

Minutes
Administrative Council - College of Education and Behavioral Sciences
Thursday, May 31, 2007 – 9:30 a.m.
Dean's Conference Room, Tate Page Hall

Present: Evans, Norman, Poe, Brotherton (for Powell), Fiene, Haggbloom, Hughey, Lich, Metze, Mikovch, Powers.

A copy of The Department Chair was distributed to be shared. Salary information was also distributed.

Dr. Evans distributed and discussed the CPE document, "Double the Numbers." Concern was expressed relative to the leveling off of numbers of graduating seniors.

Discussion was held, and concerns expressed, regarding the change in guidelines for admission to state-supported institutions, particularly with the increase in standards for math and reading readiness.

Ideas were suggested on activities for the June 24 visit of Kentucky high school guidance counselors. Any suggestions should be directed to Dr. Evans by first thing Friday morning.

Brief comments were made on unit productivity and on Action Plans.

Dr. Poe reported on plans for the June ATP programs. Sessions will begin at 12:45 with a welcome from the Dean, after which a presentation will be made on programs within the College. Advisors will then meet with students to assist with registration. Suggestions were welcomed, and she added that it would be helpful if department heads could be available, especially on June 5. Dr. Evans pointed out that he expects all students to be registered before leaving the building. He also remarked briefly on his experience when calling the Admissions Office.

Discussion was held on GAs and tuition waivers. Dr. Evans suggested that a meeting be held during next week's time slot to address this issue.

Clifford Todd has expressed a desire to move to a focus on longevity and healthful living. A meeting will be scheduled ASAP to talk about this. Department heads were asked to bring a faculty member if they choose.

In an effort to reconfigure the Hensley Lecture Series, Dr. Evans asked department heads to submit to him the name of a faculty member to serve on the committee. Individuals with certain connections would be an asset. He added that it is important to find a way to increase student involvement.

The College representative on the Boyd-Lubker Committee is Jill Onedera, and nominations are being solicited for the next speaker. It was noted that the focus should be transdisciplinary in nature. Ms. Lich will be meeting with the Lubkers in July. Dr. Haggbloom has the name of a possible nominee, and he will forward that name. Student participation is an issue with this lecture series as well.

Dr. Evans is scheduled to meet with the Provost on Friday to discuss the Business Plan. Discussion was held on the plan as well as on graduate admissions data, followed by discussion concerning last week's meeting with the Provost. Dr. Evans will let everyone know the results of Friday's meeting. He expects that the plan will need to be revised to some extent.

Dr. Evans indicated he will set up a meeting with Dr. Shah to discuss the Economic Development Plan. He expressed concern that the business plan does not relate to this document. Further discussion was held regarding foundations and grants as well as on the Office of Sponsored Programs.

Dr. Evans will work with Dr. Metze on the data concerning new students who have been admitted.

Dr. Evans has information on an online masters program for K-12 teachers at Michigan State University and will copy it for anyone who is interested.

Dr. Evans gave a brief overview of his calendar for the next month.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary