

**Gordon Ford College of Business
Administrative Council Meeting**

Minutes
April 5, 2018
9:00 a.m.

Members present: Drs. Ray Blankenship, Cathy Carey, LeAnne Coder standing in for Paula Potter, Harold Little, Ron Rhoades standing in for Indudeep Chhachhi, Michelle Trawick, and Jeff Katz, presiding. Dr. Julie Shadoan, guest.

Dr. Julie Shadoan joined the meeting to discuss the Legal Studies program. She shared the background of the legal studies program and her future interests for growing the program. Current data regarding the program was given. A brief Q&A followed the conversation. GFAC further discussed possibly adding the program to our college and what requirements need to be met. Dr. Trawick and Dr. Katz will follow up with Dr. Shadoan about moving forward.

Dr. Katz asked for approval of the minutes from the March 23, 2018 meeting. Dr. Little made a motion to approve and Dr. Blankenship made a second motion. The minutes were approved with no changes.

In terms of updates:

- Dr. Katz thanked GFAC for their support regarding his notice of stepping back into a faculty role. He shared updates from the Council of Academic Deans meeting. The Dean of Libraries discussed a new allocation policy. Funds are available for GFCB faculty to request additional books for student's access. Standard class meeting time policies were adopted during the CAD meeting. Dr. Katz reminded everyone that the Business Executive Advisory Council meeting is tomorrow at the Augenstein Alumni Center. Dr. Coder, Dr. Trawick and Dr. Zhuhadar plan to present to the BEAC members. Ms. Diane Wallace, of Deloitte & Touche, will be inducted as a BEAC member. Dr. Katz also mentioned that GFCB submitted our budget to Academic Affairs. We hope to hear results by mid-April.
- Dr. Rhoades explained that the Finance Advisory Council meeting has been postponed. The trip to New York, which included Dr. Snively and several students went very well. Dr. Rhoades is taking several students on a trip to Nashville tomorrow. The Living Learning Community (LLC) is coming together well. BA175 will offer several sections and a textbook is currently being reviewed. There are nine students enrolled in the program, but more are expected to enroll during TOPs and MasterPlans. Next year they will look at offering the LLC option to transfer and commuter students..
- Dr. Trawick announced there are three applicants for the PEAK Director position, which is open to all faculty and professional staff. During the next GFAC meeting, she will be requesting recommendations for the appointment. She explained that Freshman scholarships have been determined and the Diversity Scholarship deadline is quickly approaching. She shared that Ms. Stacey Gish and Mr. Jesse Willcut are going to work on a postcard with LLC information and a link where students can apply. She said that

the subcommittee for the Hays Watkins Fellows have yet to meet. She also explained that Digital Measures has submitted a proposal for a one to seven year contract, but she is reaching out to their competitor in hopes to obtain a competitive quote. She also mentioned the standard/non-standard class times. The Provost has final approval of class time. She suggested reserving the MW 1:50 time slot for upper level courses so as not to impact other classes being offered in other colleges.

- Dr. Little congratulated Mr. Elvis Meskovic on being tied with the highest score for the CPA exam. The GH 526 project is ongoing. Dr. Little also mentioned Ms. Diane Wallace visiting the Accounting department and their classes.
- Dr. Coder told of the ENACTUS students leaving this weekend to attend a conference. She also mentioned the Management core curriculum will be discussed at tomorrow's BEAC meeting. The Management Department is working on a survey draft to go out to recent graduates, hopefully by the end of April. She is continuing her role as Student Success Leader with the Strategic Planning Council until she begins her new role as Chair. She recently met with students who decided on a 'road map' for incoming students. The intention is to give out the 'road map' binders during TOPs or MasterPlan. The students also suggested developing a mentoring program, matching up senior students with freshman.
- Dr. Carey shared that Omicron Delta Epsilon (ODE) meets tomorrow at 6:00 pm at the Augenstein Alumni Center. Mr. Jim Finn will be meeting with classes as well as speaking during the banquet. Dr. Karen Pickerill is coming in today and will be meeting together with SKyPAC. The Economics Department has nine scholarships available and are still in the process of selecting the recipients. She also explained that Dr. David Zimmer will be the new Graduate Director in the fall and the department's GA-ship has been extended.
- Dr. Blankenship said the IS Department met yesterday and they continue to make progress in the SM transfer. The department is working on the next certificate to be offered, in the field of Data Security.

Dr. Trawick explained graduation plans for Friday and Saturday nights. Degrees will be conferred and the military participants will be commissioned on Friday night. GFCB will have a tent set up on South Lawn Friday night. Saturday we will have a reception for our graduates at Grise Hall at 4:00. Hooding of the graduate students will occur during commencement. Dr. Katz thanked Dr. Trawick for her efforts on this new GFCB process.

The meeting ended at 10:48 p.m. The next meeting is scheduled for Thursday, April 19, 2018.