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**WKUCCC Board Meeting  
WKU Center for Research and Development,  
2413 Nashville Rd**

**July 7, 2014**

**Call to order**

The regular meeting of the WKUCCC was called to order at 11 am.

**Board Members Present:**

Mr. Greg Stivers, Esq

Dr. Gordon Baylis, Vice President for Research and President, WKU Research Foundation

Dr. Sam Evans, Dean, WKU College of Education and Behavioral Science

Dr. Hank Wohltjen

**Others Present**

Marcia Verzaro-O'Brien, Executive Director, Training/Technical Assistance Services

Nancy Mager, Director, Sponsored Programs

Thelma Jackson, Director, Child Care Center

**I. Approval of Minutes**

The Minutes from the March 31, 2014 meeting were presented for approval. The motion to approve the minutes was made by Dr. Wohltjen, seconded by Dr. Evans. The motion passed.

**II. WKUCCC Financial Report**

WKUCCC governing board reviewed the financial reports and recommended for approval.

It was noted that all reports were thorough and no issues or anomalies were noted. A motion was made by Dr. Evans, Dr. Baylis seconded. The motion passed by a unanimous vote.

**III. Consideration and Approval of the FY 2015 WKUCCC Proposal and Budget**

The FY 2015 WKUCCC Proposal and Budget were reviewed by the committee. The proposal and budget were found to be in line with prior fiscal experience and consistent with the stated mission of the WKUCCC. A motion was made by Dr. Wohltjen to approve. The motion was seconded by Dr. Evans. The motion passed unanimously.

Per the WKURF operating charter, this WKUCCC Governing Body Committee recommendation was sent to the WKURF Board for formal review and approval at the regular meeting scheduled for July 7, 2014.

#### **IV. WKUCCC Liaison**

The WKUCCC Board discussed the need to establish a liaison to work with and provide a Western Kentucky University contact to the WKUCCC. The board also discussed the need to fill the position that is currently open on the WKUCCC Board due to the resignation of Dr. Owen.

A motion was made by Dr. Baylis for Ms. Nancy Mager to fill the position of WKUCCC Liaison and to serve on the WKUCCC Board. The motion was seconded by Dr. Wohltjen. Per the WKURF operating charter, this WKUCCC Governing Body Committee recommendation was sent to the WKURF Board for formal review and approval at the regular meeting scheduled for July 7, 2014.

#### **V. Naming the WKUCCC**

A motion was made by Dr. Wohltjen to name the WKUCCC in memory of Colleen B. Mendel. The motion was seconded by Dr. Evans. Per the WKURF operating charter, this WKUCCC Governing Body Committee recommendation was sent to the WKURF Board for formal review and approval at the regular meeting scheduled for July 7, 2014.

#### **VI. Other Business**

The WKU Campus Child Care was found in full compliance with the KY Child Care Licensing.

#### **Adjournment**

The meeting adjourned at 11:50.