Western Kentucky University College of Education & Behavioral Sciences Plan for Resuming Research – COVID-19 Protocol

Each lab director/principal investigator (PI) must establish specific COVID-19 health and safety procedures using this form and submit this form to either their department head or center director as appropriate. Once approved by the department head, the form must be submitted to college leadership for approval. If in-person data collection is resuming, the approved form should be submitted with the WKU IRB application (new application or amendment as appropriate). **No in-person data collection may take place until IRB approves an IRB application that includes a Plan for Resuming Research.**

This form was created to acquire key information needed to evaluate each plan to help ensure the safety of research personnel and students. Lab directors/PIs always have responsibility for the safety of their team; this extends to mitigating the risks associated with COVID-19. Procedures must be consistent with continued observance of other regular safety protocols, the WKU Big Red Restart Plan and corresponding Resumption of Research guidelines, and the Kentucky Healthy at Work guidelines. Completion of this form indicates department head approval of any travel necessary for the completion of fieldwork.

Instructions: All fields are required. *Researchers:* Submit completed form to department head or center director. *Department heads/directors:* Submit approved forms to jenni.redifer@wku.edu for CEBS leadership approval. Approved forms will be returned to researchers, who must submit them with their IRB applications if resuming inperson data collection.

PI/Faculty/Supervisor Department/Center PI email Phone number where PI can be reached Laboratory/data collection site location IRB approval number and expiration date (if project was previously approved) Sponsored project(s) (include agency and award number) or proposal submission deadlines (include sponsor), if applicable Briefly describe the research activities that must be performed. Describe your plan to promote social distancing and reduced occupancy in your research space. Describe cleaning/disinfecting protocol for spaces/equipment that will be used. Describe face mask requirements for research personnel and participants. Describe how you will disseminate this plan to your research team. Describe how you will implement COVID-19 safety training with your research team. In the event that your research group must quarantine due to COVID-19 exposure, how will you manage your research?		
Phone number where PI can be reached Laboratory/data collection site location IRB approval number and expiration date (if project was previously approved) Sponsored project(s) (include agency and award number) or proposal submission deadlines (include sponsor), if applicable Briefly describe the research activities that must be performed. Describe your plan to promote social distancing and reduced occupancy in your research space. Describe cleaning/disinfecting protocol for spaces/equipment that will be used. Describe face mask requirements for research personnel and participants. Describe how you will disseminate this plan to your research team. Describe how you will implement COVID-19 safety training with your research team. In the event that your research group must quarantine due to COVID-19 exposure, how will you	PI/Faculty/Supervisor	
Phone number where PI can be reached Laboratory/data collection site location IRB approval number and expiration date (if project was previously approved) Sponsored project(s) (include agency and award number) or proposal submission deadlines (include sponsor), if applicable Briefly describe the research activities that must be performed. Describe your plan to promote social distancing and reduced occupancy in your research space. Describe cleaning/disinfecting protocol for spaces/equipment that will be used. Describe face mask requirements for research personnel and participants. Describe how you will disseminate this plan to your research team. Describe how you will implement COVID-19 safety training with your research team. In the event that your research group must quarantine due to COVID-19 exposure, how will you		
reached Laboratory/data collection site location IRB approval number and expiration date (if project was previously approved) Sponsored project(s) (include agency and award number) or proposal submission deadlines (include sponsor), if applicable Briefly describe the research activities that must be performed. Describe your plan to promote social distancing and reduced occupancy in your research space. Describe cleaning/disinfecting protocol for spaces/equipment that will be used. Describe face mask requirements for research personnel and participants. Describe how you will disseminate this plan to your research team. Describe how you will implement COVID-19 safety training with your research team. In the event that your research group will you	PI email	
Laboratory/data collection site location IRB approval number and expiration date (if project was previously approved) Sponsored project(s) (include agency and award number) or proposal submission deadlines (include sponsor), if applicable Briefly describe the research activities that must be performed. Describe your plan to promote social distancing and reduced occupancy in your research space. Describe cleaning/disinfecting protocol for spaces/equipment that will be used. Describe face mask requirements for research personnel and participants. Describe how you will disseminate this plan to your research team. Describe how you will implement COVID-19 safety training with your research team. In the event that your research group must quarantine due to COVID-19 exposure, how will you	Phone number where PI can be	
location IRB approval number and expiration date (if project was previously approved) Sponsored project(s) (include agency and award number) or proposal submission deadlines (include sponsor), if applicable Briefly describe the research activities that must be performed. Describe your plan to promote social distancing and reduced occupancy in your research space. Describe cleaning/disinfecting protocol for spaces/equipment that will be used. Describe face mask requirements for research personnel and participants. Describe how you will disseminate this plan to your research team. Describe how you will implement COVID-19 safety training with your research feam. In the event that your research group with your sponsure, how will you	reached	
