CEBS & University Due Dates: Faculty Materials

Counseling and Student Affairs							
Faculty Status	**Document**	**Department Due Date**	**Faculty Handbook Due Date**	**FHB Chair Eval Due to faculty**	**FHB Due to Dean**	**FHB Due to Provost**	**FHB due to President**
Non-tenured Faculty	Annual Evaluation	8/20	8/20	*No date provided	11/1	12/1	10/10 (neg. rec. only)
Post -Tenure Faculty & Tenure ineligible faculty	Annual Evaluation	8/20	*No date provided	*No date provided	11/1	12/1	n/a
Non-tenured Faculty	Continuance Materials	8/20	8/20	9/14	9/20	9/30	10/10 (neg. rec. only)
Non-tenured Faculty	Continuance Materials -1st yr abbreviated review	1/25	1/25	2/9	2/15	2/22	3/1 (neg. rec. only)
Tenure Eligible Faculty in Mandatory Review Year, Tenured Faculty	Promotion & Tenure	10/1	10/1	n/a	11/1	12/1	2/1 & president informs faculty by 3/1 – May 15 Final Decision
Instructors	Promotion	10/1	10/1	n/a	11/1 – final decision	Appeals only by 2/1 w/final decision by 3/1	May 15 Final Decision

CEBS & University Due Dates: Faculty Materials

Psychology							
Faculty Status	**Document**	**Department Due Date**	**Faculty Handbook Due Date**	**FHB Chair Eval Due to faculty**	**FHB Due to Dean**	**FHB Due to Provost**	**FHB due to President**
Non-tenured Faculty	Annual Evaluation	8/20	8/20	*No date provided	11/1	12/1	10/10 (neg. rec. only)
Post -Tenure Faculty & Tenure ineligible faculty	Annual Evaluation	9/20	*No date provided	*No date provided	11/1	12/1	n/a
Non-tenured Faculty	Continuance Materials	8/20	8/20	9/14	9/20	9/30	10/10 (neg. rec. only)
Non-tenured Faculty	Continuance Materials -1st yr abbreviated review	1/25	1/25	2/9	2/15	2/22	3/1 (neg. rec. only)
Tenure Eligible Faculty in Mandatory Review Year, Tenured Faculty	Promotion & Tenure	10/1	10/1	n/a	11/1	12/1	2/1 & president informs faculty by 3/1 – May 15 Final Decision
Instructors	Promotion	10/1	10/1	n/a	11/1 – final decision	Appeals only by 2/1 w/final decision by 3/1	May 15 Final Decision

CEBS & University Due Dates: Faculty Materials

School of Leadership & Professional Studies							
Faculty Status	**Document**	**Department Due Date**	**Faculty Handbook Due Date**	**FHB Chair Eval Due to faculty**	**FHB Due to Dean**	**FHB Due to Provost**	**FHB due to President**
Non-tenured Faculty	Annual Evaluation	8/20	8/20	*No date provided	11/1	12/1	10/10 (neg. rec. only)
Post -Tenure Faculty & Tenure ineligible faculty	Annual Evaluation	10/1	*No date provided	*No date provided	11/1	12/1	n/a
Non-tenured Faculty	Continuance Materials	8/20	8/20	9/14	9/20	9/30	10/10 (neg. rec. only)
Non-tenured Faculty	Continuance Materials -1st yr abbreviated review	1/25	1/25	2/9	2/15	2/22	3/1 (neg. rec. only)
Tenure Eligible Faculty in Mandatory Review Year, Tenured Faculty	Promotion & Tenure	10/1	10/1	n/a	11/1	12/1	2/1 & president informs faculty by 3/1 – May 15 Final Decision
Instructors	Promotion	10/1	10/1	n/a	11/1 – final decision	Appeals only by 2/1 w/final decision by 3/1	May 15 Final Decision

CEBS & University Due Dates: Faculty Materials

School of Teacher Education							
Faculty Status	**Document**	**Department Due Date**	**Faculty Handbook Due Date**	**FHB Chair Eval Due to faculty**	**FHB Due to Dean**	**FHB Due to Provost**	**FHB due to President**
Non-tenured Faculty	Annual Evaluation	8/20	8/20	*No date provided	11/1	12/1	10/10 (neg. rec. only)
Post -Tenure Faculty & Tenure ineligible faculty	Annual Evaluation	9/15	*No date provided	*No date provided	11/1	12/1	n/a
Non-tenured Faculty	Continuance Materials	8/20	8/20	9/14	9/20	9/30	10/10 (neg. rec. only)
Non-tenured Faculty	Continuance Materials -1st yr abbreviated review	1/25	1/25	2/9	2/15	2/22	3/1 (neg. rec. only)
Tenure Eligible Faculty in Mandatory Review Year, Tenured Faculty	Promotion & Tenure	10/1	10/1	n/a	11/1	12/1	2/1 & president informs faculty by 3/1 – May 15 Final Decision
Instructors	Promotion	10/1	10/1	n/a	11/1 – final decision	Appeals only by 2/1 w/final decision by 3/1	May 15 Final Decision

CEBS & University Due Dates: Faculty Materials

***Annual Evaluation Tenured Faculty**

Faculty HB (Post-Tenure Review of Faculty, p. 45)

Insofar as possible, the post-tenure review process will follow a similar structure and format throughout the University. Only minor department/school-specific adjustments may be made to this policy and those may be made only by majority vote of the tenured and tenure eligible faculty of the department/school and approved by the college dean and the provost.

Faculty HB (III.H. Promotion Recommendation Deadlines p. 30)

III.H.1. Application: Faculty members are given the opportunity to apply for promotion in September with a deadline of October 1 for application. Faculty members holding the rank of assistant professor and applying for tenure must also apply for promotion in that year.

Full Timeline of Important Dates:

Department Chair/Directors Academic Affairs Important Dates Document