

**Gordon Ford College of Business
Administrative Council Meeting**

Minutes

March 23, 2017

8:30 a.m.

Grise Hall 443

Members present: Drs. Ray Blankenship, Cathy Carey, Indudeep Chhachhi, Bob Hatfield, Harold Little, Paula Potter, Patricia Todd, Michelle Trawick, and Jeff Katz, presiding.

Dr. Katz asked for approval of the minutes from March 2, 2017. Dr. Trawick made a motion and Dr. Potter made a second motion to approve the minutes. The minutes were approved without changes.

Dr. Katz gave an update to from the recent CAD meeting. The focus of the last meeting was discussion about advising at WKU. He announced there is not a carry forward policy but it will be discussed at the Board of Regents on Friday. Dr. Katz asked GFAC to encourage faculty to promote the Hays Watkins Lecture on March 31st. He announced the “Hilltoppers on the Square” crowdfunding proposal was accepted. Dr. Katz gave an update from the recent Student Advisory Council. The NASBA Center for Public Trust gave a presentation on starting a student chapter at WKU.

Dr. Katz asked for department updates. Dr. Carey gave an update on activities in the Economics department and announced Ms. Jessica Canada-Wellman received a Fulbright position in South Africa. Dr. Hatfield shared an update from the MBA and the plans for the office on the square. Dr. Todd gave an update on the recent hire of an Executive in Residence. Dr. Potter said the Management Department is integrating AOL and she shared updates from the department. Dr. Little shared plans for the PEAK team and the pedagogical search for the Accounting Department. Dr. Blankenship said the Information Systems department is also working on AOL. He has also put in a request for an estimate to put ceiling fans in the computer labs and also an estimate for converting a small space to a computer lab. Dr. Chhachhi announced Dr. Chan received word he will have a Fulbright position in China. Dr. Trawick announced she is working with Dr. Spiller to assist faculty with Digital Measures and they can schedule appointments with one of them. She announced the most recent resumes of part-time instructors are needed. She also announced salary transfers will not be made until the end of the fiscal year. Dr. Trawick encouraged departments to be timely in making requests for transfers; preferably every month.

Dr. Katz distributed the AACSB timetable and the proposed schedule for the PRT visit in May. GFAC was asked to share the information with their departments. GFAC reviewed the remaining Center and Program reports. GFAC will share feedback with the center and program chairs.

Dr. Trawick distributed a draft of the Memorandum of Agreement between the Gordon Ford College of Business and the Mahurin Honors College. The GFAC approved moving forward.

GFAC discussed awards for the annual GFCB Awards Banquet and made selections. The meeting ended at 10:30 a.m. The next meeting is scheduled for Thursday, April 13th.