

CEBS Administrative Council Meeting  
 May 20, 2015  
 8:30 a.m.

Proposed strategies for reducing the re-occurring budget deficit:

Beginning Balance (re-occurring):	(\$135,700)	
Proposed reductions (savings):	\$48,000	(HABG-Dean's Office)
	15,000	(Dues-Dean's Office)
	24,504	(Office Assistant-PSY Dept.)
	8,000	(Office Assistant Fringe Benefits-PSY Dept.)
	10,000	(Teacher Services)
	4,000	(CSA – tentative)
Ending Balance (reoccurring):	(\$25,196)	

Transitional retiree positions were discussed.

Steve Miller – Possibly reduce his teaching load.

Ginny Pfohl – Keep her course load as is.

Bill Pfohl – Will be coming off of transitional retirement soon.

Judy Davison – Keep her course load as is.

Cassie Zippay – Keep her course load as is. Dean Evans suggested a partial grant buy-out for Dr. Zippay's position.

Marty Boman – ?

Toby Daniel – Keep her course load as is.

Terry Wilson – ?

Chris Wagner – Keep his course load as is.

Staff positions:

Psychology – Transfer Robin Lovell into Michelle Hanley's current Office Associate position. Cut Robin's current line (Office Assistant) and contribute the salary and fringes to the deficit (re-occurring).

SKyTeach – Discussed possibly eliminating one Master Teacher position. Dean Evans will speak with Dean Stevens about the SKyTeach program.

Questions Dean Evans will ask Academic Affairs:

1. Can we non-continue, non-tenure track faculty/instructors as of January 1 or do they need to be given a one year notice?
2. Can we buy-out someone's time that wants to resign but is trying to get 5 years in?

Dean Evans suggested a possible college-wide 3+4 workload for all faculties. Discussion. Dr. DeSander will move EALR doctoral faculty to a 3+3 workload.

EALR offered to assign some of their faculty to teach PSY research methodology courses to help reduce part-time faculty expenses in the Psychology Department.

Dean Evans will speak with LTC Walker and Dr. Norman about their respective department's contribution to reduce the deficit.

For year two, CEBS will be faced with clearing up a \$135,700 deficit in re-occurring funds. CEBS will not be required to deal with non-re-occurring funds during the second year.

Dean Evans will discuss with Doug McElroy the Child Development Center. A follow-up conversation with Dr. Dietrich will be held after the meeting.

The next CEBS Administrative Council meeting is scheduled for June 2 at 8:30 a.m.