

Gordon Ford College of Business
Administrative Council Meeting
Grise Hall 443
Thursday, March 21, 2019
10:00 am

Members present: Drs. Ray Blankenship, Indu Chhachhi, Alex Lebedinsky, Harold Little, Paula Potter, Patricia Todd, Michelle Trawick and Cathy Carey, presiding.

Dr. Carey asked for approval of the minutes from the March 7, 2019 meeting. Dr. Blankenship made a motion to approve the minutes and Dr. Potter made a second motion. The minutes were approved with minor changes.

Dr. Carey said that GFCB gets carryforward monies back. Discussion occurred how to utilize the funds in the best way for the college.

It was announced our BEAC meeting is two weeks from tomorrow. Dr. Carey is putting together an agenda that reflects Leadership. Dr. Phillip Bale, Dr. Cecile Garmon, and members of the Dean's Student Advisory Council will be speaking. Dr. Carey asked GFAC members to submit questions that could be asked of our BEAC board. Dr. Potter suggested reaching out to Dr. Dana Cosby to lead the discussion. Dr. Cosby has experience using the Q&A method Dr. Carey wishes to use.

Dr. Carey asked for discussion from GFAC members concerning senior nominees for the Jefferson award. After discussion and an anonymous vote, Ms. Kayla Scanlon was selected. Dr. Carey shared that Dr. Mark Ciampa was selected as the Gordon and Glenda Ford Award for Faculty Excellence.

Dr. Carey asked for suggestions from GFAC members for graduate student awards. Discussion occurred of eligible candidates, and after an anonymous vote, Mr. Jacob Applin was chosen. His name will be presented for consideration at the university level.

Dr. Trawick reached out to Mr. Jesse Willcut and they will work together this summer to update computers throughout the college. Mr. Willcut is also collecting information on our projectors and other similar equipment's statuses and needs. She requested that each departmental summer projects needs be communicated to her.

Dr. Trawick provided an update on Commencement and GFCB's Recognition Ceremony. May 10th is TopperWalk at 6:00 pm. Line up in front of the Kentucky Museum at 5:15 pm. Dr. Carey will carry the gonfalon. Faculty will sit with students. GFCB will offer popsicles at our tent on South Lawn at the conclusion of Commencement. Fireworks will be set off at dusk. Saturday, May 11th, at 8:00 am, will be the GFCB Recognition Ceremony in E.A. Diddle Arena. Dr. Trawick asked GFAC members to suggest a senior student's name who would like to provide the two to three minute student speech during the ceremony. Deadline to submit names to Ms. Nicola Sparks is April 4th. Ms. Stacey Gish will help the student prepare their speech. Following Saturday's ceremony, we will host a brunch for graduates and their families on the grounds of Grise Hall.

Dr. Trawick reviewed the policy of reimbursing publishing fees. She presented raising the reimbursement amount from \$150 to \$200 (cap per article). Dr. Chhachhi made a motion to accept the change and Dr. Potter seconded the motion. The other chairs were in agreement so the change was passed with no discussion.

Dr. Trawick delivered an update on the appraisal committee. She provided the committee's feedback of the existing forms. She distributed the current guidelines and the updated draft for comparison. Feedback from GFAC was provided for clarity. She asked the Leadership Team to continue to review the guidelines and provide comments at the next GFAC meeting, with the idea of possibly presenting at our college wide meeting in August. Dr. Trawick will email the entire document to the chairs for their assessment.

Dr. Trawick offered an update on the graduate committee. The bylaws were distributed and the committee agreed with the document. Dr. Trawick presented to GFAC for final approval. Grammatical corrections will be made to the document. It was unanimously agreed to move forward with the document once revised. Adopted 3/21/19.

Dr. Trawick updated GFAC members on faculty research support. A draft of the Aim High and General Program Description document was shared. She elaborated on the document's feedback and clarification from the committee. There was a suggestion to add a limit on how often faculty can win the award.

Dr. Potter tabled her thoughts of online texts until the next meeting.

The Center and Program reports were tabled till the next GFAC meeting.

In terms of departmental updates:

- Dr. Lebedinsky stated the Economics Department is doing well.
- Dr. Blankenship commented that all is well in the IS Department.
- Dr. Todd mentioned the Marketing Department's faculty search status.
- Dr. Little explained the status of the Accounting Department's faculty search.
- Dr. Potter stated the Management Department hosted their Advisory Board meeting this morning. She thanked Dr. Carey and Dr. Trawick for attending and their support.
- Dr. Chhachhi provided a brief update on the dean's search.
- Dr. Trawick had nothing new to report.
- Ms. Wendi Kelley asked for input and comments of student award winners so that she can include them in this years' awards banquet script.

The meeting adjourned at 12:05 pm. The next meeting will be Thursday April 4, 2019, at 9:00 am.