

**Gordon Ford College of Business
Administrative Council Meeting**

Minutes
November 29, 2018
9:45 a.m.
Grise Hall 443

Members present: Drs. Ray Blankenship, Indudeep Chhachhi, Alex Lebedinsky, Harold Little, Paula Potter, Patricia Todd, Michelle Trawick and Cathy Carey, presiding.

Dr. Carey asked for approval of the minutes from the November 01, 2018 meeting. Dr. Blankenship made a motion to approve the minutes and Dr. Trawick made a second motion. All favored and the minutes were approved with corrections.

CAD/Senate Update – Dr. Carey:

- Blackboard update next summer. Should have less shutdowns and upgrades.
- New software to replace the E-Signature forms.
- FMLA draft to improve benefits.
- Dual Credit hold – prevents the high school student from registering for regular courses.

CAPE – Progress – Drs. Carey/Trawick:

- Problems and concerns were discussed.

GFCB Day and GFCB Preview Day – Dr. Trawick:

- GFCB Day will take place 11/30/18 for 5 surrounding High Schools.
- GFCB Preview Day will take place 2/16/19. Plans are to get 50 basketball tickets to give away and create a website for registration.

Hays Watkins – Dr. Trawick

- Two submissions for Hays Watkins were considered. After looking over the additional documentation requested from both parties, the committee voted and approved Dr. Aquesha Daniels' submission.

Updates – All

- ECON – No new updates.
- IS – Poster session taking place 12/7/18.
- ACCT – Faculty meeting on 11/30/18 and conducting SKYPE interviews for possible prospects to bring in.
- MGT – Awaiting information regarding past graduates for CAPE.
- FIN – Faculty Advisory Council meeting 11/30/18.
- MKT – No new updates.

The meeting ended at 11:43 a.m. The next meeting will be Thursday December 13, 2018, at 9:00am.