

Gordon Ford College of Business

Minutes

September 11, 2014

8:45 a.m.

Grise Hall 443

Members present: Drs. Chris Brown, Bob Hatfield, Rick Shannon, Michelle Trawick, Dr. Steve Wells, and Jeff Katz, presiding. Dr. Lebedinsky attended for Dr. Cathy Carey.

Dr. Katz welcomed everyone and asked Ms. Adrienne Browning to give an update on the GFCB Career Fair. Ms. Browning distributed a document with career fair information and mentioned she emailed it to GFAC.

Dr. Katz welcomed guests from the WKU Graduate School: Carl Fox, Scott Gordon, Colette Chelf, and Julie Harris. Dr. Katz asked Dr. Fox to share his perspective on how graduate assistantships should be used. Dr. Fox explained graduate assistantships should be used to contribute to the student's degree program and support faculty. There was also discussion about transcript and course evaluations.

Dr. Katz asked for approval of the minutes from August 28, 2014. Dr. Hatfield made a motion and Dr. Trawick made a second to approve the minutes. The minutes were approved with minor changes from Dr. Shannon.

Dr. Katz gave an update from the recent CAD meeting. He distributed information about the dos and don'ts for colleges in campaign season. Dr. Katz mentioned textbooks can be put on reserve at the library for student's use. He said if you know of a student that has significant need for books you can share the name with Dr. Pat Jordan. There is a fund of anonymous donors willing to help a couple students a semester. Dr. Wells also shared about a similar program offered by Wiley Publishing. Dr. Katz requested continuance letters before Friday, September 19th.

Dr. Katz asked Dr. Trawick to share her information about support for night classes. She asked for GFAC's opinion on how many and how often night classes should be offered during each semester. Dr. Wells suggested evening classes are not be required unless there is a significant need in one of the majors.

Dr. Wells presented information about requiring a WES evaluation for course equivalents. He is interested in requiring a WES (or similar organization) evaluation for accounting courses. Dr. Trawick will contact the Admissions office and find out what is possible to include in the admissions letter to international students, such as they may need to have an external evaluation of their courses. Dr. Katz would also like to know what other programs on campus are doing for similar situations.

Dr. Katz reviewed the events of note and pointed out that the next two GFAC meetings are canceled but have been rescheduled for September 30th and October 16th.

Dr. Trawick mentioned she has received a couple of modified budgets. She also said the new GFCB tenure and promotion document specifies research under the review period can be counted toward tenure and implies prior research is not counted. This will need to be addressed. She also reminded GFAC the WKU Faculty Handbook requires you let the department know the any decisions on faculty continuance.

The meeting ended at 11:00 a.m. The next meeting is scheduled for Tuesday, September 30th at 9 a.m.