Instructor: Dr. Paul B. Woosley  
Office: EST 245  
Telephone: 745-5967  
e-mail: Paul.Woosley@wku.edu  
Office Hours: Open-door policy, however appointment is preferred.

Class Hours: 10:20-11:15 a.m. Monday, Wednesday, and Friday  
Room: EST 248

Course Objectives: The goal of this class is to familiarize students with basic plant science principals including: classification, utilization, and physiology of plants. Students will also be introduced to plant and soil relationships along with plant pests.

Text: No text. Resources are available upon request

Attendance: Attendance is not mandatory. However, attendance is strongly encouraged. Absences will be excused on a case-by-case basis. The following requirements are necessary for an absence to be excused. Absences need only to be excused if an exam is given the day of the absence.

Illness: Students must notify (email/phone) the instructor of illness the day of the absence and present a doctor’s excuse upon the day of return to class.

Death: Students must notify (email/phone) the instructor of expected absence prior to or the day of class and presentation of a funeral home obituary upon the day of return to class.

Field Trip: Students must notify (email/phone) instructor of expected absence prior to class and present a notification (email/letter) by instructor/advisor supervising trip prior to class.

Make-up Exams: Make-up exams will be given at the convenience of the instructor. Make-up exams will cover the same material as the missed regular scheduled exam. However, the make-up exam will consist of five essay questions unlike the multiple choice questions, short answer, and fill in the blank contained in the regular scheduled exam.
**Make-up Quizzes:** Make-up quizzes will not be given for any circumstance including tardiness. A total of seven quizzes will be given. The five highest point quizzes will be used to figure the final grade.

**Student Assistance:** In compliance with university policy, students with disabilities who require accommodations (academic adjustments and/or auxiliary aids or services) for this course must contact the Office for Student Disability Services in DUC A-200 of the Student Success Center in Downing University Center.

Please **DO NOT** request accommodations directly from the professor or instructor without a letter of accommodation from the Office for Student Disability Services.

**Cheating/Plagiarism:** According to the student handbook: student who commit any act of academic dishonesty will receive from the instructor a **failing grade** in that portion of the course work in which the act is detected or a **failing grade** in the course without possibility of withdrawal. Student committing such acts in this class will receive a **failing grade for the course**.

**Grading:** There will be a total of 650 possible points. Both exam and final course grades may be adjusted to reflect the average performance of the class at the discretion of the instructor.

<table>
<thead>
<tr>
<th>Points</th>
<th>4 Exams</th>
<th>5 Quizzes</th>
<th>Final Exam</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 Exams</td>
<td>400</td>
<td>100</td>
<td>150</td>
<td>750</td>
</tr>
</tbody>
</table>

Additional extra credit point opportunities will be given at the discretion of the instructor. All students will have the opportunity to earn these points. **DO NOT ASK FOR INDIVIDUAL EXTRA CREDIT POINTS!** **EXTRA CREDIT POINTS WILL BE AWARDED FOR EFFORT ABOVE WHAT IS EXPECTED IN CLASS!**

**Final Exam:** The final exam will be given Friday, May 15th at 10:30 a.m. to 12:30 p.m. **No exceptions will be made!**

**Final Grades will be assigned based upon the following scale:**

<table>
<thead>
<tr>
<th>Points</th>
<th>Letter Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>585+</td>
<td>A</td>
</tr>
<tr>
<td>520-584</td>
<td>B</td>
</tr>
<tr>
<td>455-519</td>
<td>C</td>
</tr>
<tr>
<td>390-454</td>
<td>D</td>
</tr>
<tr>
<td>389-</td>
<td>F</td>
</tr>
</tbody>
</table>
**Student Responsibilities:**

1. Students are expected to read the syllabus and understand the requirements outlined.

2. Students are expected to attend class and be groomed, sober, and alert. Students must take notes. Students who intend to sleep, day dream, talk to other students, text message, make phone calls, flirt, surf the internet, etc. should not attend plant science class. These activities should take place at home, student lounge, a restaurant, or other appropriate places.

3. Students are expected to keep up with announcements and assignments by either attending class regularly or via black board.

4. Students should not use tobacco products of any kind, eat, or drink the classroom.

5. Students are expected to ask questions or seek help from the instructor if having problems in class.

6. Students are expected to keep up with ‘where they stand’ in relation to their grade in the class. Assigned points are clearly defined in the syllabus along with points needed to be acquired to attain certain letter grades.

7. Students are expected to be in class to receive graded assignments. Students who miss class the day assignments are handed back have one week to pick the assignment up at the instructor’s office. After this period has passed, assignments will be thrown away.

8. Students are expected to do their own work at all times or face the consequences outlined in the syllabus.

9. Students are expected to accept the grade they have earned and not make excuses.

**Instructor Responsibilities:**

1. The instructor is expected to be fair at all times. This includes constructing and grading assignments and tests as well as assigning final grades.

2. The instructor is expected to be prepared for class and keep the class up to date on upcoming assignments and other activities pertinent to the class and the department.

3. The instructor is expected to convey the information in an organized way and to help students that ask for help or advisement in other academic issues.

4. The instructor is expected to spur unmotivated students.
5. The instructor is expected to learn every student’s name and develop a rapport with students.

6. The instructor is expected to grade assignments in a timely manner.

7. The instructor will give a minimum of one week notice before each exam via an announcement in class and/or announcement on blackboard.