

**Gordon Ford College of Business
Administrative Council Meeting**

Minutes
January 25, 2018
9:00 a.m.
Grise Hall 443

Members present: Drs. Ray Blankenship, Cathy Carey, Indudeep Chhachhi, Bob Hatfield, Harold Little, Paula Potter, Patricia Todd, Michelle Trawick, and Jeff Katz, presiding. Dr. David Lee, Dr. Doug McElroy, and Dr. Ladonna Hunton, guests.

Dr. Katz welcomed Dr. Lee, Dr. McElroy and Dr. Hunton. They presented a dean/department head/ director informational session. Topics such as the accreditation peer review team visit next week and what they will be looking for, as well as faculty and staffing to support our growing student enrollments were discussed. Dr. Katz thanked Dr. Lee for his efforts while serving as Provost and expressed his gratitude to Dr. McElroy and Dr. Hunton for their input and support.

Dr. Katz asked for approval of the minutes from the January 11, 2018 meeting. Dr. Hatfield made a motion to approve and Dr. Little made a second motion. The minutes were approved with minor changes.

Dr. Katz shared updates from Academic Deans Council. Dr. Meredith shared that there are currently 16,903 total students (full and part time) enrolled for spring 2018 semester. This is down 308 students from same date of last year. There was discussion of the consensual relations between faculty and students policy, whether to use 'prohibited' or 'discouraged'. Dr. Cheryl Stevens distributed a handout which reviewed WKU's hiring process. Five points were presented: improving and simplifying the hiring process, partnering with HR during the hiring process, recruiting practices, diversity, and dual career. The new budget is expected to be presented by spring break. Dr. Katz thanked Dr. Chhachhi for his time and energy spent overseeing the University's Budget Council.

Dr. Katz discussed the accreditation peer review team visit. He expressed his gratitude for everyone's efforts in preparation for the visit. Bios of each of the peer review team members were distributed. He reminded GFAC members of the welcome reception which will be held at Augenstein Alumni Center, at 6:00 pm on Sunday, January 28th. Dr. Katz will be sending out an email to remind faculty and staff of the visit.

Dr. Katz announced the new Academic Advisor, Ms. Janie Pruitt, has been hired. She begins on February 5th. He also shared that our next Hay Watkins speaker, General (Ret.) Ted Nicholas will present "Leadership for Today's Global Issues" on February 15th at 3:00, in GH 235. A reception will follow.

The university is restructuring how commencement is done. Beginning Spring 2018 there will be a university-wide ceremony to occur Friday evening (May 11th) at 6:00 pm in L.T. Smith Stadium. The GFCB college commencement will occur on Saturday evening (May 12th) at 6:00 pm in E.A. Diddle Arena. A GFCB Commencement Committee has been formed, which include Dr. Trawick and Dr. Hatfield. Regalia options are being investigated. GFAC members were asked to follow

up with their respective faculty to see who needs regalia for the ceremony. President Caboni will be attending all college graduation ceremonies.

Dr. Katz shared his experience of attending the recent Beta Gamma Sigma board meeting. The Leadership Team members were requested to think about being a part of the program. Dr. Katz appreciates thoughts and feedback.

The next Business University reunion will be held on June 1-2, 2018 at the Holiday Inn. Lucinda Anderson is overseeing the event, so please direct any questions to her.

As a reminder, the faculty award nomination packets are due January 31st.

AACSB peer review team will be here Sunday through Tuesday morning. Wendi will email a schedule for your convenience. President Caboni will be traveling on Tuesday, so he will participate with the peer review team via SKYPE.

In terms of updates:

- Dr. Trawick discussed GFCB Day on February 24th. All the free tickets have been given away (50). More prospective students and their families are expected to RSVP. She asked GFAC members to reach out to the faculty and encourage their participation.
- Dr. Chhachhi shared the Board of Regents meeting will be on February 23rd. Budget information should be made public at that time. The Financial Planning Conference will be held at the Knicely Center on February 7th. Currently, there are close to 75 practitioners planning to attend.
- Dr. Potter thanked Dr. Trawick for her work on the schedule. The next University-Wide Strategic Planning Forum will be on February 12th from 3:00 – 4:00 and February 13th from 4:00 – 5:00. The Management Department met on January 24th, and Dr. Potter thanked Dr. Katz for attending. Deborah Wilkins attended the departmental meeting and discussed faculty awareness regarding student/faculty relations. Dr. Potter encouraged the other chairs to host Ms. Wilkins at their departmental meetings as it was an informative and beneficial session.
- Dr. Little reported they hosted three sessions of ACCT 300 level orientation, and they each were successful. He also stated that the Accounting Strategic Planning Council would be meeting later today.
- Dr. Carey commented that they are utilizing TAs and it has gone well so far. She also reported the JUMP program is taking off. She will not be at the next GFAC meeting as she has plans to be at Weber State. The department will be interviewing the third Economics faculty candidate this afternoon.
- Dr. Todd said the Marketing Department plans to interview for a new faculty member during the first week of February.

- Dr. Hatfield explained he is working on the PMBA trip to Spain. They will be there from March 11 – 17, 2018. This will be during WKU's spring break. He also commented on making arrangements for guest speakers for his class. Aim High deadline is Monday, January 29th.
- Dr. Blankenship mentioned the Systems Management program is under discussion to be transferred to University College in Spring 2019.

The meeting ended at 10:48 a.m. The next meeting is scheduled for Thursday, February 8, 2018.