

**Minutes - CEBS Curriculum Committee**  
**3:00 pm – October 4, 2016 - GRH 3073**

Members Present: Janet Applin-Chair, Jim Berger (Sub for Stacy Leggett), Kristi Godfrey-Hurrell, Jeanine Huss, Andrea Jenkins, Gail Kirby, Cynthia Mason, Tony Norman, Melissa Pendleton, Ronda Talley, Steve Wininger, Qin Zhao (Sub for Libby Jones),

The agenda for this October 4, 2016 meeting was approved as it appears on the web.  
The minutes from the September 6, 2016 meeting were approved as they appear on the web.

**New Business**

Educational Leadership Doctoral Program

1. Revise a Course – EDLD 797, Dissertation Seminar  
Wininger/Kirby motion to approve/second. Tony Norman presented. The motion passed.
2. Create New Certificate Program – Executive Leadership Coaching  
Berger/Wininger motion to approve/second. Tony Norman presented. The motion passed, provided the following changes are made: change implementation date to Summer 2017, add in missing learning outcomes.

Department of Educational Administration, Leadership and Research

1. Revise a Program – 047, Adult Education  
Huss/Wininger motion to approve/second. Jim Berger (Stacy Leggett sub) presented. The motion passed, provided the following changes are made: change implementation date to Fall 2017, correct text formatting issues.

**Other Business**

1. Janet- Department heads and faculty who cannot make meetings need to designate an alternate who can consistently come to the meetings in their place.
2. The University Senate has requested the names of members of our college academic complaint committee. Jim Berger and Andrea Jenkins agreed to be members; Janet will contact others and then send to Julie

Being no further business, the meeting adjourned at 3:30pm with 1<sup>st</sup> and 2<sup>nd</sup> motions from Kirby/Wininger.

Kristy Ketterman, Committee Secretary