

**Gordon Ford College of Business  
Administrative Council Meeting**

Minutes

November 17, 2016

9:00 a.m.

Grise Hall 443

Members present: Drs. Ray Blankenship, Indudeep Chhachhi, Cathy Carey, Bob Hatfield, Harold Little, Paula Potter, Patricia Todd, Michelle Trawick, and Jeff Katz, presiding. Dr. Shane Spiller was a guest.

Dr. Katz welcomed Dr. Spiller, Chair of the Continuous Improvement Committee for the GFCB. He reviewed the accreditation timeline and dates. Dr. Spiller gave an update from the recent Digital Measures workshops and the need for faculty to update faculty qualifications, activity, and research in DM. He asked GFAC to encourage faculty to make these updates in order to move forward with accreditation reports. Dr. Spiller distributed information explaining the curriculum management and AOL activities for the AACSB report.

Dr. Katz asked for approval of the minutes from November 3, 2017. Dr. Hatfield made a motion to approve the minutes and Dr. Blankenship made a second motion. The minutes were approved by GFAC without changes.

Dr. Katz gave an update from the recent CAD meeting. The University Distinguished Professor policy is moving forward to the Senate requiring the same process for emeritus status as other faculty following retirement. Dr. Katz has requested center and program reports and asked GFAC members receive a copy of the reports. He asked GFAC for reports to be used for annual evaluations before December 13, 2016. Dr. Katz said Dr. Ciampa, chair of the SPC plans to report the strategic plan at the January 19, 2017 college wide meeting.

Dr. Trawick asked for feedback on the Faculty Qualifications Guidelines distributed at the last meeting. Dr. Chhacchi shared his suggested changes for the Practice Academic and Instructional Practitioner categories of faculty. Dr. Trawick will make changes and bring a revised policy to the next GFAC meeting.

Dr. Katz said there is not currently an active GFCB Diversity Committee. He asked GFAC for useful objectives for this committee and who should participate. Dr. Chhachhi said the objective should be to increase the population of diversity among students, faculty, and staff and how do we make that happen. He asked GFAC to send him nominations from each department to serve.

Dr. Katz thanked GFAC for their work on college and department advisory councils. He encouraged them to ask department councils to share their time, talent, and treasure. There was discussion about how to ask volunteers for donations. Dr. Katz shared he is willing to speak to councils and share what is going on in the GFCB.

Dr. Katz asked GFAC to share with him how departments handle evening sections of GFCB courses. There was discussion about classes from each department offered in the evening. The

GFAC gave updates from the departments and shared updates on current position searches. Dr. Katz reviewed a list of upcoming dates for college activities.

The meeting ended at 11:15 a.m. The next meeting is scheduled for Thursday, December 1, 2016.