

GORDON FORD ADVISORY COUNCIL MINUTES

March 24, 2011

Members present: Chris Brown, Rick Shannon, John Wassom, Michelle Trawick, Zubair Mohamed, Steve Wells and Robert Reber, presiding.

1. CAD Announcements
 - a. Reber announced that SIA forms for part-time faculty need to be submitted before they begin teaching.
 - b. Reber asked the department chairs to share with their staff that the University is considering different summer hours. He asked for them to solicit feedback regarding summer hours from 7:30 – 3:00 with a 30 minute lunch.
2. Awards
 - a. Discussion was held regarding the various college awards. Dr. Michelle Trawick made a motion to approve the award winners. Dr. Chris Brown made a second. The council agreed unanimously. The award winners will be revealed at the Spring Awards Banquet on April 29.
3. Hays Watkins Fellowships
 - a. The council selected the recipients for the upcoming Hays Watkins fellowships in Teaching and Research. Dr. Zubair Mohamed made a motion to approve. Dr. Michelle Trawick made a second and the recipients were approved. They be revealed at the Spring Awards Banquet on April 29.
 - b. Dr. Chris Brown suggested revisiting the guidelines for applying. He would like to see more documentation for the teaching fellowship. This will be discussed at a later meeting.
4. Discussion was held regarding upper-level course requirements and the current status of waivers from the current 42-hour requirement. The Undergraduate Curriculum Committee has scheduled a campus forum on March 22 at 3:00 p.m. in the DUC Auditorium to discuss a possible revision to the current upper level course requirement.

The meeting adjourned at 9:50 a.m.