

**Gordon Ford College of Business  
Administrative Council Meeting**

Minutes  
March 23, 2018  
12:30 p.m.  
Grise Hall 443

Members present: Drs. Ray Blankenship, Cathy Carey, Indudeep Chhachhi, Bob Hatfield, Harold Little, Paula Potter, Patricia Todd, Michelle Trawick, and Jeff Katz, presiding.

Dr. Katz asked for approval of the minutes from the March 8, 2018 meeting. Dr. Hatfield made a motion to approve and Dr. Little made a second motion. The minutes were approved with changes to the second page. (Marking needs to be changed to Marketing)

Dr. Katz inquired if anyone would attend the Elizabethtown graduation on May 14<sup>th</sup>.  
No one volunteered to attend.

In terms of updates:

- Dr. Carey was in Nashville the previous day conducting interviews for the Provost position. Dr. Carey also mentioned that Dr. Lebedinsky has been selected as the next chair of the Economics department. A new faculty member will be selected as the director for the MAE program.
- Dr. Potter continues to work on strategic planning process. The management department continues the search process for a faculty position in strategy.
- Dr. Todd mention the death of Dr. Gottlieb. The department continues its search for a vacant position.
- Dr. Chhachhi is still working on the budget committee.
- Dr. Trawick will develop a draft of requirements for the Hays Watkins Fellows. Dr. Todd and Dr. Chhachhi will assist with the draft since they have both have held this fellowship.

Dr. Trawick mentioned that the commencement committee will be reviewing recorded music and soloist auditions for graduation.

Dr. Trawick stated Digital Measures is preparing a proposal to use two modules for specific use by the college. Some universities use these modules for promotion and tenure considerations. Digital Measures will provide some best practices used by AACSB schools. These best practice topics include AOL, strategic goals, and impact.

- Dr. Katz reminded everyone that they are responsible for recruitment for the graduate programs. He also mentioned position openings for the PEAK director and the

director for the Center for Entrepreneurship. Dr. Katz was in Nashville the previous day conducting interviews for the Dean of the College of Education.

The announcement of the next SPC chair will happen at the next SPC Meeting on April 17, 2018 at 7:30 a.m.

- Dr. Little mentioned that Dr. Katz won the Dean of the year award for Beta Alpha Psi.
- Dr. Katz announced his return to the faculty as a Professor of Management in the spring of 2019. He will expend some accumulated vacation after May graduation and then begin a sabbatical on July 1, 2018. An interim dean will be selected.

#### College Awards:

The committee discussed each nominee and the following were selected as the award winners.

- |                                   |                       |
|-----------------------------------|-----------------------|
| • Alumni Award:                   | Ms. Diane Wallace     |
| • Eaton Student Leadership award: | Ms. Adabella Nunez    |
| • Greenwell Staff Award:          | Ms. Monica Duvall     |
| • Lou Prida Student Award:        | Ms. Adrienne Browning |
| • Recent Alumni Award:            | Ms. Shannon Myers     |
| • Vitale Award:                   | Dr. Mark Ciampa       |

The Jefferson Award will be selected from the list of student award winners from each major.

The meeting ended at 1:50 p.m. The next meeting is scheduled for Thursday, April 5, 2018.