

Minutes
Administrative Council – College of Education and Behavioral Sciences
Thursday, October 18, 2012 – 9:30 a.m.
Dean's Conference Room, GRH

Present: Evans, Applin, Dietrich, Gott (for Carter), Haggbloom, Kirchner, Kline, Norman, Poe, Pope-Tarrence, Walters

Dual Career Policy – Concerns should be submitted before next Wednesday.

Research Incentive – This issue will come up again for discussion.

Staffing – We are in Phase 2. Comments were made relative to salary adjustments for some staff.

Focus on Western – Discussion was held on who will be attending.

Research Committee – A College committee is needed for REACH Week to help promote it. Unit heads should identify an individual who is connected with research.

Homecoming – An overview of events was given. Department heads were asked to have people available to greet any visitors who may come to the building on Saturday.

Budget – We should have a good idea on what budgets will look like by October 26. Staffing decisions will be made by the Provost that day. The first installment of carry forward funds will be distributed soon, and the second should come soon as well. Further comments were made.

Overseas Opportunity – The University of Lincoln in England is interested in doing some things related to psychology. Dr. Evans will try to meet with them when he is in England.

Harlaxton – A meeting was held yesterday with individuals from Harlaxton.

Action Plans – The strategic goals have changed. They need to be connected to what we are doing college-wide. Brief comments were made concerning the “core mission.”

CEBS Magazine – The next issue will include articles with a research perspective. Dr. Evans needs information on activities in departments related to research.

Annual SREB For Diversity – Dr. Miller needs brochures to take with him to the meeting.

Development Booklet – Be thinking about pictures to include in the booklet as well as quotes from students. These things are needed ASAP. Further discussion was held on possibly hiring someone to handle advertising for the College.

College Evaluation Form – Considerable discussion was held, particularly on the wording for the ratings. The Faculty Handbook will drive any decisions that are made. The promotion and tenure documents should spell out how we are implementing what is in the Handbook. Dr. Evans will first look at the University guidelines and then what has been put together by the units. Agreement needs to be reached next week on the terms to be used on the form. Be prepared to discuss this further next week.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary