

**Gordon Ford College of Business  
Administrative Council Meeting**

Minutes

November 1, 2018

9:00 a.m.

Grise Hall 443

Members present: Drs. Ray Blankenship, Indudeep Chhachhi, Alex Lebedinsky, Harold Little, Paula Potter and Cathy Carey, presiding.

Members absent: Patricia Todd, Michelle Trawick

Dr. Carey asked for approval of the minutes from the October 18, 2018 meeting. Dr. Little made a motion to approve the minutes and Dr. Blankenship made a second motion. The minutes were approved with no change.

Dr. Carey shared Council of Academic Deans (CAD) updates:

- Handout from the Proposed Budget Model for FY 17, 18 and 19 were passed out.
  - Dr. Carey pointed out that GFCB is the only College with positive revenue balance on line 66 on the handout.
  - Proposed carry forward policy states anything greater than 5% of the budget may be held by central administration. Central administration will also keep 25% of the remaining balance leaving the College to receive 75%.
  - Dr. Carey mentioned from the CAD meeting that it might be possible to use the 5% carry forward as a “trigger” method, which means a college might be able to explain how anything greater than the 5% would be used if it were allowed to keep it.
  - The tax rate increased from 10% to 13% shown in line 62 of the handout. Dr. Chhachhi mentioned the more carry forward we have the tax rate will increase because it is taxed twice.
  - Dr. Carey stated that Provost Ballman would like recommendations of two representatives each for the executive budget and auxiliary support unit committees to provide to the President. Dr. Carey would like for GFAC to decide together on the two reps.

Dr. Carey shared CAPE updates:

- This committee would like three names submitted from GFCB to sit on the CAPE committee.
- Dr. Chhachhi suggested that all GFAC members and the three reps have a sit down discussion about all the work that will need to be done for CAPE. All favored.
- Dr. Carey mentioned her four recommendations so far to submit and asked the committee if they agreed or disagreed with her. They all agreed.

Updates – Dr. Carey

- During Dr. Carey’s meeting with the Provost, there was a discussion on whether to do a six-month review or 18-month review on faculty appraisals as the college moves to academic year as opposed to calendar year reviews.

- Dr. Carey mentioned she needed someone to serve on the Calendar Committee
- Dr. Carey needs someone to serve on the Credits and Graduation Committee (this representative has to be a Chair). Dr. Lebedinsky said he would think about serving.
- A space needs to be chosen for the Clothes Closet. They have qualified as one of the finalist for a grant. The grant will help turn the space into a shopping center for the students. Dr. Blankenship suggested that the IS Department could move the computers to the lab on the fifth floor.
- Dr. Carey had a meeting with Dr. Kirk Atkinson and he informed her that Phillip Bale would be sitting in on the Senate meeting. Mr. Bale gave \$250k to the Center of Leadership Excellence. Also, there are two student resolutions that have been brought forth: Resolution 1-18-F (Resolution to Amend the Student Code of Conduct) and 2-18-F (Resolution to Affirm Students' Right to Record). These were brought forth because students would like to record conversations with a faculty member while in the faculty member's office space. Resolution 2-18-F was not supported due to needing more information.

In terms of departmental updates:

- ECONOMICS – Dr. Brian Strow has three speakers for the month of November.
- IS – Advisory Board meeting coming up, Tom Grant with SAS will be visiting, thinking about purchasing a software for a 3yr deal for students and faculty and advertising for a visiting professor.
- ACCT – Participated in high school visits and SKYTCS and advertising for two positions for visiting professors.
- MGT – Advisory Board meeting coming on November 1<sup>st</sup>, advertising for a visiting professor in ENT and has a new hire as Assistant Professor for MGT.
- FIN – Hosting the TVA Regional Conference.

The meeting ended at 10:45 a.m. The next meeting will be Thursday November 15, 2018, at 9:00 am.