with the graduate application when it is sent to the department for review.</p> |
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4. Rationale for the proposed program change:

The Letter of Professional Intent will provide insight into the way candidates organize their thoughts, form arguments and utilize resources. Written communication is a vital skill for success in graduate school. We are committed to admitting graduate students who can write well, and a writing sample is proof of this skill.

5. Proposed term for implementation: Spring 2014

6. Dates of prior committee approvals:

KRS Department: 8/21/2013

CHHS Graduate Curriculum Committee _____

Graduate Council _____

University Senate _____