

**Gordon Ford College of Business
Administrative Council Meeting**

Minutes

February 16, 2017

9:00 a.m.

Grise Hall 443

Members present: Drs. Ray Blankenship, Cathy Carey, Indudeep Chhachhi, Bob Hatfield, Harold Little, Paula Potter, Patricia Todd, Michelle Trawick, and Jeff Katz, presiding.

Dr. Katz asked for approval of the minutes from February 2, 2017. Dr. Hatfield made a motion and Dr. Potter made a second motion to approve the minutes. The minutes were approved without changes.

Dr. Katz shared that on August 21, 2017 there will not be any classes held before 4 p.m. because of the Solar Eclipse. He also shared from the recent CAD meeting that an overload policy is being discussed. Dr. Katz announced Dr. Hoadley's visit for May is confirmed and scheduled. He asked Dr. Trawick to work with Dr. Spiller, Dr. Little, and Ms. Harvey to develop an itinerary for her visit.

Dr. Trawick announced she needs a member from each department to serve on the college's academic complaint committee. She also announced the faculty awards were selected yesterday and will be sent in a college wide announcement soon. Dr. Chhachhi said the Finance would like any feedback from the Smile, Greet, and Engage Day held recently. He also said the Finance Department is looking for a Visiting Professor position. He is making plans for his first advisory council meeting on April 28th. Dr. Little said the Accounting Department is also working on forming an advisory council. He announced the Diversity Committee is working on a climate survey and the Accounting Department is searching for a pedagogical assistant professor position. Dr. Potter announced the Management Department has hired Dr. Scott Cox. She said they will hold a series of department meetings and have an advisory council meeting scheduled for May. Dr. Todd said the Marketing Department is extending an offer for the Executive in Residence position. She also said the Marketing Department is working on a Social Media Center and collaborating with Dr. Atkinson and the Center for Data Analytics on how to structure the Center. Dr. Hatfield announced the Research Committee will meet to pick the GFCB Research Award recipient. They will also discuss the proposed 2017 Aim High Journal List. Dr. Hatfield shared information from a recent visit downtown with the Center directors and the space possibly available for GFCB use. Dr. Hatfield also announced they are working with Kentucky Wesleyan College on the MBA program being the preferred partner for graduate school. Dr. Carey announced they have a game theory component and certificate going before the graduate committee. She said the Kentucky Economic Association will hold a meeting in DSU in October and Dr. Lebedinsky is the Chair. Dr. Carey and Dr. Bolton finished the Allen County survey.

Dr. Katz announced the Hays Watkins Speaker, Mr. Vic Richey, and his wife, will attend the March 30th Beta Gamma Sigma Dinner. He will speak at 10 a.m. the next day, March 31st, and

have breakfast with GFAC before. The Business Executive Advisory Council will be that afternoon in the Alumni Center.

Dr. Trawick announced she met with Dr. Sally Ray and one of her colleagues about the dual credit program being offered at the Glasgow Campus. They discussed recognition for the students participating in this program, such as cords for them to wear at their high school graduation and a paper certificate. She asked for feedback on an emphasis in business certificate being offered to these students. Dr. Trawick has also been approached the Department of Communication to offer a certificate in Business. She would like for the curriculum committee and GFAC to discuss an undergraduate certificate in Business. Dr. Trawick asked them to think about what courses would be best for this certificate.

Dr. Katz asked for feedback on faculty travel and study abroad experiences. There was discussion about travel policy and procedures. Dr. Katz will share any feedback. There was also discussion about study abroad policy and procedures.

Dr. Katz asked for feedback on the Center and Program Reports. He asked for department chairs to share comments discussed with the appropriate center and program directors. Half of the reports were discussed and the other half will be discussed at the next meeting.

The meeting ended at 11:00 a.m.