

Gordon Ford College of Business
Leadership Team Meeting
Thursday, February 2, 2023
9:00 am

Members present: Drs. Ray Blankenship, Indu Chhachhi, Dana Cosby, Lukas Forbes, Alex Lebedinsky, Whitney Peake, Mark Ross, Evelyn Thrasher, and Chris Shook, presiding.

Dr. Lukas Forbes moved, and Dr. Ray Blankenship seconded a motion for approval of the minutes from January 19, 2023. Minutes were approved unanimously without change.

Dr. Chhachhi shared good news about positive recognitions of the Center for Financial Success from around the state. A sponsor for the next three years has been obtained for the literacy camp.

Dr. Cosby's efforts on behalf of GFCB have been met with significant enthusiasm by local organizations.

The Accounting Department will host their Advisory Council meeting tomorrow.

Dr. Thrasher was proud to share that a WKU GFCB alum has been bestowed one of 25 AACSB Influential Leaders honors. They will be given their award at our GFCB award reception, in April.

The Management search for a Supply Chain professor is going well.

Marketing is now offering a graduate certificate.

Enrollment for GFCB continues to be strong.

The final building plans will be shown to the president's cabinet in March. A celebration is planned on the site, later in the spring, when the renderings are made public.

CAD and General updates were provided:

- An update was given about the Warren County Public Schools Academy. A total of 100 high school students from Warren County will come to WKU campus during their junior and/or senior years, earning a maximum of 30 credit hours. A pilot program with ten Warren Central students has begun university wide. This seems to be a trend for the future, so it is a good idea to be proactive and manage this program on the front end.
- The Provost asked that the Promotion and Tenure standards are to be done by the end of the semester.
- The current hiring process was reviewed and several clarifications were made. Such as the possible candidates' strengths and weaknesses should be listed and they should not be ranked, for example. Department Chairs should continue to be the hiring officials. GFCB follows this model. University department chairs will be required to attend a hiring process training this summer.
- President Caboni has asked for suggestions for his guest speaker series. If you have recommendations, please pass them along.
- Graduate assistantships' budget allocation remain a topic of conversation.

- Some of our faculty have been missing classes due to their children being out of school for NTI days. Class meeting times should not be considered flexible. Faculty are expected to meet their classes. Department chairs should be informed when a class isn't meeting as scheduled.

Dr. Cosby and Dr. Thrasher recently met with each department about their academic program review. The meetings went very well and some great ideas were presented. The deadline for departments to have their reports submitted to the dean's office is February 17. AACSB comments will be added once those have been received.

The advisors would like the chairs to consider adding online sections in lieu of on demand sections. On Demand is proving to be a bit of a financial challenge for students. The additional sections likely could be filled easily. The Leadership Team members are encouraged to reach out to Ms. Ashley Smith, Senior Academic Advisor, and discuss the situation. Office associates will be asked to audit course restrictions confirming accuracy regarding course restrictions

The Student Success Team is making a concentrated effort to identify and resolve barriers to course registration, and various course issues that need to be addressed. The department chairs were reminded that internship opportunities should be entered into Handshake and advertised to all appropriate students. They were asked to share the information with Ms. Monica Duvall, Director of Student Success, so that she can ensure that the company is vetted and appropriateness of the position/work. She also collects the data to include in her database.

The advisors are submitting numerous exception appeal forms for MATH123/MATH 116. The Registrar's office and the leadership team agreed that a blanket permission form could be submitted, instead of individually.

Dr. Chhachhi and Dr. Forbes reviewed the current GFCB Office Policy and suggested updates. It was discussed and consensus was reached that a new policy for the building is warranted. Additionally, agreement on the use of time in rank was reached. Team members were reminded that the number of offices with windows were expanded in the new building plans. The policy should be completed by the end of this semester.

Laptop requirements for students will be 'suggested' for fall 2023 and 'required' for fall 2024. Mr. Jesse Willcut has worked with DELL for several good choices. We will have a good (sufficient for all business students), better, best, and advanced option available for business students. Our IT can service the machines at no cost to the students. A new implementation task force will start working on how to implement the 'every room can be a lab' initiative in the new building.

An end to the Covid pandemic has been declared. The chairs were asked to think about documenting their department's hybrid course agreements. SACSCOC requirements will not be as lenient moving forward as it was during the pandemic. We must demonstrate adherence to minimum contact hours. Dr. Peake will share a template she created, to assist in documentation.

The meeting adjourned at 10:30 am. The next meeting will be held on Thursday, February 16, 2023, at 9:00 am, in the Dean's Conference Room, GH 443.