

Gordon Ford College of Business
Administrative Council Meeting
Minutes
March 1, 2012
9:00 a.m.
Grise Hall 443

Members present included Drs. Chris Brown, Jeff Butterfield, Bob Hatfield, Zubair Mohamed, Rick Shannon, Michelle Trawick, and Jeff Katz, presiding.

Dr. Katz opened the meeting and welcomed everyone. He asked for approval of the minutes from February 23, 2012. Dr. Hatfield made a motion to approve and Dr. Butterfield made a second. The GFAC approved the minutes with two changes.

Dr. Shannon announced the Marketing department is working on the cluster hire position. Dr. Mohamed announced Dr. Ian Lee is leaving the Management department. Dr. Butterfield said there are three internal candidates for the Associate Dean Graduate Programs and Research. He announced there will be a candidate forum on March 22 at 2 p.m. in Grise Hall 455. Mr. Cody Turner will be asked to tape the forum for those that cannot attend. Dr. Trawick announced the Economics department is interviewing for executive in residence. She also mentioned the process for travel authorizations. It was decided that after Dr. Trawick signs a travel authorization form Ms. Martina Gibson will scan the document and send it to the chair and faculty member. Dr. Trawick announced GFCB needs a representative for the University Faculty Handbook and Dr. Butterfield nominated Dr. Phillip Coleman. Dr. Hatfield has been working with an MBA task group on improving the MBA Foundation Modules based upon feedback from the MBA students and faculty. Dr. Brown announced that 12 students recently took the Bloomberg test.

Dr. Katz said he met with Dr. Mohamed and Mr. Ron Bunch of the Chamber of Commerce. They had a good discussion about working together to promote the Hays Watkins Lecture Series. They also discussed the PMBA program and Dr. Katz asked Dr. Hatfield for a proposal. Dr. Katz also announced he and Dr. Trawick will meet with the Center of Entrepreneurship and Innovation. He encouraged GFAC to follow up with their committees from the Business Executive Advisory Council.

Regarding budget and staffing, Dr. Katz and Dr. Trawick recently met with Mike Dale. He said the funding is still available for the Associate Dean for Graduate Programs and Research. Discussion was held about the cluster hire position in the Marketing department and the AQ position in Accounting. The future for open positions in Information Systems, Marketing, and Management were briefly discussed. The distribution of DELO money was discussed and the need for a policy on possible distribution options. Dr. Trawick will email Mike Dale to confirm acceptable distribution options before a GFCB policy is established. Dr. Katz asked Dr. Butterfield to put together a proposal regarding the capital project for his computer lab updates.

Dr. Trawick announced she updated the AQ/PQ policy. She gave an update on AACSB issues regarding AQ/PQ status by department. Dr. Katz announced that our peer review chair will be

here Friday, April 6. He also asked for comments on the Strategic Plan by close of the day, Friday, March 2. The AACSB chair will be looking closely at how the college's strategic plan fits with the university's strategic plan.

Dr. Katz reviewed upcoming events:

- a. Guest Professor from Sweden Luncheon– March 9, 2012
- b. Research Week – March 23, 2012 (GFCB Research Showcase)
- c. Hays Watkins Speakers, Mr. Ted and Mrs. Mary Nixon – March 29, 2012
- d. Beta Gamma Sigma Dinner, April 4, 2012
- e. AACSB Peer Review Team Chair visit April 6, 2012
- f. College Awards Banquet, Carroll Knicely Center – April 27, 2012
- g. Graduation reception, May 12th, Grise Hall

The meeting ended at 10:45 a.m. The next meeting is scheduled for March 15, 2012.