

Gordon Ford College of Business
Leadership Team Meeting
Thursday, December 8, 2022
9:00 am

Members present: Drs. Ray Blankenship, Indu Chhachhi, Dana Cosby, Lukas Forbes, Alex Lebedinsky, Whitney Peake, Mark Ross, Evelyn Thrasher, and Chris Shook, presiding.

Dr. Whitney Peake moved, and Dr. Ray Blankenship seconded a motion for approval of the minutes from November 10, 2022. Minutes were approved unanimously without change.

The Management and AIS Departments recently had a potluck and was well attended.

CAD and General updates were provided:

- Admissions presented about Slate, A CRM system. As of now, the colleges do not have access to the information within system
- Academic Affairs is working on new WKU minimums for part-time faculty to have an adjusted minimum for salaries. The last salary update was in 2011. The impact on GFCB is likely to be small as our part-time faculty are paid more than other academic units.
- President Caboni sent out an email about Friday's commencement. The message requested campus function with minimal staffing and the majority of staff working remotely. Chairs were asked to work with their departments to ensure coverage in the building. There must be a note with clear instructions on where students can go for assistance. Ms. Monica Duvall will work with the advising staff for accommodation.
- Work continues to bring the university's JUMP programs into compliance with SACSCOC.

It was suggested by the Provost a rule of thumb is that 30% of course sections be offered online. The dean suggested that departments faculty rotate between teaching MWF classes with TTH classes, spread the courses out throughout the day, and offer classes every day. The students are struggling to find available classes, and these options will help. Our focus must continue to be to do what is best for the students. Further discussion will be held at the next Leadership Team meeting.

Dean Shook thanked Dr. Thrasher for all of her hard work that she has done on the AACSB report. She has put in a lot of time into the report, and she is doing a wonderful job preparing for the peer review visit at the end of February. Keep in mind, the purpose of the visit is continual improvement, with the goal of getting feedback to get better and improve on what we offer our students.

The AACSB agenda is almost finalized, and participation invites will be coming out soon. The hope is the official report will be submitted next week. Evelyn appreciates the chairs with their responsiveness in getting her needed information in a timely manner.

Dr. Peake went back to the research task force regarding the revisions to publication fees policy. The task force had suggestions regarding the submission reimbursement fees being capped at \$600 to allow more flexibility. After sharing that with the Leadership Team, it was agreed to change the wording to the following sections of the policy:

1. "The GFCB will reimburse up to \$600 per calendar year," and omit the cap of \$200 per submission.
2. "Please provide proof of payment *and department chair approval* for such fees...." [changed verbiage in italics]
3. "You may use alternatives for funding any such fees in excess of \$600, such as your Professional Development (PD) funds."

Dr. Forbes made a motion to accept the policy revisions and Dr. Cosby seconded. It was unanimously approved.

The Dean thanked the chairs for their support and hard work this semester. He plans to invite them to lunch in early January, so be on the lookout for that message.

The meeting adjourned at 9:30 am. The next meeting will be held on Thursday, January 5, 2023, at 9:00 am, in the Dean's Conference Room, GH 443.