

**Gordon Ford College of Business  
Administrative Council Meeting**

Minutes  
May 3, 2018  
9:00 a.m.  
Grise Hall 443

Members present: Drs. Ray Blankenship, Cathy Carey, Indudeep Chhachhi, Bob Hatfield, Alex Lebedinsky, Harold Little, Paula Potter, Patricia Todd, Michelle Trawick, and Jeff Katz, presiding.

Dr. Katz asked for approval of the minutes from the April 19, 2018 meeting. Dr. Hatfield made a motion to approve and Dr. Blankenship made a second motion. The minutes were approved with no changes.

Dr. Katz thanked everyone for attending the awards banquet. It was a good evening and we were able to recognize our top students, faculty, and staff and their GFCB accomplishments.

Dr. Katz explained that the Council of Academic Deans (CAD) meeting was a limited group this past meeting, and the budget and transitional retirement program was discussed. There was a brief Q&A session regarding staffing and budget.

Tenure and promotion materials will be considered by the Board of Regents meeting on May 11. The letters are ready for distribution. Department Chairs will receive a copy of the email to faculty members, as has been done in the past.

Dr. Hatfield distributed and reviewed a handout concerning graduate assistantships. The total request to GFAC for 3.75 GAs (totaling \$37,500). After a brief discussion of GA needs, Dr. Trawick moved to approve the motion and Dr. Todd seconded the motion. The motion passed with no issue.

Dr. Trawick described expectations for the commencement ceremonies to GFAC members. On Friday, May 11, GFCB faculty and staff are to meet at 4:00 pm in full regalia in front of the Kentucky Museum to prepare for the march to the stadium at 5:30 pm. Each college will be recognized individually and discussion occurred how GFCB would like to be represented. After the ceremony, our college will have a tent set up on South Lawn, serving soft serve ice cream in GFCB Alumni cups. On Saturday May 12, faculty and staff are requested to meet at Grise Hall at 4:00 pm in the lawn area for our reception. Several festive activities are planned. At approximately 5:15 pm, faculty, staff, and students will go to Diddle Arena. Faculty will line up in the usual location and students will be in the auxiliary gym. Janie Pruitt will be the head marshal. GFAC members will be part of the platform party, which will also include President Caboni, Provost Lee, Dean Scott Lyons, Dr. Katz, the four faculty award winners, Ms. Adabella Nunez (speech) and Madelynne Garnett (soloist). Honors students will be recognized at a separate ceremony by the Honor College.

In terms of updates:

- Dr. Trawick mentioned that GFCB has several part-time and transitional faculty members. She asked the Leadership Team how to address professional development funds for these members moving forward.
- Dr. Potter thanked Dr. Katz for attending the Management Advisory Board meeting yesterday. Several of the Entrepreneurship students presented, and they were quite impressive. The Board appreciated the student's efforts.

She also thanked those that attended the Strategic Planning Council (SPC) forum. The support is greatly appreciated. They are still welcoming input. The current plan will be presented to the Board of Regents at their July retreat.

Dr. Whitney Peake has been selected as the Director for the Center for Entrepreneurship and Innovation.

- Dr. Little mentioned Beta Alpha Psi banquet tonight. It will be held at the Augenstein Alumni Center.

He also shared they are hosting CPE Day at the Knicely Center. Sixty-five attendees are expected to attend tomorrow's event. They will be meeting with students as well as participating in continuing and professional education sessions.

- Dr. Carey mentioned the Economics Department is continuing to move towards finals and graduation. Five students in the Master of Applied Economics program have defended.

Dr. Katz thanked Dr. Carey for her efforts on the provost search. It was a large committee and a lot of time and energy was expended on this process.

- Dr. Todd mentioned the Marketing Department had their 'Senior Send-Off'.

She shared several departmental personnel items, such as Dr. Shannon has announced his plans to retire and they will be conducting interviews for the Executive-in-Residence position next week.

- Dr. Hatfield stated on May 17, Dr. Kay Meggers would be a guest speaker at the MBA Networking event. All advisory council members are invited to attend.
- Dr. Blankenship commented that Dr. Zhuhadar would be doing a seminar for the Accounting Professional Education session.

He also suggested to GFAC members backing up all course material, as there have been issues to blackboard.

The meeting ended at 10:38 a.m. The next meeting is scheduled for Thursday, May 17, 2018.