

Meeting Minutes

Professional Education Council

Wednesday, November 12, 2025

**Meeting minutes completed by Zoom AI. Recording secretary not available.*

Members in Attendance

Kristina Arnold, Ellen Casale, Hope Marchionda, Nick Fortune, Jennifer Hammonds, Wes Cottongim for Nick Brake, Nancy Hulan, Pam Jukes, Sue Keeseey, Danita Kelley, Thomas Kingery, Ting-Hui Lee, Angela Nagel, Jennifer Klemm, Stacy Leggett, Jeremy Logsdon, Erin Margarella, Cynthia Mason, Kerry McDaniel, Brian Myers, Merrall Price, Carnetta Skipworth, Kandy Smith, Trini Stickle, Chris Stunson, Janet Tassell, Mindy Waldrop, Erin Warfel, Catherine Wilson

- I. Approval of Minutes & Agenda
 - a. Approval of the [minutes from the October 8, 2025, meeting](#)
 - i. Motion McDaniel, Second Logsdon – Motion passes
 - b. Approval of agenda for **November 12, 2025**, meeting
 - i. Motion Wilson, Second Jukes – Motion passes
- II. EPSB updates from Professional Education Unit Head
 - a. The grade banding project is still in progress and will likely be expanded in the summer
- III. Accreditation & Continuous Improvement (Klemm)
 - a. Klemm reported that accreditation decision is expected soon.
- IV. Office of Professional Educator Services
 - a. More WKU students have received the Kia Teacher Scholarship and Kentucky Teacher Recruitment Loan Forgiveness Program this semester than in the past three years combined
 - b. Thank you to efforts by the Center for Literacy in pushing Praxis requirements

- c. Presentation of the new disposition dashboard, which provides actionable data on student dispositions to all faculty members, replacing the previous paper-based system
 - i. The new system automatically generates and distributes disposition rubrics to students, faculty, and mentor teachers within an hour.
 - d. Presentation of the Professional Educator Service Office Hub, focusing on the disposition process for undergraduate students. She demonstrated the dashboard's features, including student ratings, remediation plans, and filtering options by name, date, and course
- V. PEC Curriculum Review (Zoom AI Summary)
- a. Agricultural Education Course Expansion Approved
 - i. The committee approved changes to two agricultural education courses, Ag Ed 200 and Ag Ed 471/571, which will be expanded from 1 to 3 credit hours and include a lab component. The committee discussed concerns about the similarity between undergraduate and graduate versions of the courses, with confirmation that graduate-level courses would maintain appropriate rigor despite identical course titles. The committee approved the course changes with an understanding that SLOs (Student Learning Objectives) would be revised after approval, either by the original submitter or at the UCC and GCC levels.
 - b. Course Proposal Approval Decisions
 - i. The committee discussed two course proposals: PLSS 418 and Biology 312. For PLSS 418, they determined it should be removed from PEC approval since it's not part of an Ag Ed program, despite being listed in an Ag Major concentration. For Biology 312, they approved changes including adding prerequisites (Biology 122 and 123), reducing credit hours from 4 to 3, and updating student learning outcomes, with Janet explaining these changes were needed to align with other 300-level biology courses and maintain academic rigor. Ellen raised a question about how the 25% rule for EPSB applies to these changes, though the transcript doesn't capture the answer.

c. Course and Program Changes Approved

- i. The meeting focused on approving several course and program changes. The group approved changes to Biology 305, moving it to a 300-level course with updated prerequisites and credit hours. They also approved changes to Music 390 for education majors, allowing for a half-recital instead of a full recital. The mathematics program change 728 was approved without discussion.
- ii. The conversation ended with a discussion about adding information about Literacy 497 to the college website and catalog during the next catalog revision process.

VI. Adjournment