

Minutes
CEBS Curriculum Committee
3:00 pm – September 4, 2012
GRH 3073

Members Present: Janet Applin, Amy Brausch, Jeanine Huss, Lucy Maples, Becki Stobaugh, Jill Cabrera, Imelda Bratton, Andrew Mienaltowski, Michael Putnam (for Matthew Basham), Cassie Zippay, Corrine Sackett, Dusty Knotts, Retta Poe, Sally Kuhlenschmidt (for Steve Haggbloom), Sylvia Dietrich, Bill Kline

Guest: Vernon Sheeley

Janet Applin called the meeting to order. The minutes of the June 5, 2012, meeting were approved.

Janet informed the committee members that according to the bylaws of the Curriculum Committee, the Associate Dean for Academic Programs serves as Chair. However, Dean Evans has asked that Retta, who is now Assistant to the Dean, serve another year as the Chair of this committee. Janet suggested that a motion to suspend the rules, to allow Retta to serve as chair, would be in order. There was a Becki Stobaugh/Dusty Knotts motion/second to suspend the rules to allow Retta to serve as Chair for this academic year. The motion passed. Retta then chaired the rest of the meeting.

New Business

Department of Counseling and Student Affairs

■ **Revise Course Prerequisites/Corequisites – CNS 559, Techniques of Counseling**

There was a Maples/ Knotts motion to approve/second. Bill Kline presented. The current prerequisite (CNS 558) is not essential and creates scheduling and program planning issues. The addition of departmental permission as a prerequisite ensures that departmental advising procedures have been followed. The motion passed.

It was agreed to address the following two proposals together:

■ **Revise a Program - #048, Planned Sixth-Year/Rank I: Standard Guidance**

■ **Revise a Program - #159, Certification-only, Provisional to P-12 Standard Guidance, Concentration KGCP**

There was a Knotts/Zippay motion to approve/second. Bill Kline presented. Purpose of the revisions is to clarify admission requirements, revise program requirements and clarify requirements for continuing certification, standard guidance, and Rank I. The motion passed.

Department of Psychology

It was agreed to address the following four proposals together:

■ **Revise Course Prerequisites – PSY 405G, Cognitive Psychology**

■ **Revise Course Prerequisites – PSY 410G, Psychology of Learning**

■ **Revise Course Prerequisites – PSY 513, Advanced Statistical Analysis**

■ **Revise course Prerequisites – PSY 514, Program Evaluation**

There was a Zippay.Knotts motion to approve/second the four proposals. Andy Mienaltowski presented. For the first two proposals, a research methods course as a prerequisite will provide students with knowledge and skills that should contribute to success in PSY 405G and PSY 410G. For the proposals to revise the prerequisites for PSY 513 and 514, it was noted that following a program revision last year, not all psychology graduate students now take PSY 512, so a change of prerequisites is needed so that students won't have to take a course that is not a part of their programs. The motion passed.

■Delete a Course – PSY 475/PSY 475G, Grant Writing

There was a Knotts/Mienaltowski motion to approve/second. Andy presented. The course has not been offered in more than five years and there are no plans to offer it. The motion passed.

■Multiple Revisions to a Course – PSY 480G, Physiological Psychology

There was a Zippay/Kuhlenschmidt motion to approve/second. Andy presented. The motion passed.

Other Business

■Elect a new Vice Chair

Retta told the committee members that according to the bylaws, the vice chair for this committee is supposed to be one of the department heads in the college. However, she noted that Janet was willing to be the vice chair again this year. There was a Kline/Dietrich motion/second to suspend the rules in order for Janet Applin to be vice chair instead of a department head. The motion passed.

■Report from the Alternate Admissions Subcommittee

There was one report from this subcommittee, presented for information.

■Select new members for the Alternate Admissions Subcommittee for 2012/13

Retta explained about this subcommittee and asked for volunteers to serve for this academic year, with one representative each from Counseling and Student Affairs; Educational Administration, Leadership, and Research; and Psychology; and two from the School of Teacher Education.

Those who agreed to serve are: Dusty Knotts, Michael Putnam, Imelda Bratton, Amy Braush and Lucy Maples

■Review the Meeting Schedule for the CEBS CC for 2012/2013

Due to the fact that the November meeting of this committee falls on November 6 (Presidential Election Day), there was discussion regarding moving this meeting date. It was agreed that Tuesday, October 30 would be the best meeting date with Tuesday, October 23 as being the date when agenda items will be due.

■Report from Ad Hoc Subcommittee on Academic Integrity

Sally Kuhlenschmidt, one member who served on this subcommittee, reported about this draft of the CEBS Academic Integrity Policy. The committee suggests that it should be a part of the college culture for faculty to talk about academic integrity in their classes so that no student can say they had not heard about this - tutorials are available. After much discussion, there was a Mienaltowski/Knotts motion/second to send the draft policy statement to the department heads and request they arrange for the policy to be reviewed and discussed by the faculty in each department in the college. It was suggested that each unit has an idiosyncratic system for how such matters are brought to the faculty for consideration. Feedback about the draft policy statement should be given to each unit's CEBS Curriculum Committee faculty representatives no later than October 29, as the policy will be on the agenda of the October 30 Curriculum Committee meeting.

There being no further business, the meeting adjourned at 4:10.

Susan Krisher, Committee Secretary