IRB approval number and expiration date (if project was previously approved) Sponsored project(s) (include agency and award number) or proposal submission deadlines (include sponsor), if applicable Briefly describe the research activities that must be performed. Describe your plan to promote social distancing and reduced occupancy in your research space. Describe cleaning/disinfecting protocol for spaces/equipment that will be used. Describe face mask requirements for research personnel and participants. Describe how you will disseminate this plan to your research team. Describe how you will implement COVID-19 safety training with your research team. In the event that your research group must quarantine due to COVID-19 exposure, how will you	Laboratory/data collection site	
expiration date (if project was previously approved) Sponsored project(s) (include agency and award number) or proposal submission deadlines (include sponsor), if applicable Briefly describe the research activities that must be performed. Describe your plan to promote social distancing and reduced occupancy in your research space. Describe cleaning/disinfecting protocol for spaces/equipment that will be used. Describe face mask requirements for research personnel and participants. Describe how you will disseminate this plan to your research team. Describe how you will minplement COVID-19 safety training with your research team. In the event that your research group must quarantine due to COVID-19 exposure, how will you		
previously approved) Sponsored project(s) (include agency and award number) or proposal submission deadlines (include sponsor), if applicable Briefly describe the research activities that must be performed. Describe your plan to promote social distancing and reduced occupancy in your research space. Describe cleaning/disinfecting protocol for spaces/equipment that will be used. Describe face mask requirements for research personnel and participants. Describe how you will disseminate this plan to your research team. Describe how you will implement COVID-19 safety training with your research group must quarantine due to COVID-19 exposure, how will you		
Sponsored project(s) (include agency and award number) or proposal submission deadlines (include sponsor), if applicable Briefly describe the research activities that must be performed. Describe your plan to promote social distancing and reduced occupancy in your research space. Describe cleaning/disinfecting protocol for spaces/equipment that will be used. Describe face mask requirements for research personnel and participants. Describe how you will disseminate this plan to your research team. Describe how you will implement COVID-19 safety training with your research team. In the event that your research group must quarantine due to COVID-19 exposure, how will you		
agency and award number) or proposal submission deadlines (include sponsor), if applicable Briefly describe the research activities that must be performed. Describe your plan to promote social distancing and reduced occupancy in your research space. Describe cleaning/disinfecting protocol for spaces/equipment that will be used. Describe face mask requirements for research personnel and participants. Describe how you will disseminate this plan to your research team. Describe how you will implement COVID-19 safety training with your research team. In the event that your research group must quarantine due to COVID-19 exposure, how will you		
proposal submission deadlines (include sponsor), if applicable Briefly describe the research activities that must be performed. Describe your plan to promote social distancing and reduced occupancy in your research space. Describe cleaning/disinfecting protocol for spaces/equipment that will be used. Describe face mask requirements for research personnel and participants. Describe how you will disseminate this plan to your research team. Describe how you will implement COVID-19 safety training with your research team. In the event that your research group must quarantine due to COVID-19 exposure, how will you		
(include sponsor), if applicable Briefly describe the research activities that must be performed. Describe your plan to promote social distancing and reduced occupancy in your research space. Describe cleaning/disinfecting protocol for spaces/equipment that will be used. Describe face mask requirements for research personnel and participants. Describe how you will disseminate this plan to your research team. Describe how you will implement COVID-19 safety training with your research team. In the event that your research group must quarantine due to COVID-19 exposure, how will you		
Briefly describe the research activities that must be performed. Describe your plan to promote social distancing and reduced occupancy in your research space. Describe cleaning/disinfecting protocol for spaces/equipment that will be used. Describe face mask requirements for research personnel and participants. Describe how you will disseminate this plan to your research team. Describe how you will implement COVID-19 safety training with your research team. In the event that your research group must quarantine due to COVID-19 exposure, how will you		
activities that must be performed. Describe your plan to promote social distancing and reduced occupancy in your research space. Describe cleaning/disinfecting protocol for spaces/equipment that will be used. Describe face mask requirements for research personnel and participants. Describe how you will disseminate this plan to your research team. Describe how you will implement COVID-19 safety training with your research team. In the event that your research group must quarantine due to COVID-19 exposure, how will you		
Describe your plan to promote social distancing and reduced occupancy in your research space. Describe cleaning/disinfecting protocol for spaces/equipment that will be used. Describe face mask requirements for research personnel and participants. Describe how you will disseminate this plan to your research team. Describe how you will implement COVID-19 safety training with your research team. In the event that your research group must quarantine due to COVID-19 exposure, how will you		
