

Policy Council Meeting
Special Meeting/
Room Jones-Jaggers, 11:45am
June 9, 2016

Members Present: Beth Schaeffer, Jennifer Warner, Misti Carrigan, Ashley Lillard, Kelli Fugate, Susan Kerr, Jarrod Shrive

A special council meeting was called to discuss the two following items:

Extended Duration of Services

Thelma Jackson, Director discussed the attached Information Memorandum in regards to the available supplemental funds to extend “duration of services”. Audubon, our delegate agency, have expressed an interest in writing for these funds to extend their hours of services for the delegated children. There are some specific restrictions regarding percentages and current funding sources, and we are working with the delegate to determine how many children could be included. Please see the attached budget. Thelma asked if there are any questions. There were no questions.

Motion to Accept: Jennifer Warner **Seconded:** Misti Carrigan **Passed:** X **Rejected:**

Cost of Living Approval (COLA)

Thelma explained that the COLA is provided when the Congress authorizes OHS to use funds in that manner and then OHS issues funding instruction on what the funds may be used to do toward personnel expenses. The FY 2016 COLA instruction says each grantee, may apply for a COLA increase of 1.8 percent of the FY 2015 base funding level. Programs that use COLA funds to increase staff salaries should increase the hourly rate of pay and permanently increase the Head Start pay scale rather than only increase the salaries of current employees. Funds remaining after providing the COLA increase in the hourly rate of pay may be used to offset increased operating costs in other areas of the budget. This includes increased costs in rent, utilities, facilities maintenance and insurance, contractual arrangements, vehicle fuel, and maintenance, supplies, and equipment.

Thelma asked if there are any questions. All of the members had positive comments about the COLA increase.

Motion to Accept: Ashley Lillard **Seconded:** Jennifer Warner **Passed:** X **Rejected:**

The next scheduled meeting is on July 18, 2016, Indian Hills Country Club, at 11:30am.

Meeting adjourned at 1:00p.m