Prerequisites:
The candidate must have met all the criteria for admission to teacher education and have received a student teaching assignment.

Course Description:
This course is part of the professional educator program and is taken during the student teaching semester. The course involves analysis of student and teacher behavior in the elementary school classroom and develops procedures and strategies for managing them positively.

Rationale:
This course prepares IECE majors to apply knowledge of content and pedagogy learned in previous courses. Documentation of instruction and decision-making is required.

Required Text:

Readings: The instructor will assign readings as appropriate for the course.

Course Objectives and Assessment:
To develop student abilities to use communication skills, apply core concepts, become self-sufficient individuals, become responsible team members, think and solve problems, integrate knowledge and improve personal teaching skills the candidate will:

- Reflect on his/her preparation and skills in working in an early childhood setting.
- Discuss the job application process and practice related skills.
- Discuss the internship (KTIP) process.
- Read and make application of data form the assigned text, other books, and periodicals.
- Apply professional codes of ethics to early childhood practice.
- Engage in problem-solving related to collaboration, diversity, KERA implementation, and positive behavioral supports.
- Identify organizational structures and procedures for communication within that structure.

Course Disposition Statements:
- The candidate realizes that subject matter knowledge and teaching skills are dynamic.
and are not a fixed body of facts or procedures.

- The candidate appreciates multiple perspectives and conveys to learners how knowledge is developed and applied.
- The candidate displays enthusiasm towards the teaching young persons.
- The candidate is committed to continuous learning and engages in professional growth.

**IECE Teacher Standards:**
I. Create appropriate learning environments that are supportive of development needs.
II. Introduce, implement, facilitate, and manage development and learning.
III. Assess children’s cognitive, emotional, social, communication, adaptive and physical development; organize assessment information and communicate the results.
IV. Reflect on and evaluate teaching and learning situation, environments, and programs.
V. Collaborate and consult with staff in a team effort, volunteers, families, and other providers.
VI. Engage in self-evaluation of teaching and management skills
VII. Support and promote the self-sufficiency of families
VIII. Demonstrate implementation of technology.

**Instructional Models:**
Concepts will be introduced using a variety of teaching approaches including lecture, online learning experiences, distance learning, cooperative learning, guest speakers, and professional development opportunities.

**Course Topics:**
The following topics may be addressed:
- Professional Code of Ethics
- KTIP Internship Process
- TWS
- Resume Development
- Collaborating with Families and other Professionals
- Interagency collaboration
- Ongoing professional development

**Policy Statements:**
- **Smoking Policy:** Kentucky Administrative Regulations prohibit smoking on school property other than in designated areas and only by faculty and staff. Parking lots are school property. Violation of this policy may result in termination of the student teaching experience.
- **Travel:** Travel from the candidate’s residence to the host school or campus and return is the responsibility of the candidate. The University and faculty/staff accept no responsibility for the described travel.
- **Disabilities Statement:** In compliance with university policy, students with disabilities who require academic and/or auxiliary accommodations for this course must contact the Office for Student Disability Services in Downing University Center, A-200. The phone number is 270 745 5004. Please DO NOT request accommodations directly from the professor or
instructor without a letter of accommodation from the Office for Student Disability Services.

- **Academic Offenses:** To represent written work taken from another source as one's own is plagiarism. Plagiarism is a serious offense. The academic work of a student must be his/her own. One must give any author credit for source material borrowed from him/her. To lift content directly from a source without giving credit is a flagrant act. To present a borrowed passage without reference to the source after having changed a few words is also plagiarism. Any student found cheating or copying from another student's work, or found to have plagiarized from other material will receive a grade of 0 for the assignment in question, and may face further disciplinary action according to university policy. **Student work may be checked using plagiarism detection software.**

**Communication:**

**Required:** Students MUST have access to Blackboard to participate in this course. Some course content, communication with the instructor and other class members, and the ability to complete and submit course requirements will be conducted via Blackboard. Students must utilize the WKU email account provided by the university to receive communication from the instructor.

- **Evaluation and Grade Assignment:**
  - Assignments will not be accepted by email without prior approval of instructor.
  - Grades will not be discussed by email. Please make an appointment with the instructor.
  - Students will be required to check Blackboard for posting of grades throughout the semester.
  - Assignments submitted after the due date will be subject to a 5 point per day penalty unless there are great extenuating circumstances.
  - After three days, late assignments will not be accepted.
  - If you do not agree with a grade on an assignment, you may schedule an appointment to discuss the grade with the instructor. You have the responsibility to prove why the grade should be changed; however, the instructor reserves the right to mark any oversights. Grades for assignments returned to students will not be changed after three days.
  - Keep a copy of all assignments. In the event that an assignment is misplaced or lost, the burden of proof that the assignment was completed rests with the candidate.
  - Unless otherwise stated, all assignments must be typed or prepared on a word processor and follow APA guidelines.
  - Neatness, use of correct grammar, spelling, and punctuation will be considered in the assessment of submitted assignments.
  - A grade of "X" (incomplete) is given only when a relatively small amount of work is not completed because of illness or other reason satisfactory to the professor. A grade of "X" received by an undergraduate student will automatically become an F unless removed within twelve (12) weeks of the next full term (summer term excluded).

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
<th>Points</th>
</tr>
</thead>
</table>

**EDU 489 Tentative Grading Scale**
### Tentative Point Values

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage Range</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>93 - 100%</td>
<td>394-425</td>
</tr>
<tr>
<td>B</td>
<td>85 - 92%</td>
<td>360-393</td>
</tr>
<tr>
<td>C</td>
<td>77 - 84%</td>
<td>326-359</td>
</tr>
<tr>
<td>D</td>
<td>70 - 76%</td>
<td>296-325</td>
</tr>
<tr>
<td>F</td>
<td>69% and below</td>
<td></td>
</tr>
</tbody>
</table>

May be adapted by the instructor as needed

**Professionalism** | 50 points
**Teacher Work Sample** | 200 points
**Discussion Board Assignments** | 50 points
**Classroom Story** | 30 points
**Resume** | 20 points
**REAP Application** | 30 points
**KTIP Quizzes** | 20 points
**Professional Development Journal** | 25 points
**Total Points** | 425 points

### Specific Assignments & Requirements:

1. **EDU 489 Critical Performance: Teacher Work Sample**

   **Teacher Work Sample:** Through this performance assessment device, the candidate will provide credible evidence of his/her ability to facilitate learning. Please word process the TWS so that it may be uploaded as one document. The TWS is a Critical Performance and must be uploaded to the individual's electronic portfolio before a grade can be posted. A Level II score must be obtained before a student can successfully complete EDU 489. The assignment must be typed in Microsoft Word or Word Perfect and uploaded into the electronic portfolio. Microsoft Works will not upload to the university's electronic portfolio. The web address for the electronic portfolio system is: [http://edtech2.wku.edu/portfolio/](http://edtech2.wku.edu/portfolio/). Final grades for individual candidates will not be forwarded to the Registrar until this requirement has been met. The student will submit three copies of the TWS to the instructor. Please secure the TWS pages with clips. Three ring binders will not be accepted.

**Online Module Assignments:** The student will complete the assignments posted on the online modules and post activities by specified dates. Module Activities include: Resume (20 pts), REAP Application (30 pts), KTIP assignment (20 pts).

**Professionalism:** Since the development of professional behavior is one of the course goals, attendance and participation is stressed. Respect for the view of each member of the learning community and the use of professional standards of behavior (in the classroom and online) are expected. The student is expected to participate in the WKU Job Fair held on South Campus. Professional dress is required, along with copies of a resume. The student is expected to upload all assignments and critical performances on