

Gordon Ford College of Business
Administrative Council Meeting
Minutes
April 5, 2012
9:00 a.m.
Grise Hall 443

Members present included Drs. Chris Brown, Jeff Butterfield, Zubair Mohamed, Rick Shannon, Michelle Trawick, Steve Wells and Jeff Katz, presiding. Guests included Alicia Bingham, Laura Ricke, and Dr. Beth Laves from DELO. Dr. Lebedinsky and Dr. Myers of GFCB were also guests for the last part of the meeting.

Dr. Katz opened the meeting and welcomed everyone. He introduced Dr. Beth Laves, Vice President for DELO. She opened discussion on DELO summer course enrollment. Ms. Bingham distributed the policy and procedure document for Summer Sessions and Winter Term Compensation and Distribution (Number 1.2120). Dr. Laves suggested the GFCB have guidelines established for summer sessions courses and compensation for full-time faculty not on summer contract and she distributed a template. Ms. Bingham also distributed a summary for Summer Sessions Efficiency in 2009, 2010, and 2011. The college will use the template to establish guidelines and furnish a copy to the Office of Summer Sessions.

Dr. Katz asked for approval of the minutes from March 22, 2012. Dr. Trawick made a motion to approve. Dr. Brown made a second and the GFAC approved the minutes.

Dr. Katz gave an update. He talked about the budget and current development efforts. He announced that program reviews for CPE will take place in Spring of 2013. Dr. Denise Schoenbachler, AACSB Peer Review Team Chair for GFCB, will be on campus Friday, April 6. Regarding general education requirements, Dr. Katz announced there are additional options being considered by University Senate's General Education Committee. He also announced that every college at WKU will offer one year of alumni membership to their graduates. Dr. Katz gave an update on open positions and the current policy.

Dr. Trawick opened discussion for the awards selection and recipients were chosen for the Prida, Eaton, Alumni, Recent Alumni, Greenwell, and Vitale awards. Discussion was also held regarding Hays Watkins Fellow applications. It was decided a Fellow will not be funded this year.

Dr. Katz asked for department updates. Dr. Shannon announced the Marketing Department is conducting the cluster hire search. He also said there will be a retirement reception for Dr. Milliman at 3 p.m. on May 5. Dr. Wells announced the Accounting Department is working on the AQ position adaptation. He also said the Master of Accountancy application for admission is now officially online. Dr. Trawick announced the Economics Department has one candidate for the PQ position they are considering bringing to campus.

Dr. Katz welcomed Dr. Lebedinsky and Dr. Myers for discussion on visiting international scholars. Dr. Myers explained the process for bringing visiting international scholars to WKU.

Discussion was held regarding a current applicant interested in visiting GFCB. The applicant would be housed in the Accounting Department. Dr. Wells will share the information with his department.

Dr. Katz reviewed upcoming events of note:

- a. AACSB Peer Review Team Chair visit April 6, 2012
- b. College Awards Banquet, Carroll Knicely Center, 6 p.m., April 27, 2012
- c. Spring Fling, Katz Residence, 1 p.m. – 4 p.m., May 6, 2012
- d. Graduation, May 11 & 12
- e. Accreditation Consultant Visit, Dr. Yar Ebadi, June 11-13

The meeting ended at 11:00 a.m. The next meeting is scheduled for Thursday, April 12, 2012.