social distancing and reduced occupancy in your research space. Describe cleaning/disinfecting protocol for spaces/equipment that will be used. Describe face mask requirements for research personnel and participants. Describe how you will disseminate this plan to your research team. Describe how you will implement COVID-19 safety training with your research team. In the event that your research group must quarantine due to COVID-19 exposure, how will you		
occupancy in your research space. Describe cleaning/disinfecting protocol for spaces/equipment that will be used. Describe face mask requirements for research personnel and participants. Describe how you will disseminate this plan to your research team. Describe how you will implement COVID-19 safety training with your research team. In the event that your research group must quarantine due to COVID-19 exposure, how will you		
Describe cleaning/disinfecting protocol for spaces/equipment that will be used. Describe face mask requirements for research personnel and participants. Describe how you will disseminate this plan to your research team. Describe how you will implement COVID-19 safety training with your research team. In the event that your research group must quarantine due to COVID-19 exposure, how will you		
Describe cleaning/disinfecting protocol for spaces/equipment that will be used. Describe face mask requirements for research personnel and participants. Describe how you will disseminate this plan to your research team. Describe how you will implement COVID-19 safety training with your research team. In the event that your research group must quarantine due to COVID-19 exposure, how will you		
protocol for spaces/equipment that will be used. Describe face mask requirements for research personnel and participants. Describe how you will disseminate this plan to your research team. Describe how you will implement COVID-19 safety training with your research team. In the event that your research group must quarantine due to COVID-19 exposure, how will you	space.	
protocol for spaces/equipment that will be used. Describe face mask requirements for research personnel and participants. Describe how you will disseminate this plan to your research team. Describe how you will implement COVID-19 safety training with your research team. In the event that your research group must quarantine due to COVID-19 exposure, how will you		
protocol for spaces/equipment that will be used. Describe face mask requirements for research personnel and participants. Describe how you will disseminate this plan to your research team. Describe how you will implement COVID-19 safety training with your research team. In the event that your research group must quarantine due to COVID-19 exposure, how will you		
protocol for spaces/equipment that will be used. Describe face mask requirements for research personnel and participants. Describe how you will disseminate this plan to your research team. Describe how you will implement COVID-19 safety training with your research team. In the event that your research group must quarantine due to COVID-19 exposure, how will you		
that will be used. Describe face mask requirements for research personnel and participants. Describe how you will disseminate this plan to your research team. Describe how you will implement COVID-19 safety training with your research team. In the event that your research group must quarantine due to COVID-19 exposure, how will you		
Describe face mask requirements for research personnel and participants. Describe how you will disseminate this plan to your research team. Describe how you will implement COVID-19 safety training with your research team. In the event that your research group must quarantine due to COVID-19 exposure, how will you		
for research personnel and participants. Describe how you will disseminate this plan to your research team. Describe how you will implement COVID-19 safety training with your research team. In the event that your research group must quarantine due to COVID-19 exposure, how will you		
participants. Describe how you will disseminate this plan to your research team. Describe how you will implement COVID-19 safety training with your research team. In the event that your research group must quarantine due to COVID-19 exposure, how will you		
Describe how you will disseminate this plan to your research team. Describe how you will implement COVID-19 safety training with your research team. In the event that your research group must quarantine due to COVID-19 exposure, how will you		
disseminate this plan to your research team. Describe how you will implement COVID-19 safety training with your research team. In the event that your research group must quarantine due to COVID-19 exposure, how will you		
research team. Describe how you will implement COVID-19 safety training with your research team. In the event that your research group must quarantine due to COVID-19 exposure, how will you		
Describe how you will implement COVID-19 safety training with your research team. In the event that your research group must quarantine due to COVID-19 exposure, how will you	•	
COVID-19 safety training with your research team. In the event that your research group must quarantine due to COVID-19 exposure, how will you	1	
your research team. In the event that your research group must quarantine due to COVID-19 exposure, how will you		
In the event that your research group must quarantine due to COVID-19 exposure, how will you		
group must quarantine due to COVID-19 exposure, how will you		
COVID-19 exposure, how will you		
manage your research?		
	manage your research?	

Personnel Authorized to Enter Research Space/Collect Data In-person

Name	Role (Student research assistant, GA, Post Doc)	Funding source (if applicable)	Email and cell phone number
List any personnel who self-identify as high-risk and describe accommodations that will be made.			
Required signatures:			
Lab Director/PI signature		Da	ate
I agree to follow this plan and to pass on its obligations to	o all members of the rese	earch team.	
Department Head/Center Director signature			ate
CEBS leadership signature		Da	ate

Note: If you plan to resume in-person data collection, this approved (signed) form must be included with your IRB application/amendment. No in-person data collection may resume without IRB approval.