

Gordon Ford College of Business
Administrative Council Meeting
Minutes
February 13, 2014
9:00 a.m.
Grise Hall 443

Members present included Drs. Chris Brown, Jeff Butterfield, Cathy Carey, Bob Hatfield, Zubair Mohamed, Rick Shannon, Michelle Trawick, Steve Wells and Jeff Katz, presiding. Ms. Adrienne Browning was a guest.

Dr. Katz asked for approval of the minutes from January 30, 2014. Dr. Mohamed made a motion and Dr. Wells made a second. The minutes were unanimously approved.

Dr. Katz welcomed Ms. Adrienne Browning for an update from Career Services. She shared her schedule for the days she will be in Grise Hall and gave an update on the February 19th Career Fair plans.

Dr. Katz shared an update from CAD and said the chancellors from regional campuses gave a presentation that explained their relationship with the main campus and available resources. He also explained the policy of graduate faculty status. Dr. Katz announced the new assistant professor for the management department in entrepreneurship. He then engaged GFAC in discussion about research efforts within the college and how research will be evaluated under the new AACSB standards and guidelines.

Ms. Harvey gave an update on plans for the GFCB Awards Banquet. She distributed information for a standard plaque to be used by all departments for student awards.

Dr. Trawick shared that she has asked Martina Gibson to transfer the second phase of college carry forward funds to each department. She would like to discuss the part-time teaching budget for Fall 2014 at the next GFAC meeting. Dr. Trawick encouraged completion of the faculty guidelines and revision of faculty activity and appraisal reports. She also distributed information on the job duties of the GFCB IT Consultant.

Dr. Hatfield announced the deadline for REACH week and asked for judges.

The meeting ended at 10:00 a.m. The next meeting is scheduled for February 27, 2014.