

**Minutes**  
**Leadership Council – College of Education and Behavioral Sciences**  
**Thursday, April 19, 2018 – 9:30 a.m.**  
**Dean’s Conference Room, GRH**

**Present:** Sam Evans, Tony Kirchner, Tom MacMillin, Sylvia Dietrich, Jill Sauerheber, Pitt Derryberry, Margie DeSander

**Guest:** Candace Lee, Certification Officer

Candace indicated that registration holds are being placed on Rank I and certification only students who do not have a program of study on file. Additionally, students who have not taken a course within 18 months will receive a registration hold on their TopNet account.

**Approval of Minutes:** Dr. Derryberry made a motion to approve the April 12, 2018 minutes. Dr. Kirchner seconded the motion. Motion carried.

**The University Next Door:** Dean Evans led discussion over chapter 8. Discussion focused on disruptive factors affecting programs within individual units.

**CAD:** Dean Evans reported on the April 18 meeting. The following topics were discussed.

- Occupational outlook/ job market
- Budget – Phase II (3 parts)
- Commencement – Tiffany Robertson share details about commencement related events.
- There was no news to share about the future of the Transitional Retirement Plan (TRP).

**Budget/Staffing/Workloads/etc.:** There will be 3 parts to Phase II of the budget stabilization plan. Discussion.

**Commencement:** Discussed during the CAD report.

**Wedge Visiting Scholar:** Dean Evans asked for representatives to serve on next academic year’s Wedge Committee. Unit Heads were asked to send their department representative’s name to Dean Evans and Tammy.

**Student Leadership and Success:** Representatives from the committee will present at the CEBS Advisory Board meeting on May 22. Dean Evans asked unit heads to share the name of a student guest to speak at the advisory board meeting.

**Beulah Winchel Library:** Ms. Winchel made a sizable donation to WKU and the ERC. A special naming ceremony of the ERC will be scheduled in May.

**Strategic Planning:** Dean Evans would like to have a discussion later in May about what has been accomplished to date as it relates to activities included in the college’s strategic plan.

**NCPEU Visiting Lecturer:** North China Power and Electric (NCPEU) is interested in having WKU faculty come to China for one-week visits to do lectures. Unit heads were asked to send the name(s) and lecture topic(s) of any faculty who are interested in this opportunity.

**CEBS Magazine:** Carleigh is working on writing stories for the next issue.

**Investiture Ceremony:** Dean Evans encouraged faculty to participate.

**Provost Candidates:** Dr. Sauerheber asked for feedback from unit heads about the candidates. She encouraged everyone to fill out the evaluation forms. A link to the evaluation form was sent out via email.

**CEBS Dean's Search:** This topic was briefly discussed. Open forums will be held.

Respectfully submitted,

Tammy Spinks