

**Gordon Ford College of Business
Administrative Council Meeting**

Minutes
December 13, 2018
9:00 a.m.
Grise Hall 443

Members present: Drs. Ray Blankenship, Indudeep Chhachhi, Alex Lebedinsky, Harold Little, Paula Potter, Patricia Todd, Michelle Trawick and Cathy Carey, presiding.

Dr. Carey asked for approval of the minutes from the November 29, 2018 meeting. Dr. Little made a motion to approve the minutes and Dr. Trawick made a second motion. All favored and the minutes were approved with no corrections.

CAD/Senate Update – Dr. Carey:

- Provost agreed to meet more with the Deans to have more frequent communication
- Analyzed personalities at the Deans Retreat in the context of how to collaborate during the CAPE process.
- A presentation on the program, Burning Glass, which provides information that helps determines what programs might be useful or non-useful at a certain point in time

CAPE – Progress – Drs. Carey/Trawick:

- Problems and concerns were discussed.

Corrections to Low Enrollment Data – Dr. Carey

- Corrections were requested.

Appraisal Guidelines – Dr. Trawick

- The guidelines were updated to match the form

Recruitment and Retention Efforts – Dr. Trawick

- Provided a copy of the GFCB Day letter and itinerary that will be sent and asked for feedback. Jesse Willcut created a website link for registration and Stacey Gish has come up with a communication plan, texting, that will communicate with the students

Updates – All

- ECON – No new updates
- IS – Had a great poster session and a student received the FUSE grant
- ACCT – Faculty meeting to take place on 1/16/19 and two students passed their CPA exams
- MGT – No new updates
- FIN – Andrew Head in Frankfort, KY for Director of State and three students passed the CFP

- MKT – 48 applications submitted so far for MKT position

The meeting ended at 11:05 a.m. The next meeting will be Thursday January 10, 2019 at 8:00am.